Reports of the Town Officers 2002

Winchester, Massachusetts

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Reports of the Town Officers
Winchester, Massachusetts

2002

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Cover: Lincoln School, 161 Mystic Valley Parkway / Photographer: Fire Chief John Nash

DEDICATION

On May 7, 1850, at the first Town Meeting to be called after the Town of Winchester was incorporated, the first town officers were elected, including a three-member Board of Selectmen. Over the years, the number of board members and the length of their terms have varied, but what has not changed is the Town's dependence on citizen involvement, headed by the board in which the executive powers are vested, the Selectmen.

This Annual Report is dedicated to all Selectmen past and present
and especially to four who passed away in the year 2002

JOHN F. SEXTON
August 21, 1918 – October 27, 2002
Selectman 1961 – 1963

RALPH M. SWANSON
October 7, 1924 – June 6, 2002
Selectman 1968 – 1971

ARTHUR E. DUNBAR
December 8, 1928 – June 26, 2002
Selectman 1971 – 1980

VITO A. GIARRIZZO
December 22, 1925 – December 6, 2002
Selectman 1972 – 1975

PAST AND PRESENT SELECTMEN IN 1997 © NORTON PHOTOGRAPHY

Front Row (l-r): Robert Deering, Mark Lombardi, Peter Van Aken, Paul Amico, Vito Giarrizzo; **Middle Row:** Lawrence Smith, Edward Hicks, Judith Muggia, Joshua Alper, Gerard Polcari, Paul Dunn, Alan Macdonald; **Back Row:** Arthur Dunbar, Wade Welch, Harry Chefalo, Sherman Saltmarsh, Jr., Stephen Powers, William O'Leary, Richard Wilsack, John Williams, Charles Doucette

PAST AND PRESENT SELECTMEN IN 1955

Front Row (l-r): Robert W. MacArthur, George A. Saltmarsh, Roland E. Simonds, James C. McCormick, Raymond S. Wilkins, Leslie J. Scott, Lewis L. Wadsworth, Jr., Joseph W. Worthen, George M. Bryne; **Second Row:** Ernest B. Dade, James A. Cullen, Alfred J. Higgins, William J. Speers Jr., Harold V. Farnsworth, George B. Redding, Franklin J. Lane, W. Allan Wilde, Edward H. Merrill, Benjamin R. Schneider, Harry E. Chefalo, Vincent Farnsworth, Jr.; **Third Row:** Charles R. Main, J. Joseph Tansey, Marshall W. Symmes, William C. Cusack, Richard C. Cunningham, Kenneth P. Pond, Kingman P. Cass, Donald Heath, Ralph H. Bonnell, Philip P. Wadsworth; **Back Row:** J. Waldo Bond, Raymond C. Dexter, Harrison F. Lyman, Jr., James F. Dwinell, Jr., James J. Fitzgerald, Morris B. Kerr, Nicholas H. Fitzgerald, Daniel A. Murray, Donald S. Greer, James W. Blackham

Town of Winchester ~ Selectmen ~ 1850-2002

Nathan B. Johnson	1850, 1851
Loring Emerson	1850, 1851
Charles McIntier	1850-1852
Asa Locke, Jr.	1852, 1853
Gardner Symmes	1852, 1853
Aaron D. Weld	1853, 1857, 1860
Charles Kimball	1854-1856, 1859
Nathaniel A. Richardson	1854, 1855
Oliver R. Clark	1854-1857, 1863-1868
Luther R. Symmes	1856-1858
Cephas Church	1858, 1859, 1862
Samuel M. Rice	1858, 1859
Sherburne T. Sanborn	1860, 1861
Wallace Whitney	1860-1861
Thomas P. Ayer	1861, 1862
Hatevil K. Stanton	1862, 1863, 1872-1873
Josiah F. Stone	1863, 1864, 1871-1872
" "	1875, 1876, 1878
David N. Skillings	1864-1866
Samuel W. Twombly	1865-1870, 1886
John T. Manny	1867-1870
John C. Mason	1869-1871
Daniel W. Locke	1871-1873, 1877, 1878
John R. Cobb	1872
John T. Wilson	1873
Samuel S. Holton	1874-1876
Albert Ayer	1874-1890, 1892-1897
Henry A. Emerson	1874, 1919
Asa Fletcher	1874
Robert Cowdery	1874
Warren Johnson	1877, 1879-1885
Charles H. Dunham	1879-1882
Henry C. Miller	1883, 1884
James Russell	1885, 1887-1892
David O. Blanchard	1886-1888
Arthur E. Whitney	1889-1891
James H. Winn	1889-1891, 1893-1895
James F. Dorsey	1889, 1890
George W. Payne	1891-1893
Charles W. Shattuck	1891, 1892
Marshall H. Dutch	1892, 1894
John L. Ayer	1893-1896
Edward H. Stone	1894-1896
George H. Carter	1895-1897
Henry J. Winde	1896-1898
Henry F. Johnson	1897-1899
Lewis C. Pattee	1897-1900
Henry C. Holt	1898-1899
Francis J. O'Hara	1898
James P. Boutwell	1899-1901, 1910-1911
Nathan H. Taylor	1899-1901
James J. Fitzgerald	1900-1902
Edward F. Jones	1900-1902
Charles W. Bradstreet	1901-1902
John H. Carter	1902-1905
John Challis	1902, 1903
George Chandler Coit	1903, 1904
Sanford D. Leland	1903
Samuel S. Symmes	1903-1906
Ralph J. Ellis	1904
Frank L. Ferguson	1904
William E. Beggs	1905-1907
Frank E. Rowe	1905, 1906
George Adams Woods	1905, 1906
William D. Richards	1906-1909
Frank Eugene Barnard	1907, 1908
James Herbert Dwinell	1907-1909
Frank W. Winn	1907-1909
Peter Walling	1908, 1909
George G. Smith	1909, 1910
William M. Belcher	1910-1912
George R. Nugent	1910, 1911
Preston Pond	1910-1912
William J. Daly	1911-1913
Elbridge K. Jewett	1912, 1913, 1917
Addison R. Pike	1912, 1913
Maurice F. Brown	1913, 1914
George T. Davidson	1913-1916
Charles E. Kendall	1914-1916
Frederick N. Kerr	1914-1916
Harry C. Sanborn	1914-1916
George B. Hayward	1915, 1916
Rufus L. Clark	1917
Robert B. Metcalf	1917
John F. O'Connor	1917
Jones A. Laraway	1917, 1918
Herbert L. Cox	1918, 1919
Sewall E. Newman	1918, 1919
Patrick Noonan	1918
George C. Ogden	1918
Arthur A. Kidder	1919, 1920
Roland E. Simonds	1919
James W. Blackham	1920, 1921
George M. Bryne	1920-1923
Joseph A. Dolben	1920, 1921
William L. Parsons	1920
J. Waldo Bond	1921
George E. Willey	1921, 1922
Thomas R. Bateman	1922-1924
Charles R. Main	1922-1924
Edward B. Smalley	1922
Walter H. Dotten	1923-1930

Edward W. Berry	1923
William P. Callahan	1924-1926
Robert F. Whitney	1924-1926
J. Harper Blaisdell	1925-1928
John H. Powers	1925-1927
Thomas F. Fallon	1927, 1928
Joseph W. Worthen	1927-1929
Harry W. Stevens	1928-1931
Vinvent P. Clarke	1929-1932
Harris S. Richardson	1929-1931
Irving L. Symmes	1930-1933
William Eben Ramsdell	1931, 1932
Harold W. Farnsworth	1932-1935
Henry J. Maguire	1932-1934
Edward H. Merrill	1933, 1934
Donald R. Waugh	1933
William N. Beggs	1934, 1935
Franklin J. Lane	1934, 1936
James J. Fitzgerald, Jr.	1935, 1936, 1937
W. Allan Wilde	1935, 1936, 1937
Raymond S. Wilkins	1935, 1936
Arthur S. Harris	1936, 1937, 1938, 1944
Richard W. MacAdams	1937, 1938
James C. McCormick	1937
Kingman P. Cass	1938, 1939
Elliott F. Cameron	1938-1940, 1944-1946
Donald Heath	1938-1940, 1944
Alvin M. Litchfield	1939-1941
Ben R. Schneider	1940-1942
Marshall W. Symmes	1940-1942
James A. Cullen	1941-1943
William J. Speers, Jr.	1941-1943
Theodore W. Monroe	1942-1943
Daniel A. Murray	1943-1944
Alfred J. Higgins	1943-1945
Philip P. Wadsworth	1943-1944, 1946, 1947
Ralph H. Bonnell	1944-1946
Robert W. MacArthur	1944-1946
Raymond C. Dexter	1945
Morris B. Kerr	1946-1948
Kenneth P. Pond	1946-1948
Ernest B. Dade	1947-1949
James F. Dwinell, Jr.	1947-1949
Vincent Farnsworth, Jr.	1948-1950
Richard C. Cunningham	1949-1951
Nicholas H. Fitzgerald	1949-1951
Harry E. Chefalo	1950-1952
Harrison F. Lyman, Jr.	1950-1952
Don S. Greer	1951-1953
Charles T. Main, II	1952-1954
Joseph J. Tansey	1952-1954
William C. Cusack	1953-1955
Lewis L. Wadsworth	1953-1955
George B. Redding	1954-1956
George A. Saltmarsh	1955-1957
Leslie J. Scott	1955-1957
Joseph W. Butler	1956-1958
John A. Dolan	1956-1958
Harris S. Richardson, Jr.	1957-1959
H. Gardner Bradlee	1958-1960
Ronald J. Chisholm	1958-1960
Frederick M. Ives, Jr.	1959-1961
Sherman W. Saltmarsh, Jr.	1959-1961, 1969-1972
Paul C. Dunn	1960-1962
Shailer Avery	1961-1963
John F. Sexton	1961-1963
John H. Lyman	1962-1964
John H. Van Dyke	1962-1964
Edward E. Hicks	1963-1965
Robert W. Armstrong, Jr	1964-1966
William R. Kimball	1965-1967
Henry K. Porter	1965-1967
Charles T. Doucette, Jr.	1966-1968
Paul F. Amico	1967-1970
Edmund A. Williams	1967-1970
John J. Sullivan	1968-1977
Ralph M. Swanson	1968-1971
William G. Chapman	1970-1976
Arthur E. Dunbar	1971-1980
Vito A. Giarrizzo	1972-1975
Lawrence T. Smith	1973-1976
Barbara S. Hankins	1975-1980
Edward F. O'Connell	1976-1985
Harry E. Chefalo	1976-1979
Richard Wilsack	1977-1980
Wade M. Welch	1979-1982, 1984-1987
Alan G. Macdonald	1980-1986
John J. Williams	1980-1984
Mark A. Lombardi	1982-1988
Judith P. Muggia	1985-1991
Robert F. Deering	1986-1992
Francis P. Sopper	1986-1989
Thomas W. Schmitt	1987-1993
Stephen L. Powers	1988-2000
William B. O'Leary	1989-1998
Peter T. Van Aken	1991-1997
Gerard J. Polcari	1992-1999
Carol G. Mullin	1993-1997
Joshua M. Alper	1997-2000
James A. Johnson, III	1998-
Priscilla Owen McPhee	1998
Elizabeth M. Cregger	1999-
Karl P. Fryzel	2000-
Charles E. Nurnberger	2000-

Town of Winchester, Massachusetts
Incorporated 1850

Population: 21,189

Land Area: 6.49 square miles
Government: Representative Town Meeting (192 Town Meeting Members), with five-member Board of Selectmen and Town Manager

FY 2002 Assessed Valuation: $3,682,929,346

FY2002 Tax Rate: Residential $11.06 Commercial $10.24

Political

Registered Voters

Unenrolled (Independent)	6,824	
Democrat	4,311	
Republican	2,593	
Libertarian	39	
Green Party	24	
Other	7	
Total	13,798	as of 11/01/02

U.S. SENATORS

Edward M. Kennedy
2400 JFK Federal Building
24th Floor, Boston, MA 02203
617-565-3170
Email: **senator@kennedy.senate.gov**

John F. Kerry
One Bowdoin Square, 10th Floor
Boston, MA 02114
617-565-8519
Email: john_kerry@kerry.senate.gov

U.S. REPRESENTATIVE
7th Congressional District
Edward J. Markey
5 High Street, Suite 101
Medford, MA 02155
781-396-2900
Email: www.house.gov/markey

STATE SENATOR
2nd Middlesex District
Charles E. Shannon, Jr.
State House, Room 511A
Boston, MA 02133
617-727-3600
Email: CShannon@senate.state.ma.us

STATE RESPRESENTATIVE
Thirty-first Middlesex District
Paul C. Casey
State House, Room 236
Boston, MA 02133
617-722-2430
Email: Rep.PaulCasey@hou.state.ma.us

Annual Election of Town Officers Last Tuesday of March

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ELECTED TOWN OFFICERS

MODERATOR TERM

John J. Sullivan	7 Wainwright Road #18	2003

BOARD OF SELECTMEN

Karl P. Fryzel, Chair	62 Oxford Street	2003
Charles E. Nurnberger	200 Cross Street	2003
James A. Johnson III, Vice Chair	126 Johnson Road	2004
Priscilla Owen McPhee	72 Woodside Road	2004
Elizabeth M. Cregger	15 Euclid Avenue	2005

SCHOOL COMMITTEE

Kathleen M. Bodie	5 Dix Terrace	2003
Beth LaDow, Vice Chair	22 Lakeview Road	2003
Peter J. Haley, Chair	5 Wood Lane	2004
Sarah E. Swiger	14 Squanto Road	2004
Mark D. Feblowitz	41 Lebanon Street	2005

BOARD OF ASSESSORS

Eric R. Josephson, Vice Chair	38 Englewood Road	2003
George L. Andersen	38 Hutchinson Road	2004
Mark A. Lombardi, Chair	14 Ware Road	2005

BOARD OF HEALTH

Elizabeth A. Britt, R.N.	17 Cambridge Street	2003
David W. Heinold, Chair	19 Kenwin Road	2004
Richard Maggio	8 Spruce Street	2005

BOARD OF LIBRARY TRUSTEES

Kevin J. Drum	77 Lawson Road	2003
Leo F. Roche, Jr., Chair	26 Sargent Road	2004
Jon French, Vice Chair	85 Walnut Street	2004
Jennifer L. Clifford	205 Mystic Valley Parkway	2005
Denise Doherty Pappas	35 Everett Avenue	2005

PLANNING BOARD

W. Sam Stroud	120 Loring Avenue	2003
Maureen I. Meister, Vice Chair	38 Rangeley Road	2003
Thomas R. Howley, Chair	346 Main Street	2004
Peter G. Kuttner, III	20 Central Street	2005
Stephen R. Parkhurst	50 Edward Drive	2005

HOUSING AUTHORITY

Marianne K. O'Brien	18 Chestnut Street	Resigned
Elizabeth S. Ellis	14 Hillside Avenue	2003
James R. Skahan, Jr., Chair	51 Wildwood Street	2005
Alice L. Warren	171 Swanton Street #7	2006
Robert C. Fiorenza, Vice Chair	36 Pickering Street	2007
State Appointee:		
Bruce L. Dove	3 Overlook Way	2003

NORTHEAST REGIONAL VOCATIONAL SCHOOL REPRESENTATIVE

John J. Bradley	3 Cutting Street	2004

APPOINTED TOWN OFFICERS

Town Manager	Brian F. Sullivan
Assistant Town Manager	Mark J. Twogood
Town Counsel	Wade M. Welch
Superintendent of Schools	Carol A. Eaton (Resigned)
	V. James Marini
Comptroller/Workers' Compensation Director/ Veterans' Services Coordinator	Joseph W. Bonner
Town Clerk	Carolyn Ward
Treasurer/Collector	Carol A. Thomas
Town Engineer	Robert E. Conway
Building Commissioner	Ronald J. Haverty
Fire Chief	John F. Nash
Police Chief	Joseph N. Perritano
Library Director	Lynda Wills
Public Works Director	George J. Zambouras
Recreation Director	Joseph J. Connelly
Health Director	James J. Nugent, Jr
Council on Aging Administrator	Ruth C. Young
Conservation Administrator	Elaine D. Vreeland
Director of Assessments	Daniel D. McGurl
Director of Planning & Community Development	Todd R. Ford (Resigned)
Information Technology Director	Craig Rowe

BOARD OF SELECTMEN

Karl P. Fryzel, Chair
James A. Johnson, Vice Chair
Priscilla O. McPhee
Elizabeth M. Cregger
Charles N. Nurnberger

The following is a summary of the major activities for which the Board of Selectmen provided leadership, direction, and oversight during 2002.

The Board put on the March ballot a general override for the operating budget of $1.9 million and for the establishment of two capital stabilization funds: one for general capital projects such as flooding, field improvements, streets and sidewalks, and equipment, in the amount of $800,000; and a second fund for building renovations and major improvements, in the amount of $1.85 million. The total general override, in the amount of $4.5 million, was passed by the voters.

After many long years of litigation, the Board reached a settlement with the Massachusetts Water Resource Authority concerning the Cummingsville sewer project. While the settlement permits the project to proceed, the MWRA agreed to several specific projects to prevent the overflow of sewage onto Winchester open spaces during major storm events that could create serious public health hazards. In addition, the Board separately agreed with the MWRA, after a decade of negotiations, to obtain excess water at no cost from Spot Pond for a 30-year period. This agreement represents millions of dollars in savings in water charges for the citizens of Winchester over this time period.

Flood mitigation remained the principal focus of the Board. During the year, the Board completed the removal of the dam at the Muraco School, the installation of a culvert at Shore Road, and the installation of a valve at the Center Falls Dam. The Board continued to make progress on other Aberjona River mitigation projects and local drainage projects in public and private ways. Flooding relief in Winchester will take many years, will require coordination among several town boards and committees, and will need funding from federal, state and local resources.

Town Meeting, after lengthy debate, decided to replace the existing Ambrose Elementary School with a newly constructed building. Construction will begin in the fall of 2003, and the new school should be ready for students in the fall of 2005. Initial funding for the school will be provided by the new building stabilization fund. The Town has applied for reimbursement of 50% of the cost under the state School Building Assistance program. Given the tight fiscal conditions of this program, state reimbursement may take many years. As plans began for a new Ambrose School, the nearly renovated Lincoln Elementary School was re-opened for students in the fall. These milestones demonstrate the steady progress the Town is making in improving all seven school buildings.

After several community conversations, Envision Winchester completed its work in drafting a Vision Statement for the Town. The Board then approved the creation of a Strategic Plan Steering Committee whose members include, in addition to a representative of this Board, representatives of the Planning Board, School Committee, Capital Planning Committee, Housing Partnership Board, Conservation Commission, and Envision Winchester. The blueprint for the strategic plan to be drafted by the Steering Committee is the Vision Statement adopted by Envision Winchester.

While the principal focus of the Board was on efforts to move water through the Town faster, the Board also spent considerable time working on efforts to move traffic through the Town slower. The Board held two official public hearings concerning safety improvements to major intersections along Cambridge Street and Everett Avenue, Church Street, Pond Street and Fletcher and Church Streets. Hundreds of affected residents appeared to testify at the hearings, and hundreds of written comments were received. Based on this input, the Board submitted comments to the Massachusetts Highway Department so that the Department's safety design plans would be sensitive to the affected neighbors' concerns about the speed of vehicles and the character of the neighborhoods. It is anticipated that these projects will move forward in 2004.

The Board sponsored a Town Meeting article which added 4,490 square feet to the Swanton Street Park through a combination of land swap with the

Parkview Condominiums and land purchase, and a second article, co-sponsored by the Planning Board, for the Town to approve the park as park land. Town Meeting passed both motions.

The Board thanks the Town Manager and his staff, department heads, and Town employees for their support during this challenging year. Additionally, the Board thanks the hundreds of citizen volunteers who serve on a broad range of boards and committees, providing advice, expertise, and wisdom to the community. Only with the commitment of all these parties does Winchester remain one of the best places to live in the Commonwealth.

TOWN MANAGER

Brian F. Sullivan, Town Manager

Finances

The budget which management presented in February for FY 2003 reflected a downward spiraling economy and plummeting state revenues, plus a sharp increase in fixed costs for such things as health insurance, special education and enrollments. For the first year in at least a decade we projected reductions in both state aid and local receipts. Essentially the budgets were held flat from FY 2002. From a level-service budget, we had to make approximately $1.9 million in discretionary budget reductions. We also noted that capital and maintenance continue to be significantly underfunded. In fact, capital had to be funded entirely through free cash, no general fund revenues being applied.

This situation has been alleviated, temporarily, by the passage of a general override, including $1.9 million for the operating budget, $800,000 for capital projects, and $1.85 million for major building renovations and improvements. With voter approval and special legislation, two capital stabilization funds were established to address the long-term capital needs of the Town. The Capital Planning Committee subsequently decided to earmark the capital stabilization fund for long-term flooding, streets, and field rehabilitation projects. The first use of the building stabilization fund is the new Ambrose School.

Despite the override and an effort to make more of the Town's operations self-supporting, the Town is facing another deficit, projected at this time to be about $1.25 million, which will have to be allocated among the various services provided by the Town.

Regarding financial administration and communications, we successfully implemented the general ledger, accounts payable and receivable, payroll, property tax billing, and motor vehicle excise tax billing components of the new financial management system. We also revamped the budget document so as to include more explanatory information on revenues and expenses.

Flood Mitigation & Drainage

Progress with the flood-mitigation program for the Aberjona River and Horn Pond Brook depends, to a large extent, on funding becoming available. With the help of Senator Charles Shannon and Representative Paul Casey, the Town obtained state grants for and undertook construction of flood-control projects at Shore Road and Center Falls Dam. The Town also obtained a grant from MEMA to replace the Sylvester Avenue and Canal Street culverts damaged by flooding in 2001. The Town applied for a Brownfields Grant from the U.S.E.P.A. in December.

The flood-mitigation program has also benefited from the agreement which the Town reached with the MWRA in September on the Cummingsville Sewer lawsuit. The suit was brought because of concern about the potential impact of the proposed Woburn sewer line on the health and safety of the residents in Winchester. The settlement includes a number of flood-mitigation measures that will protect the town, particularly in the areas of Wedgemere Station, Edgewater Place, Ginn Field, and the water mains along Sylvester Avenue. The settlement means that the first of the sixteen recommendations from Camp Dresser and McKee, the relocation of the MWRA siphon located downstream from the Wedgemere station which is currently impeding the flow of the river, will be done at no cost to the Town.

The Town also signed an agreement with the MWRA that provides for excess water at Spot Pond to be used by the Town, at no cost, for a 15-year period, with a renewal period of an additional 15 years.

The flood-mitigation project is also receiving assistance from the Army Corps of Engineers which completed its preliminary environmental assessment and determined it could support a substantially sized project. The Town executed an agreement with the Corps to conduct a feasibility study for flood-control improvements along the Aberjona River from Bacon Street to Waterfield Road.

Two of the projects recommended by CDM were completed during the year, the culvert at Shore Road and the removal of the dam near the Muraco School. The valve at Center Falls Dam was replaced, though winter weather has delayed completion of this project until the spring.

To improve drainage, the Capital Planning Committee worked with the Board of Selectmen in planning an estimated $7 million, five-year project that will be funded through Chapter 110 residential real estate taxes and commercial water/sewer uses, timed for minimal impact on taxpayers as other projects are completed. Spring Town Meeting voted that projects totaling $3 million be bonded. The plan is to be implemented in three phases.

Lincoln School

This fall, classes returned to the Lincoln School, whose renovation began during the summer of 2000 and was judged substantially complete in time for the school to reopen. The building was given a small addition and new systems (including air conditioning) and was repaired, renewed, and brought up to code. Voters passed an override to pay for the school in March 1999, and Town Meeting appropriated $11,700,000. Because bids came in high, in 2000 the Educational Facilities Planning & Building Committee went back to Town Meeting, which voted an additional $500,000 appropriation so that the entire project could be funded.

Ambrose School

Town Meeting voted to replace the existing Ambrose School with a new building. There being public sentiment both for renovating the old building and constructing a new one, the EFPBC prepared two motions for Town Meeting, and the motion for the new building passed. In connection with this project, the Town obtained special legislation to exempt Ambrose from the filed sub-bid law for school construction projects, which should provide for more accountability, minimize disputes between the general contractor and sub-contractors, provide for better coordination of work, minimize the potential for delays, and reduce costs. Also, the Town worked with NStar to incorporate many energy conservation features and will receive funding assistance from NStar for these enhancements.

Infrastructure Improvements

The Town negotiated an agreement with RCN to obtain materials for a fiber-based network at substantially below costs and had in-house personnel install fiber connecting all Town buildings, including the schools.

We reached an agreement with the owners of 955 Main Street. to have the owners develop an additional parking area on land leased from the Town so as to alleviate parking problems in the neighborhood.

Management worked with the Traffic Advisory Committee and Board of Selectmen to recommend changes to the Mass Highway Department's proposed improvements to three intersections along Cambridge Street and at Church and Bacon streets so as to make them safer for pedestrians and to introduce some traffic calming measures. The Louis Berger Group was hired as a traffic consultant to assist with these issues.

The Board of Selectmen sponsored a Town Meeting article to allow temporary repairs to be made to private ways. The repairs must be determined by the Town Engineer and DPW Director to be required for public health, safety, or welfare and may be paid for by betterment charges assessed on the abutters of such private ways. The first private way targeted for repair is Myopia Road.

Planning and Communications

The Town completed the vision phase of the strategic planning process with community forums and a Town-wide survey. In July the Selectmen authorized a Strategic Plan Steering Committee which reported on the creation of a work plan that includes sections on education, economic vitality, enhancing the waterways and open space, public facilities and streets, community character and housing diversity, and improving services.

To facilitate communications between the government and citizenry, the Town obtained a grant to develop a Town Website including development of a section on emergency preparedness.

TOWN COUNSEL

Wade M. Welch, Town Counsel

The Town Counsel's budget was relatively stable in 2002 compared to 2001. The majority of legal time was spent on: flooding and drainage issues including Cummingsville litigation, school renovation projects; and planning and zoning issues and resulting litigation including Winning Farm.

Other areas of Town Counsel involvement included:

- The "credit balance" issue which the Department of Revenue and our auditors have consistently flagged has been resolved by Town Manager Brian Sullivan's implementation of an administrative abandoned property policy.
- My office worked with the Treasurer's office to commence implementation of a low value tax-taking program for the Town.
- My office worked with the MIS Director and Dan McGurl, Director of Assessments, to format tax-taking information on the MIS system.
- As a part of the override ballot question, the Selectmen proposed lock-box legislation for the stabilization accounts so that the spending purpose on these accounts could be restricted beyond one year. An amended version of the legislation was signed into law prior to the town election of March 26, 2002, when the override was passed. The Town's preferred version was re-filed with General Court in November of 2002.
- In conjunction with the Finance Committee, the transfer station policies were reviewed and updated.

Outside counsel/consultant costs increased substantially as compared to 2001; major components were John Regier, Esq., Special Stabilization Counsel; Murphy, Hesse, Toomey & Lehane, Labor Counsel; Hamilton Hackney, Esq., Choate Hall & Stewart, Environmental Counsel; and Epstein & August, Telecommunications Counsel.

The settlement of the Cummingsville lawsuit and the execution of the Spot Pond Water Agreement with MWRA are the most significant events in the water and sewer program in my 27-year involvement with the Town.

Flooding and Drainage

Major progress was made in the implementation of the Selectmen's program keyed on a 1999 Camp, Dresser & McKee study. A by-law authorizing street repairs and drainage projects for private ways was passed by Town Meeting and subsequently, a Myopia/McCall Road repair project was prepared.

The contributions of Mark Twogood, George Zambouras, Ham Hackney, Joe Tabbi, and Senator Shannon contributed to the Board's success in these ventures.

Traffic

The 955 Main Street lease for parking purposes was finalized.

The Washington Street project being done by the DPW and Mass Highway got underway. The north Main Street grant application was filed. The 25% design stage Mass Highway plan regarding various intersections was responded to.

License Issues

An expedited public hearing process was approved by the board.

The license renewal process for all licenses was reviewed and coordinated with the Building Department. New club liquor rules were developed and implemented. The Christopher Columbus Club neighborhood issues were addressed. An ABCC hearing on the Christopher Columbus Club's appeal of new conditions placed on its liquor license by the Board is pending and should be heard during 2003.

Planning and Zoning

Litigation continues to increase in this area due to developers and land owners continued attempt to subdivide existing lots and develop marginal land in the face of heightened awareness of the negative effects of this type of development on the Town's character and increased concern with potential flooding and drainage issues associated with new developments.

The multiple permits and approvals required by the Salter Group for the development of the Winning Farm cleared one hurdle with the dismissal of the environmental appeals. The Middlesex Superior Court actions on the Planning Board subdivision approval and the Zoning Board of Appeals' Special Permit were consolidated. Judge Lauriet, the Trial Judge, heard four days of testimony on the claimed conflict of interest challenge by the neighbors, and a decision on this aspect of the consolidated case is expected early in 2003.

The 14 Skillings Road project and the Swanton Street Park moved forward, as did the Cecil Group's consulting report phase for the proposed north Main Street reconstruction project.

The strategic plan is also moving forward with the Cecil Group's assistance and promises to provide vision and guidance in creating increased affordable housing opportunities under Executive Order 418, as well as a Master Plan as described in G.L. c. 41 § 81D.

School Renovation

Notwithstanding significant claims filed by two filed sub-contractors and the General Contractor, McCall Middle School was ultimately completed within budget. Special thanks go to Bob Deering, Steve Hatch, Steve Millington of HMFH Architects, Brian Sullivan, Mark Twogood, and Joe Bonner for their patience and persistence on an extremely contentious close-out phase.

Lincoln School's construction went much more smoothly and is nearing final close-out.

Ambrose School is moving forward towards commencement of construction in the summer of 2003.

Sam Rippin, as the School Department financial director, provided important improvements to the procurement and related insurance requirements of the School Department with outside vendors. With the transfer of the school custodians to the Department of Public Works, the Town's exposure regarding building maintenance and AHERA reporting deficiencies have been substantially reduced.

Four Areas of Recommended Improvement in the Town's Legal Program

- Further integration of tax title enforcement, low value tax takings, and credit balance programs into Town's MIS system;
- More aggressive settlement posture regarding outstanding workers' compensation claims requires rigorous pre-employment evaluations of Town's potential exposure in this area;
- Development of closer coordination among various Town entities, EFPBC, Selectmen, School Committee, and their Representatives (Tappé Associates, Town's owners representative) in execution of Ambrose School Project.
- Strategic and coordinated planning relating to Pansy Patch, Ferrari property, Hamilton Farm, Marotta property and other possible housing opportunities.

As in every year, I have been privileged to receive thoughtful advice and assistance from the Board of Selectmen, the Town Manger and his dedicated staff, the Town employees, the Town's elected and appointed officials, and countless Winchester residents, including many former Selectmen.

My special thanks this year go to John J. Sullivan, former selectman and currently the long time Town Moderator whose wise counsel has made possible whatever success I have enjoyed during my thirteen years as Town Counsel.

BOARD OF ASSESSORS

Mark A. Lombardi, Chair
Eric R. Josephson
George L. Andersen

The real estate market in 2002 was strong again with prices increasing by at least 10% due to the ever-increasing supply of willing buyers to the Winchester market. The number of sales was steady from the previous year, but the median sales price was up substantially. The inability of people to move up in the housing market reduced the number of moderate priced homes available for first time buyers. The homes selling in the upper million to three million dollar range were staying on the market longer or were not selling. The downtime in the economy and weak stock market play a greater role in the high-end real estate market.

The average single-family assessment in Winchester for 2002 was $597,000 with a tax rate of $11.38 for a real estate tax bill of $6,793. Winchester passed a general override for the first time for $4,550,000. The override included funds for the building and renovation of all Town buildings, a stabilization fund for other capital projects, and for the operating budget. The override cost each taxpayer approximately 13% more in taxes from the previous year.

New construction, additions, and renovations were on the increase due to the lack of homes available on the market. New growth, the additional tax revenue generated from new construction, amounted to $540,000. Chapter 110, the water and sewer debt paid to the Massachusetts Water Resource Authority, increased to $3,058,384 from $2,860,000.

The Board of Assessors congratulates the office staff of Alice Alford, Regina Capone, Patricia Haverty, and Director Daniel McGurl for their dedicated service and exemplary conduct on behalf of the Town.

COMMISSIONERS OF TRUST FUNDS

Joseph J. Christian
Robert B. McIntosh
Michael B. Elefante

The Comptroller's report includes a detailed breakdown of the trust funds for the Town. The trust funds consist of the funds supporting the cemetery, library, schools and the Town generally. As the Comptroller's report indicates, the total cost basis of the funds as of June 30, 2002 was $2,926,891. As of the same date, the market value of the funds was $3,695,572 compared with $3,535,162 at June 30, 2001. The income for the fiscal year ending June 30, 2002 was $127,217 compared with $127,448 in the prior fiscal year.

COMPTROLLER

Joseph W. Bonner, Comptroller

In accordance with the provisions of General Laws, Chapter 41, Section 61, I respectfully submit my report of the financial transactions of the Town of Winchester for the fiscal period commencing July 1, 2001 and ending on June 30, 2002 together with miscellaneous tables and statistics.

In accordance with provisions of General Laws, Chapter 41, Section 53, Sections 5-5b-6 of the Charter, accounts of various officers and agencies entrusted with the receipt, custody or expenditure of funds have been examined and reports initiated as directed by circumstances, including all trust funds. Details of financial transactions are set forth in the exhibits and schedules listed below.

I wish to express my appreciation to the various boards, officials, and employees for the cooperation and assistance that they continue to provide.

Schedule A	Combined Balance Sheet
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Schedule E-2	Borrowing Capacity

Exhibit A
Town of Winchester
Combined Balance Sheet — All Fund Types and Account Groups
June 30, 2002

	Governmental fund types				Fiduciary fund types	Account group
	General	Special revenue	Capital projects	Trust and agency	General long-term obligations	Total (memorandum only)
Assets	$ 9,881,355	2,909,749	3,157,678	56,460,003		72,408,785
Cash and investments						0
Receivables						0
Property taxes	627,806					627,806
Motor vehicle and boat excise	477,006					477,006
Tax liens	831,098					831,098
Water and sewer	393,417					393,417
Departmental and other	136,776	36,446		202,970		376,192
Total receivables	2,466,103	36,446	0	202,970	0	2,705,519
Amounts to be provided for the retirement of general long-term obligations	0	0	0	35,541,415	35,541,415	
Total assets	$ 12,347,458	2,946,195	3,157,678	56,662,973	35,541,415	110,655,719
Liabilities and Fund Balances						
Warrants and accounts payable	$ 578,395	251,447	345,925	3,652		1,179,419
Payroll withholdings payable	420,060	6,582				426,642
Accrued liabilities:						0
Compensated absences					879,383	879,383
Other	10,173	169,654				179,827
Unclaimed items	478,460					478,460
Self-insured claims and judgments					136,188	136,188
Tax refunds payable	420,692					420,692
Deferred revenue	2,348,904	36,379				2,385,283
General obligation bonds and notes payable			12,780,000		34,525,844	47,305,844
Total liabilities	4,256,684	464,062	13,125,925	3,652	35,541,415	53,391,738
Fund balance						
Reserved for:						0
Encumbrances and continuing appropriations	1,772,940					1,772,940
Nonexpendable trust principal				2,309,578		2,309,578
Employees' retirement benefits				54,421,230		54,421,230
Unreserved:						0
Designated for stabilization	1,656,053					1,656,053
Designated for subsequent year's expenditures	1,875,000					1,875,000
Undesignated	2,786,781	2,482,133	-9,968,247	-71,487		-4,770,820
Total fund balance	8,090,774	2,482,133	-9,968,247	56,659,321	0	57,263,981
Contingencies						
Total liabilities and fund balance	$ 12,347,458	2,946,195	3,157,678	56,662,973	35,541,415	110,655,719

Schedule B-1
Statement of Expenditures
FY2002

General Government		
1210	Town Manager - Administration	394,719.99
1310	Finance Committee	7,925.75
1330	Comptroller	221,773.67
1340	Assessors	188,801.53
1350	Collector/Treasurer	164,114.06
1410	Planning & Community Development	464,565.44
1540	General Services	97,968.07
1610	Town Clerk	246,400.58
Total General Government		1,786,269.09
Culture/Recreation		
6110	Library	1,212,616.05
6211	Recreation Administration	127,000.00
6940	Archival Center	497.08
Total Cultural & Recreation		1,340,113.13
Health & Social Services		
4610	Caretaker of Veterans' Graves	2,808.98
5110	Board of Health	172,288.79
5410	Council on Aging	174,414.29
5420	Veteran's Services	12,512.78
Total Health & Social Service		362,024.84
Public Safety		
2110	Police Department	3,112,996.93
2210	Fire Department	2,691,790.34
2420	Sealer of Weights & Measures	6,647.60
2910	Auxiliary Police	1,926.00
2920	Auxiliary Fire	1,108.27
Total Public Safety		5,814,469.14
Public Works		
4111	DPW Administration	147,096.83
4121	Maintenance	943,058.23
4131	Buildings	697,543.32
4141	Garage	320,131.40
4151	Transfer Station	302,608.41
4161	Cemetery	305,630.83
4171	Snow & Ice	212,202.11
Total Public Works		2,928,271.13

Education		
3111	Central Office/System Services	2,935,125.76
3112	Senior High School	4,429,841.57
3113	McCall Middle School	3,502,837.29
3114	Ambrose Elementary School	1,280,517.39
3115	Lincoln Elementary School	1,891,584.68
3116	Lynch Elementary School	1,661,186.22
3117	Muraco Elementary School	1,343,169.56
3118	Vinson-Owen Elementary School	1,385,939.26
3119	Special Education	5,839,275.62
3210	Athletics	305,732.00
3610	Vocational Education	65,965.00
Total Education		24,641,174.35
Energy		
1910	Energy	1,706,319.10
NESWC		
1810	NESWC	1,377,625.83
Undistributed		
1360	Audit	28,500.00
1510	Legal	274,458.79
1530	Data Processing	194,189.10
7110	Funded Debt	2,932,900.15
7120	Interest on Funded Debt	2,813,459.52
7140	Tax Abatement Interest	1,000.31
9110	Contributory Retirement	1,933,583.00
9120	Workers' Compensation	391,197.03
9130	Unemployment Comp Insurance	30,999.54
9140	Health Insurance	3,886,856.33
9150	Medicare Tax & Refunds	290,763.34
9160	F.I.C.A. Tax	131,639.37
9170	Non-Contributory Retirement	80,668.36
9180	Indemnification	54,554.49
9430	Reserve Fund	
9450	General Insurance	172,012.44
9460	Environmental Remediation Services	120,400.01
Total Undistributed		13,337,181.78
Water and Sewer		
4410	General Government	158,005.00
4420	DPW Administration	130,077.00
4430	DPW Maintenance	44,228.00
4440	DPW Buildings	10,250.00
4450	DPW Sewer Operations	1,607,655.77
4460	DPW Water Operations	1,286,855.56
4470	Employee Benefits	462,699.88
4480	Funded Debt	207,148.00
4490	Insurance	21,000.00
Total Water & Sewer		3,927,919.21

Schedule B-2
General Estimated Receipts
Actual vs. Budget

	Actual	Estimate	excess/excess/(def)
State distribution	6,937,916	6,854,187	83,729
Motor and boat excise	2,638,748	2,700,000	(61,252)
Penalties & int	264,804	235,000	29,804
Svc charges - trash dis	821,329	790,000	31,329
Fees	290,344	240,000	50,344
Rentals	31,292	50,000	(18,708)
Cemetery	228,527	276,540	(48,013)
Other dept	67,171	50,000	17,171
Licenses & permits	909,645	570,000	339,645
Spec assess	8,060	9,000	(940)
Fines & forfeits	51,171	50,000	1,171
Investment income	398,604	650,000	(251,396)
Miscellaneous	109,042	150,000	(40,958)
Totals	12,756,653	12,624,727	131,926

Schedule B-3
Water Sewer Revenue
Actual vs. Estimated

	Actual	Estimate	Excess/ (DEF)
Water & Sewer Revenue	3,967,394	3,901,282	66,112

Schedule B-4
Fiscal 2002 Tax Rate

Amount to be Raised:		
Appropriations	58,163,604.00	
State & County Assessments	570,070.00	
Allowance for Abatements & Exemptions	323,611.49	
Cherry Sheet Offsets	43,577.00	
Other	209,449.00	
		59,310,311.49
Estimated Receipts & Revenues:		
Cherry Sheet Receipts & Over Estimates	6,854,187.00	
Local Estimates	9,671,822.00	
Available Funds Approprated	1,096,041.00	
Free Cash	950,000.00	
Other Source	175,000.00	
		18,747,050.00
Levy to be Raised by Taxation		40,563,261.49

	Value	%	Levy
Residential - Class I	3,475,689,014	94.37%	38,441,120.49
Open Space - Class II	0	0.00%	0.00
Commercial Class III	151,817,532	4.12%	1,554,611.53
Industrial - Class IV	22,881,100	0.62%	234,302.46
Personal Property - Class IV	32,541,700	0.88%	333,227.01
Totals	3,682,929,346	100%	40,563,261.49
Residential Rate	11.06		
Commercial, Industrial & Personal Rate	10.24		

Schedule C
Trust Funds
June 30, 2002

	Cemetery	Library	Endowment	General	School	Total
Beginning principal at book value	1,687,666	265,925	191,713	122,213	47,229	2,314,746
Add:						
Bequests	84,883	500	199,627			285,010
Income to principal					0	
Capital gains	(67,882)	(6,889)		(9,127)	(2,293)	(86,191)
Less: Principal expended	(11,435)				(11,435)	
Ending principal at book value	1,693,232	259,536	391,341	113,086	44,936	2,502,130
Ending principal at market value	2,137,920	327,697	494,117	142,785	56,738	3,159,257
Beginning income balance	207,718	42,690		132,634	16,792	399,834
Add: Income for year	84,474	22,532	6,180	11,358	2,853	127,217
Less:						
Approp for operations	(73,565)					(73,565)
Income expended	(3,470)	(20,039)		(3,103)	(2,112)	(28,724)
Ending accumulated income - at cost	215,157	45,003	6,180	140,889	17,533	424,762
Ending accumulated income - at market	271,663	56,821	7,803	177,890	22,138	536,316
Ending fund balances at book value	1,908,389	304,538	397,520	253,975	62,469	2,926,891
Ending fund balances at market	2,409,583	384,518	501,920	320,675	78,876	3,695,572

Exhibit C-1
Trust funds at 6-30-02

Cemetery		book value principal book value	principal to principal	June-01 at book June-01	June-02 at market June-02	June-01 income June-01	Income F99 Income	Expended Income Expended	at cost income at cost	at market income at market	at book fund at book	at market fund at market
Boyce, EJ	9,605.00	1,110	(45)	1,065	1,345	5,327	287	54	5,559	7,019	6,625	8,365
Brown, FO	9,608.00	9,782	(393)	9,389	11,854	56,319	2,946	190	59,075	74,590	68,464	86,444
Budgell,EL	9,609.00	1,622	(65)	1,557	1,966	3,002	206	33	3,175	4,009	4,732	5,974
Carter, MS	9,610.00	1,211	(49)	1,162	1,468	4,325	247	129	4,443	5,610	5,605	7,077
Connolly, RE	9,675.00	1,331	(54)	1,277	1,613	353	25		428	540	1,706	2,153
Connolly, R		1,314	(53)	1,261	1,592	276	71		347	438	1,608	2,030
Coulter, SE	9,612.00	879	(35)	844	1,065	2,409	147	21	2,534	3,200	3,378	4,265
Downs, JA	9,615.00	4,467	(180)	4,287	5,413	2,435	308	85	2,658	3,356	6,945	8,769
Eustis, ER	9,616.00	1,646	(66)	1,580	1,995		73	7	67	84	1,646	2,079
Fahey, FG	9,617.00	3,562	(143)	3,419	4,317	9,144	666	76	9,635	12,165	13,053	16,481
Fernald, H	9,618.00	1,963	(79)	1,884	2,379	7,441	419	32	7,828	9,884	9,712	12,263
Forbush, SE	9,621.00	498	(20)	478	603	48	24	44	28	36	506	639
Green, H O	9,622.00	1,146	(46)	1,100	1,389	5,792	309	66	6,035	7,620	7,135	9,008
Hawes, RE	9,623.00	4,611	(185)	4,426	5,588	20,497	1,119	65	21,551	27,211	25,976	32,799
Hayward, EK	9,624.00	799	(32)	767	968	1,107	85	54	1,137	1,436	1,904	2,404
Hewey, J L	9,625.00	1,876	(75)	1,801	2,273	126	39	162	53	67	1,854	2,341
Howe, EW	9,627.00	809	(33)	776	980	1,244	91	66	1,269	1,602	2,046	2,583
Johnson, H F	9,630.00	35,504	(1,428)	34,076	43,025	1,634	1,655	226	3,063	3,868	37,139	46,893
Kendall, C E	9,633.00	961	(39)	922	1,165	3,371	193	45	3,519	4,443	4,441	5,608
Marchant, V C	9,638.00	5,085	(205)	4,880	6,162	12,199	770	54	12,916	16,308	17,796	22,470
Marston, JP	9,640.00	2,011	(81)	1,930	2,437	7,982	445	97	8,330	10,518	10,261	12,955
Mason, C H	9,642.00	1,099	(44)	1,055	1,332	4,997	272	118	5,151	6,503	6,205	7,835
Miller, HM	9,645.00	955	(38)	917	1,157	1,199	96	76	1,219	1,540	2,136	2,697
Moore, AL	9,646.00	253	(10)	243	307		11	11	0	0	243	307
Nash, HD	9,648.00	579	(23)	556	702	1,764	104	66	1,802	2,275	2,358	2,977
Permanent care	9,651.00	1,587,485	9,596	1,597,081	2,016,516	3,842	70,923	74,765	0	0	1,597,082	2,016,518
Riley, M E	9,655.00	1,452	(58)	1,394	1,760	8,303	435	21	8,717	11,006	10,110	12,765
Robinson, AL	9,656.00	890	(36)	854	1,079	2,106	134	33	2,206	2,786	3,061	3,864
Stenquist, IC	9,662.00	512	(21)	491	620	1,052	70		1,122	1,416	1,613	2,037
Stone, M	9,663.00	3,575	(144)	3,431	4,332	9,767	595	194	10,168	12,838	13,599	17,170
Sweeney, HA	9,664.00	435	(17)	418	527	873	58	53	878	1,109	1,296	1,636
Thompson, FL	9,666.00	121	(5)	116	147		5	5	0	0	116	147
Tyler,CD	9,680.00	1,000	(40)	960	1,212		45		45	56	1,004	1,268
Warren, M A	9,668.00	573	(23)	550	694	1,765	104	63	1,806	2,280	2,356	2,974
Watson, S A	9,669.00	4,673	(188)	4,485	5,663	25,058	1,325	66	26,317	33,228	30,802	38,893
Wright, E		1,314	(53)	1,261	1,592	273	71	12	332	419	1,593	2,011
Young, F P	9,674.00	560	(23)	537	679	1,693	100	44	1,750	2,209	2,287	2,888
Totals		1,687,663	5,567	1,693,230	2,137,916	207,723	84,473	77,033	215,163	271,669	1,908,393	2,409,587

Exhibit C-2
Trust funds at 6-30-02

Library		Beginning principal book value	Additions to principal	Principal at book June-01	Principal at market June-02	Beginning income June-01	F99 Income	Income expended	Ending income at cost	Ending income at market	Total fund at book	Total fund at market
Badger, D B	9,602.00	2,599	(67)	2,532	3,197	586	211	517	299	378	2,831	3,575
Barrett, G R	9,603.00	2,859	(74)	2,785	3,516	335	231	248	319	403	3,104	3,919
Bradstreet, C W	9,607.00	1,474	(38)	1,436	1,813	345	132	286	190	240	1,626	2,053
Coffin, A B	9,611.00	2,826	(73)	2,753	3,476	320	228	276	271	343	3,024	3,818
Daniels, F W	9,613.00	709	(18)	691	872	102	59		161	203	851	1,075
Downes, J A	9,614.00	54,952	(1,424)	53,528	67,586	5,386	4,370	3,207	6,548	8,268	60,077	75,855
Foley, G M	9,620.00	1,418	(37)	1,381	1,744	182	126		298	376	1,679	2,120
Hopper, FWE LF	9,626.00	2,879	(75)	2,804	3,541	332	233	241	323	408	3,128	3,949
Howe, N S	9,628.00	1,426	(37)	1,389	1,754	125	112		237	300	1,626	2,054
Jewett, E K	9,629.00	4,278	(111)	4,167	5,262	752	264	517	599	757	4,766	6,018
Joy, A K P	9,631.00	2,850	(74)	2,776	3,505	370	233	260	344	434	3,120	3,939
Joy, F	9,632.00	2,848	(74)	2,774	3,503	350	232	335	247	311	3,021	3,814
Keyes, M C	9,634.00	1,640	(42)	1,598	2,017	211	134		345	436	1,943	2,453
Linane, MGT	9,637.00	7,124	(185)	6,939	8,762	1,299	610	48	1,861	2,349	8,800	11,111
Linane, M	9,636.00	46,164	(1,196)	44,968	56,778	5,169	3,712	4,451	4,435	5,600	49,404	62,378
Marion, A B	9,639.00	705	(18)	687	867	103	89		162	204	848	1,071
Mason, A M	9,641.00	23,160	(600)	22,560	28,485	2,926	1,889	2,537	2,278	2,877	24,838	31,362
McChesney,L C	9,643.00	1,361	(35)	1,326	1,674	186	112	209	89	113	1,415	1,787
Morton, B G	9,647.00	1,473	(38)	1,435	1,812	176	119		295	373	1,730	2,185
Quimby, C A	9,653.00	4,836	(125)	4,711	5,948	546	390	376	559	706	5,270	6,654
Rich, E J	9,654.00	47,168	(1,222)	45,946	58,013	16,479	4,610	1,980	19,108	24,127	65,055	82,141
Rogers, B	9,657.00	1,426	(37)	1,389	1,754	168	115		283	358	1,673	2,112
Schrafft, W E/B E	9,658.00	1,456	(38)	1,418	1,791	154	117		271	342	1,689	2,132
Skillings, D N	9,659.00	727	(19)	708	894	212	68	213	67	85	775	979
Smith, F E Jr	9,660.00	7,323	(190)	7,133	9,007	897	595	627	866	1,093	7,999	10,100
Smith, F E Sr	9,661.00	6,959	(180)	6,779	8,559	723	556	585	694	876	7,473	9,435
Symmes, Z	9,665.00	1,082	(28)	1,054	1,331	419	109	475	52	66	1,106	1,397
Wadsworth, E	9,667.00	7,247	(188)	7,059	8,913	822	670	545	861	1,087	7,920	10,001
Willis, J	9,670.00	21,257	(51)	21,206	26,776	2,307	1,707	1,641	2,373	2,996	23,577	29,772
Winn, N R	9,672.00	1,456	(38)	1,418	1,791	187	119		306	386	1,724	2,177
Wood, M C	9,673.00	2,245	(58)	2,187	2,761	523	200	464	259	328	2,446	3,089
Totals		265,927	(6,390)	259,537	327,702	42,692	22,352	20,038	45,000	56,823	304,538	384,525

Exhibit C-3
Trust funds at 6-30-02

School		Beginning principal fund 841	Additions to book value	Ending principal principal	Ending principal at book	Beginning income at market	Income June-01	F02 expended	Ending income income	Ending income at cost	Total fund at market	Total fund at book at market
Blank, P J	9604	2,970	(144)	2,826	3,568	202	155	141	188	238	3,014	3,806
Brackett, F G	9606	33,090	(1,606)	31,484	39,752	2,247	1,728	1,575	2,094	2,644	33,575	42,395
Lavey, L	9635	2,065	(100)	1,965	2,481	2,388	171	198	2,415	3,049	4,380	5,530
Metcalf, R C	9644	3,033	(147)	2,886	3,644	6,685		432	7,118	8,988	10,004	12,631
Nickerson, H C	9649	3,152	(153)	2,999	3,787	3,947		316	4,263	5,383	7,262	9,170
Parkhurst, W L	9650	1,662	(81)	1,581	1,997	1,237		129	1,366	1,725	2,948	3,722
Prince, N	9652	1,257	(61)	1,196	1,510	86	58	60	88	111	1,284	1,621
Totals		47,229	(2,292)	44,937	56,739	16,792	2,112	2,851	17,532	22,138	62,467	78,875

		Beginning principal book value	Additions to to principal	Ending principal at book	Ending principal at market	Beginning income 6-98	Income expended	F99 income	Ending income at cost	Ending income at market	Total fund at book	Total fund at market
General	fund 841											
Fletcher, A	9619	116,762	(8,720)	108,042	136,417	128,540	3,103	10,933	136,370	172,184	244,412	308,600
Winchester, W	9671	5,451	(407)	5,044	6,369	4,001		420	4,422	5,584	9,466	11,952
350th ann comm	9601		0	0	0	92		5	96	121	96	121
Totals		122,213	(9,127)	113,086	142,786	132,633	3,103	11,358	140,888	177,889	253,974	320,673

EXHIBIT D
Conservation Fund
30 Jun 02

Balance, June 30, 2001			14,199
Add:	Income for the year	619	
Less:	Expenditures	(600)	19
Balance, June 30, 2002			14,218

EXHIBIT D-1
Housing Fund
30-Jun-02

Balance, June 30, 2001			16,311
Add:	Income for the year	1,139	
Less:	Expenditures	0	1,139
Balance, June 30, 2002			17,450

EXHIBIT D-2
Stabilization
30-Jun-02

Balance, June 30, 2001			1,772,800
Add:	appropriated to stabilization	0	
	appropiated from stabilization	(160,875)	
	income for year	44,128	(116,747)
Balance, June 30, 2002			1,656,053

EXHIBIT E
Funded Debt
30-Jun-02

Inside debt limit:	23,082,280
Outside debt limit:	11,443,563
Total	34,525,843

EXHIBIT E-1
Changes in Funded Debt
30-Jun-02

Funded debt, June 30, 2001	18,118,760
Additions, FY02	17,931,120
Payments, FY02	(1,524,037)
Total	34,525,843

EXHIBIT E-2
Borrowing Capacity
30-Jun-02

Total Value January 1, 2001	2,869,200,600
Statutory Limit	5%
5% of Valuation	143,460,030
Debt Outstanding - inside limit	23,082,280
Available Borrowing Capacity	120,377,750

TREASURER/COLLECTOR

Carol A. Thomas, Treasurer/Collector

Submitted herewith is the report of the Treasurer/Collector for the fiscal year ending June 30, 2002.

Cash in Treasury June 30, 2001	$ 3,437,545.58
Cash Receipts July 1, 2001 to June 30, 2002	95,219,338.56
	$ 98,656,884.14
Payments	94,040,095.16
Cash in Treasury June 30, 2002	**$ 4,616,788.98**

Invested Funds as of June 30, 2002	
Revenue Investments	$ 3,466,055.23
Law Enforcement Trust	30,989.12
Water Bond Issue	2,627,260.32
Winchester Housing	45,944.27
Non-Revenue	24,736.84
Conservation	24,973.05
Stabilization	1,656,053.16
Meurling Account	49,577.48
Chadwick Account	37,777.81
Recreation	179,291.64
Flood Insurance	213,141.00
School Bonds	2,169,260.85
Capital Projects	224,655.90
Taxation Fund	5,227.60
	$ 10,754,944.27

Treasurer/Collector
Real Estate
07/01/2001-6/30/2002

	Balance 6/30/2001	Warrant by Assessors	Abated by Assessors	41-A Abatements	Tax Title Sub. T.T.	Paid Treasurer	Balance 6/30/2002
84/85 Real Estate	(37,779.76)	—	—	—	—	—	(37,779.76)
85/86 Real Estate	(43,619.25)	—	—	—	—	—	(43,619.25)
86/87 Real Estate	(41,559.57)	—	—	—	—	—	(41,559.57)
87/88 Real Estate	(29,206.87)	—	—	—	—	—	(29,206.87)
88/89 Real Estate	(16,211.67)	—	—	—	—	—	(16,211.67)
89/90 Real Estate	(21,800.42)	—	—	—	—	—	(21,800.42)
90/91 Real Estate	(11,394.60)	—	—	—	—	—	(11,394.60)
91/92 Real Estate	(41,522.30)	—	—	—	—	—	(41,522.30)
92/93 Real Estate	(28,857.34)	—	5,085.20	—	—	(18,874.73)	(15,067.81)
93/94 Real Estate	(31,341.74)	—	—	—	—	(7,134.74)	(24,207.00)
94/95 Real Estate	(44,274.51)	—	—	—	—	(14,850.93)	(29,423.58)
95/96 Real Estate	(28,259.43)	—	—	—	—	(12,732.64)	(15,526.79)
96/97 Real Estate	(24,453.83)	—	—	—	—	(19,907.14)	(4,546.69)
97/98 Real Estate	(28,198.46)	—	—	—	—	(17,444.92)	(10,753.54)
98/99 Real Estate	(6,996.79)	—	—	—	—	(9,416.90)	2,420.11
99/00 Real Estate	(26,003.43)	—	11,536.26	—	—	(35,360.60)	(2,179.09)
00/01 Real Estate	503,978.11	—	24,144.47	—	—	347,108.64	132,725.00
01/02 Real Estate	(42,493.97)	40,251,083.82	108,851.13	83,080.04	—	39,580,370.49	436,288.19
02/03 Real Estate	—	—	—	—	—	61,232.74	(61,232.74)

Treasurer/Collector
Personal Property
07/01/2001-6/30/2002

	BALANCE 6/30/2001	WARRANT BY ASSESSORS	ABATED BY ASSESSORS	RESCINDED ABATEMENT	TAX TITLE 41-A	PAID TREASURER	BALANCE 6/30/2002
PERSONAL PROPERTY 85/86	4,386.10	—	—	—	—	—	4,386.10
PERSONAL PROPERTY 86/87	3,934.60	—	—	—	—	—	3,934.60
PERSONAL PROPERTY 87/88	2,781.83	—	—	—	—	—	2,781.83
PERSONAL PROPERTY 88/89	2,446.65	—	—	—	—	—	2,446.65
PERSONAL PROPERTY 89/90	1,804.89	—	—	—	—	—	1,804.89
PERSONAL PROPERTY 90/91	3,111.26	—	—	—	—	—	3,111.26
PERSONAL PROPERTY 91/92	3,600.53	—	—	—	—	—	3,600.53
PERSONAL PROPERTY 92/93	1,268.09	—	—	—	—	—	1,268.09
PERSONAL PROPERTY 93/94	2,607.75	—	—	—	—	—	2,607.75
PERSONAL PROPERTY 94/95	2,435.20	—	—	—	—	—	2,435.20
PERSONAL PROPERTY 95/96	5,341.01	—	—	—	—	—	5,341.01
PERSONAL PROPERTY 96/97	2,708.08	—	—	—	—	—	2,708.08
PERSONAL PROPERTY 97/98	2,862.27	—	—	—	—	—	2,862.27
PERSONAL PROPERTY 98/99	1,267.46	—	—	—	—	—	1,267.46
PERSONAL PROPERTY 99/00	1,534.04	—	—	—	—	—	1,534.04
PERSONAL PROPERTY 00/01	2,295.98			—	—	1,047.68	1,248.30
PERSONAL PROPERTY 01/02	—	333,323.14	135.33	—		318,329.40	14,858.41
PERSONAL PROPERTY 02/03	—	—	—	—	—	45.86	(45.86)

Treasurer/Collector
Motor Excise
07/01/2001-6/30/2002

	BALANCE 6/30/2001	WARRANT BY ASSESSORS	ABATED BY ASSESSORS	PAID TREASURER	BALANCE 6/30/2002
1973 MOTOR EXCISE	7,992.50	—	—	—	7,992.50
1974 MOTOR EXCISE	8,305.81	—	—	—	8,305.81
1975 MOTOR EXCISE	20,583.79	—	—	—	20,583.79
1976 MOTOR EXCISE	17,574.70	—	—	—	17,574.70
1977 MOTOR EXCISE	18,213.26	—	—	—	18,213.26
1978 MOTOR EXCISE	16,287.90	—	—	—	16,287.90
1979 MOTOR EXCISE	23,452.01	—	—	—	23,452.01
1980 MOTOR EXCISE	22,310.05	—	—	—	22,310.05
1981 MOTOR EXCISE	6,899.38	—	—	—	6,899.38
1982 MOTOR EXCISE	8,579.81	—	—	—	8,579.81
1983 MOTOR EXCISE	10,149.24	—	—	—	10,149.24
1984 MOTOR EXCISE	10,523.60	—	—	—	10,523.60
1985 MOTOR EXCISE	9,182.78	—	—	115.00	9,067.78
1986 MOTOR EXCISE	15,111.14	—	—	—	15,111.14
1987 MOTOR EXCISE	17,869.91	—	—	12.50	17,857.41
1988 MOTOR EXCISE	18,529.86	—	—	242.19	18,287.67
1989 MOTOR EXCISE	26,453.84	—	—	152.50	26,301.34
1990 MOTOR EXCISE	15,636.60	—	—	31.25	15,605.35
1991 MOTOR EXCISE	13,878.68	—	—	36.66	13,842.02
1992 MOTOR EXCISE	11,397.92	—	—	30.53	11,367.39
1993 MOTOR EXCISE	11,372.23	—	—	14.60	11,357.63
1994 MOTOR EXCISE	9,866.80	—	47.50	81.91	9,737.39
1995 MOTOR EXCISE	7,260.82	—	—	26.02	7,234.80
1996 MOTOR EXCISE	3,956.60	—	—	246.11	3,710.49
1997 MOTOR EXCISE	354.27	—	—	298.71	55.56
1998 MOTOR EXCISE	4,340.29	—	167.71	185.86	3,986.72
1999 MOTOR EXCISE	6,150.24		—	2,216.60	3,933.64
2000 MOTOR EXCISE	17,348.68	21,748.61	1,004.54	30,649.45	7,443.30
2001 MOTOR EXCISE	130,455.49	367,886.41	34,948.10	431,666.59	31,727.21
2002 MOTOR EXCISE	—	2,312,226.15	36,008.76	2,175,911.59	100,305.80

Treasurer/Collector
Betterments and Liens
07/01/2001-6/30/2002

	BALANCE 6/30/2001	WARRANT BY ASSESSORS	APPORTIONED	TAX TITLE SUB. T.T.	PAID TREASURER	BALANCE 6/30/2002
BETTERMENTS ADDED						
TO TAXES						
STREET	—	580.05	—	—	580.05	—
SEWER	752.50	4,062.00	—	—	3,309.50	1,505.00
SIDEWALK	—	877.32	—	—	877.32	—
COMMITTED INTEREST	338.63	3,593.64	—	—	3,292.64	639.63
OTHER LIENS						
WATER/SEWER	16,716.19	91,099.89	—	—	82,570.72	25,245.36
BETTERMENTS PAID						
IN ADVANCE						
STREET	—	—	—	—	—	—
SEWER	—	—	—	—	—	—
SIDEWALK	—	—	—	—	—	—

Treasurer/Collector
Collector Commitments
07/01/2001-6/30/2002

	BALANCE 6/30/2001	ADDITIONAL COMMITMENTS	WATER/SEWER LIENS	ABATEMENTS	PAYMENTS	BALANCE 6/30/2002
AMBULANCE	136,925.94	403,131.69	—	108,106.94	303,970.89	127,979.80
HIGHWAY & BRIDGES	16,373.41	22,556.00	—	110.00	15,130.00	23,689.41
ALL EXTRA DUTY	82,074.51	419,475.82	—	593.52	451,746.31	49,210.50
PARKING TICKETS	—	105,595.00	—	—	105,595.00	—
WATER REPAIRS	9,445.14	990.39	—	—	1,035.39	9,400.14
HAULERS	—	143,858.55	—	—	143,858.55	—
WATER RATES	340,934.27	4,410,493.58	76,410.33	381,878.63	3,850,708.06	442,430.83
BOATS	204.00	—	—	—	204.00	204.00

Treasurer/Collector
Interest and Other Income
07/01/2001-6/30/2002

	BALANCE 6/30/2001	WARRANTS BY ASSESSOR	ABATED BY ASSESSORS	PAID TREASURER	BALANCE 6/30/2002
INTEREST COLLECTED ON TAXES	—	—	—	129,317.13	—
INTEREST ON ASSESSMENTS	—	—	—	—	—
MUNICIPAL LIEN CERTIFICATES	—	—	—	60,315.00	—
COSTS (Fees and Fines)	—	—	—	32,167.38	—

RETIREMENT BOARD

Joseph W. Bonner, Chair
William P. Duran, Jr.
George F. Morrisey
William H. O'Neil
Anthony W. Ryan

Winchester Contributory Retirement System
Balance Sheet December 31, 2001

Cash & Short-term Investments	3,141,137
Fixed-income Securities (at book)	18,088,823
Equities (at market)	32,687,775
Accrued Interest	304,272
Accounts Receivable	199,225
Total	**54,421,232**
Annuity Savings Fund	11,084,502
Annuity Reserve fund	4,718,076
Military Service Fund	6,292
Pension Fund	8,105,391
Expense Fund	0
Accounts Payable	0
Pension Reserve Fund	30,506,971
Total	**54,421,232**
Number of active members in the system at December 31, 2001	342
Number of retirees/beneficiaries/ inactives at December 31, 2001	319

Annually, the Commonwealth of Massachusetts Public Employee Retirement Administration Commission (PERAC) notifies the Board of the pension appropriation required for the ensuing year and also projects future requirements. Following are the PERAC- projected amounts for the years FY 2002 through FY 2006:

FY	Projection	% Change from prior year
2002	2,106,000	
2003	2,127,000	1.0%
2004	2,147,000	0.9%
2005	2,168,000	1.0%
2006	2,189,000	1.0%

PLANNING BOARD

Thomas R. Howley, Chairman
Maureen I. Meister, Vice Chairman
Peter G. Kuttner III, Secretary
Stephen R. Parkhurst
W. Sam Stroud

This was an eventful year for the Planning Board. Further amendments to the Zoning Bylaw were adopted, and the Board devoted considerable attention to other planning issues.

Zoning amendments were passed by Town Meeting establishing non-criminal disposition of zoning violations; providing for the employment of outside consultants; making Wireless Communications Facilities a permitted use in the Institutional Conservancy (SCI) district, with certain restrictions; adjusting certain parcels on the former Woburn Loop adjacent to the Parkview condominiums to complete the Swanton Street Park project; clarifying the front setback in the GBD-2 District; and rezoning of the Errico parcel on Loring Court from Light Industrial (IL) to residential (RG). The latter change is noteworthy in that the petitioner agreed to improve Loring Court, an unapproved private way, which will improve the neighborhood.

During the year we worked actively with the Board of Appeal, rendering advisory opinions on 35 petitions. Noteworthy decisions include the expansion of the emergency room at Winchester Hospital, which we supported; proposed parking relief for the proposed Aberjona Commons building on Skillings Road, which we envision as a signature building in the new Village Center Overlay District; the proposed apartments to be adjacent to the Lane Funeral Home on Main Street; and the proposed Winchester Crossing condominiums on Cross Street. It is evident that the zoning amendments enacted in recent years are being translated into renewed economic development.

One difficult subdivision was approved in 2002, after at least a year of work, Andrea Circle at 587 Washington Street. This three-lot site was fraught with drainage issues which were satisfactorily resolved, which will benefit the entire neighborhood.

A seldom noted aspect of the Planning Board's work is its review and acceptance of Approval Not Required (ANR) plans, which entail the creation of lots, usually buildable, outside subdivision control. Due to the rapid escalation of land values we are seeing more and more ANRs. Two were denied in 2002, after careful review by Town Counsel and the Engineering Department due to lack of frontage on an approved way.

The Board expanded its planning horizons during the year, over and above its role in reviewing zoning and approving subdivisions. In part, this was an outgrowth of the Envision Winchester process, in which citizen input indicated that neighborhood preservation and retaining the character of the Town are high priorities. This was clearly demonstrated during the review of the Mass. Highway plans for four of our intersections. We were pleased that the Traffic Advisory Committee, after very well attended public hearings at which citizens' concerns were expressed, recommended modification of the plans to keep the intersections as pedestrian friendly as possible.

The board became involved for the first time in school design, participating actively in the debate over whether the Ambrose School should be renovated or replaced, consistent with the campus concept involving the Sanborn House. Working with the Educational Facilities Planning and Building Committee, we believe that an enhanced, attractive design for the new school will ensue. Along similar lines, we have encouraged the participation of the Design Review Committee in all the new building projects which have come before us.

Unfortunately, the year concluded with the resignation of Todd Ford, our Director of Planning and Community Development. We are indebted to him for his professionalism and all the assistance which he provided us as Winchester's first planner.

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

Brian F. Sullivan, Town Manager

Because the Town continues to struggle with financial forecasts and realities, the Director of the Department of Planning and Community Development (DPCD) presented a list of informal ideas on economic development to the Board of Selectmen.

- Appoint an economic development committee, including representatives from the business, design, neighborhood, regulatory, open space and housing communities, to work with the DPCD in developing a comprehensive strategy to enhance economic development.
- Explore Brownfield redevelopment potential on appropriate sites.
- Analyze the development potential of Town-owned property in the downtown area and analyze how to improve the tourism market and draw additional visitors (money) into the community.
- Become an active partner with the Downtown Business Association and work to hire a downtown manager to coordinate special events, business recruitment and retention, advertising, and special programs such as facade improvement and beautification.
- Become part of the Freedom's Way National Heritage Corridor.
- Work to make the tri-community greenway (bikeway) a reality.
- Review zoning for restrictions that are contrary to the values and goals of the community.
- Have the Town become an active participant in land development (similar to Winning Farm).
- Complete the recommendations in the Triangle Master Plan, including the redesign of north Main Street.
- Study areas for potential economic development uses; refrain from rezoning all commercial/industrial property to residential districts.

- Provide resources for commercial property owners, such as educating those downtown to the financial advantages of mixed use.
- Pursue grants to leverage private investment and provide incentive for new growth.

With regard to the redesign of north Main Street, the DPCD collaborated with the Selectmen in the public presentation of a preliminary design process. The Cecil Group, chosen and funded by the Department of Housing and Community Development of Massachusetts to conduct the workshop, presented a vision of a street anchored by village centers with parks at Skillings Road and Swanton Street and a gateway to the town at Cross Street. This vision has been developed by the Planning Board and supported in stages by Town Meeting through recent zoning bylaw revisions, including the creation of two new business districts and the Village Center Overlay district. Goals include improved safety, parking, and traffic circulation, an enhanced visual environment, creation of a pedestrian friendly environment and a vital business district, preservation and encouragement of housing along with commerce, and amenities such as parks and a bikeway. The director then helped prepare a PWED grant application for roadway and streetscape improvements.

The DPCD assisted the Town Manager and Planning Board and participated in various committee and citizen efforts including:

- Winchester in Bloom, a citizens' committee which participated in a national program/competition whose objective was to improve the visual appeal of America's neighborhoods, parks, open space and streets through imaginative use of flowers, plants, and trees.
- The Sanborn House Reuse Committee, whose formation the Selectmen authorized this year to find a suitable new home for the Recreation Department and to explore reuse and restoration scenarios for the Sanborn House.
- Swanton Street Park Committee, which presented a layout of the park to the Selectmen.
- Open Space and Recreation Plan Committee, formed to update the plan as required by the state every five years.
- Strategic Planning Steering Committee.

Since having good documents to work with is key to good planning, the director recommended reviewing the town's zoning bylaws, subdivision rules and regulations, and subdivision submittal regulations.

BUILDING DEPARTMENT

Ronald J. Haverty
Building Commissioner/Zoning
Enforcement Officer

I submit herewith the following report of the Building Department for the year 2002. The total estimated cost of building for which permits were issued was $36,009,823.55.

I wish to thank the staff for their dedication and support throughout the year, John A. Wile, Building Inspector, Denis Slater, Wiring Inspector, Donald Byrne, Plumbing and Gas Inspector and Janine Viarella, Administrative Secretary.

I also wish to thank all of the other Town Departments and Boards for their assistance during the past year.

Building Permits

16 Accessory buildings	$	24,757.55
3 Foundations for new single family dwellings	$	40,000.00
18 New single family dwellings	$	6,348,000.00
4 New garages	$	103,500.00
1 New residential/commercial building	$	4,745,496.00
13 Signs	$	20,557.00
7 Swimming pools	$	163,500.00
2 Modular classrooms	$	668,552.00
160 Additions to dwellings	$	14,769,112.00
1 Addition to commercial building	$	3,000.00
240 Alterations to dwellings	$	6,797,231.00
18 Alterations to commercial buildings	$	685,100.00

13 Demolitions	$	96,850.00
5 Foundations for addition to dwellings	$	65,000.00
2 Foundations for garages	$	15,000.00
64 Reshinglings	$	843,524.00
22 Vinyl sidings	$	279,615.00
3 Retaining walls	$	73,000.00
1 Greenhouse	$	12,000.00
3 Temporary tents	$	8,500.00
2 Woodburning stoves	$	2,000.00
27 Window replacements	$	243,529.00
1 Awning	$	2,000.00
	$	36,009,823.55

Fees collected

For the construction of or alterations to buildings and structures	$	548,025.50
Board of Appeal Fees	$	8,250.00
Building Inspection Certificates	$	1,404.00
Certificates of Zoning Compliance	$	840.00
Electrical Permits	$	57,340.00
Plumbing Permits	$	31,070.00
Gas Permits	$	17,290.00
	$	664,219.50

Certificates Issued

Building Inspection	27
Occupancy	30
Zoning Compliance	91

Permits Issued

Building	650
Electrical	641
Gas	373
Plumbing	510
Board of Appeal Cases	35

ENGINEERING DEPARTMENT

Robert Conway, PE, Town Engineer

The Engineering Department consists of Robert Conway, PE, Town Engineer, Frank Iebba, PE, RLS, Assistant Town Engineer, Sean Broderick, Jr., Engineer and Ellen White, Administrative Secretary.

The major accomplishments for the year 2002 were:

- The installation of an additional flood relief culvert at Shore Road,
- The installation of an enlarged flood relief valve at the Center Falls Dam,
- The permitting and removal of the dam behind Muraco School,
- The permitting and award of contract for hydro-raking Winter Pond,
- The design and permitting of the MBTA/ Davidson Park drain culvert, and
- The initiation of the US Army Corps of Engineers Aberjona River Flood Study.

This office is continuing its work on the development of the Geographic Information System (GIS). The computer system has recently been enlarged by a server dedicated for the GIS and will provide the capacity and speed necessary to operate the system. This office now has the base plan for the Town with assessor parcels identified. Our next step will be to scan our fragmented water, sewer, and drainage plans and add them to the system. After that is complete, private utilities, electric, gas, and telecommunications will be added.

As chair of the Traffic Advisory Committee, this office has devoted many hours to the Mass Highway proposed improvement to the intersections of Cambridge and Pond Street, Cambridge and Church/High Street, Cambridge Street and Everett Avenue/Myopia Road, and the local intersection of Church Street and Bacon and Fletcher Street. The Town is at a crossroad in time with these intersections. The Town and the region are experiencing a large increase in volume of automobiles and trucks,

and with newer suspensions and more powerful engines, excessive speed on our roadways is growing. Traffic congestion is more common at commuter times, and this is jeopardizing public pedestrian safety and increased accidents. However, any action to improve these concerns has to be balanced so that public safety is insured for the response of our fire/rescue equipment, maintenance equipment for our roadways, and the delivery of goods and services. This office intends to work cooperatively with Mass Highway for the development of plans, which incorporate public safety while preserving the Town's residential character.

Next year is going to be a busy year for this office with the following projects slated:

- The field and economic survey of the Aberjona River for the US Army Corps of Engineers,
- The permitting, awarding, and construction services of the Cross Street Flood Relief Culvert,
- The design, awarding, and construction services for the Arlington Street storm drain improvements,
- The design, awarding, and construction services for the installation of the West Chardon Road to Bacon Street storm drain improvements,
- The permitting, awarding, and construction services for the installation of the Town Way to Bacon Street storm drain improvements,
- The design, permitting, awarding, and construction services for the installation of the Sylvester Avenue and Canal Street bridge replacements,
- The design, permitting, awarding, and construction services for the reconstruction of Myopia Road and McCall Road under the recently passed safety and betterment article, and
- The rehabilitation of Leonard Field.

This office would like to take this opportunity to thank all the residents, town department officials and elected officials for their support and help over the last year.

CONSERVATION COMMISSION

Al Gala, Chair
Erin Graham
Alan J. Macdonald
Bill McLeod
George Diller
Iam Phillips
Louise Ahearn

In 2002, the Conservation Commission implemented and enforced the Massachusetts Wetlands Protection Act and the Winchester Wetlands Bylaw. As part of its regulatory function, the Commission held hearings for Notices of Intent and Determinations of Applicability, issued Orders of Conditions, and submitted environmental comments for planning review.

As part of its open space preservation and environmental planning function, the department drafted an updated Open Space and Recreation Plan and is working with the Open Space and Recreation Plan Committee to complete the project. In addition, the Conservation Administrator participated in long-range flood-control planning for the Aberjona River, and planning for open-space preservation with the Town Planner. Working with the Board of Selectmen, a private donor, and a local non-profit land trust, the Commission participated in the development of an innovative Conservation Restriction vehicle that will give private homeowners the opportunity to donate development rights and preserve Winchester's natural heritage without incurring cost to the town.

Other projects included: the annual Aberjona River Cleanup Day, which has expanded to conservation areas throughout town; our tree planting program; the volunteer land steward's program which provides basic maintenance to conservation areas; professional maintenance of conservation areas to provide safe trails; lake and pond management to ensure recreation opportunities and sustainable habitat; educational outreach at Town Day; raising fees to enhance revenue.

SCHOOL COMMITTEE

Peter J. Haley, Chair
Beth LaDow, Vice Chair
Kathleen M. Bodie
Mark D. Feblowitz
Sarah E. Swiger

During 2002, the Winchester School Committee saw its efforts over the past 24 months come to fruition. The Committee worked hard with other town leaders to convince the voters to support a town-wide override to bring some financial relief to the operating budget pressures and growing enrollment and to fund lagging capital budgets and well as the school building program. Subsequently, the Town Meeting at its spring session approved plans for the construction of a new Ambrose School. The Committee was also able to participate in the opening and dedication of the newly renovated Lincoln School. Of the town's seven school buildings, two have now been renovated, and financing for the replacement of a third building has been approved.

The beginning of the year brought the greatly welcome news of a contract settlement with the Winchester Education Association (WEA). The WEA members have been instrumental in sustaining the excellence of the school system through their tremendous teaching, and the Committee was especially grateful for their assistance and cooperation on arriving at a contract agreement.

The Committee accepted the resignation of the Superintendent, Dr. Carol Eaton, who elected to take an open position in her hometown in upstate New York. Dr. Eaton gave years of invaluable service to the Town and moved the Winchester school system forward educationally in an energetic and determined manner that provided great benefits to the children of Winchester.

Following Dr. Eaton's resignation, the Committee formed a community-wide search committee to select candidates for the position. Fifty-four applicants applied from throughout the United States. Five finalists were selected and interviewed by the Committee. On July 12, 2002, the Committee selected Dr. James Marini as its next superintendent. Dr. Marini was the assistant superintendent in Newton, Massachusetts prior to his appointment. Dr. Marini's appointment was warmly received and endorsed by all involved in the process.

The system continued its educational achievements ranking fourth in the Commonwealth on the MCAS exam results.

SUPERINTENDENT OF SCHOOLS

Dr. V. James Marini, Superintendent of Schools

The Winchester High School began preparations for accreditation study with Principal Susan Morse on leave for illness. Clarence Olson, Interim Principal, provided leadership at the high school in her absence. Teacher leaders were established for self-study teams.

The McCall Middle School enjoyed its second year in the newly renovated school building. Exploratory courses are in full operation in the state-of-the-art facilities. Long-time members of the teaching staff retired at the end of the school year.

The school system enjoyed the first year with School Resource Officer, Dan Perenick, working on all emergency and safety procedures. He helped finalize the Incident Management Protocol in partnership with the Winchester Police and Fire departments.

The Lincoln School prepared for its move back into the newly renovated school, with parents working with the staff and administration. Final touches were put on the building with assistance from the EFPBC.

Winchester continued to perform well on the Massachusetts Comprehensive Assessment System (MCAS). The elementary school performed exceptionally well on MCAS. Results were shared with the community.

Study continued on the Ambrose School Plan, with the year ending in a debt-exclusion override to pay for the school. Plans were developed for using the Parkhurst Elementary School as swing space for two years. Once again, the EFPBC dedicated their time to oversee this project.

The school system's renewed strategic plan started during this school year. It will continue with the new

superintendent during the next school year.

Sam Rippin, Director of Finance, and Dr. Marc Kerble, Assistant Superintendent, started new to the system in September 2001, with training and orientation continuing throughout the year.

At mid-year, Dr. Carol Eaton, Superintendent of Schools, and Linda Chase, Director of Student Services, announced their resignations to assume new positions elsewhere. Both were applauded for their many years of dedicated service to the Winchester school community.

Curriculum

The primary focus of the school year was to continue alignment with the state's curriculum frameworks. New guidelines in Math, Science, and English Language Arts emerged for the school year. Teams of teachers worked together to develop curriculum. All teachers attended an orientation on Backward Design, a curriculum guide format that uses essential questions to guide units and lessons. Administrators and teachers, leaders in curriculum development, attended intensive training in Backward Design. Over 50 middle school and high school teachers participated in curriculum development.

At the elementary level, Curriculum Area Steering Teams (CAST) were created for teachers to discuss and revise curriculum. The Language Arts CAST focused on new Curriculum Outcomes for all students. The Math CAST examined any changes in the new Math Framework. The Science CAST made topical adjustments to the curriculum, shifting topics to different levels.

Professional Development

Teachers and administrators developed a new Five-Year Professional Development Plan. The 5Plan is a Liberal Arts approach to professional development. There are three core courses that are designed for every teacher in the system. Technology Integration focuses on using technology as part of the curriculum and daily lessons. Differentiated Instruction focuses on varying a lesson to meet the broad needs of students in a classroom. Understanding the Skillful Teacher focuses on the body of knowledge of exemplary teaching behaviors. All three courses were offered during the year. Staff also chose from a variety of courses and workshops within seven Areas of Interests: Content, Best Practices, Assessment, Child Development, Teacher Growth, Diversity, and Technology. Workshops and courses were offered throughout the year.

Winchester continued its partnership with the Educational Collaborative (EDCO). Teachers participated in a variety of courses at reduced rates to the district. Moreover, administrators participated in Job-Alike seminars with colleagues from surrounding communities.

Winchester High School

Our principal, Susan Morse, is currently on sick leave while she continues to recover from cancer. We wish her a speedy, complete recovery.

We are currently preparing for the re-accreditation of Winchester High School by the New England Association of Secondary Schools and Colleges (NEASC). The first step in this two-year process is to complete a Self-Study. This process requires involvement on the part of teachers, students, parents, administrators, and community. The lengthy and detailed Self-Study will be submitted to the NEASC in early January 2004.

The second step in the process involves a four-day visit by a team of 16 to 19 teachers and administrators from other school districts. They are scheduled to arrive on Sunday, March 14, 2004. Having had an opportunity to review our Self-Study report prior to their visit, the Visiting Team will spend four days looking at all aspects of education at Winchester High School. They will meet with faculty, students, administrators, school committee, and parents as a part of this process. A report will be presented as a result of the visit. This process occurs every ten years. The NEASC will provide a written report of their findings to the school department upon completion of their visitation.

Our high school continues to prepare students for post high school activities. Over the past four years, an average of 94% of our graduates have continued a post-secondary education. An average of 96% of our students took the SAT I test. The average verbal score was 557, an increase of 5 points over the prior year and the average math score 576, a decrease of 9 points over the prior year. We had 135 students take an Advanced Placement test, an increase of 19 over the prior year.

The graduating class of 2003 is the first class that is required to pass the MCAS test prior to earning a diploma. One hundred percent of the members of the classes of 2003 and 2004 passed the English MCAS test. Over 97.7 percent of the members of the classes of 2003 and 2004 who took the Math test at Winchester High School have passed the test.

McCall Middle School

The events of September 11, 2001 affected all aspects of life in America including safety and security measures in our schools. At McCall Middle School in 2002 we strengthened the preparation of our Incident Management Team (IMT) through a series of training sessions spearheaded by School Resource Officer Daniel Perenick and Captain Richard Tustin of the Fire Department. Simulation exercises were a key part of this training.

With a growing student population (865 students projected for school year 2002-2003), McCall Middle School was in need of additional staffing for FY2003 in order to maintain reasonable class size in the core classes of English, Foreign Language, Math, Science, and Social Studies. A successful override of Proposition 2 1/2 in March of 2002 and the receipt of additional state aid in June of 2002 made it possible for McCall to receive the one more core teacher that it needed for the upcoming school year to keep pace with increasing student enrollments.

Highlights of 2002 included: a series of well attended faculty workshops on differentiating instruction; a moving Dr. Martin Luther King, Jr. Assembly on January 17 that included students and staff from the Boston Renaissance Charter School and the Christian Agape Academy of Winchester; well performed and attended Winter and Spring Instrumental and Choral Concerts; strong Massachusetts Comprehensive Assessment System (MCAS) performance by our 6th, 7th, and 8th Graders (the school district ranked fourth in the state); a first-place finish by the McCall Middle School Math Team in the Pythagorean Cluster of the Intermediate Math League under first-year coach, Kip Bryan; a special three-day bus trip for the 8th Grade in late May, to replace the Washington trip that was cancelled due to the events of 9/11, during which we stayed at the King Grant's Inn in Danvers for two nights while enjoying a whale watch, a day at Crane's Beach, and an early evening Woodman's Clambake, attending "Ragtime" at the North Shore Music Theater, and concluded with a day trip to the Pequot Native American Museum in Ledyard, Connecticut; Engineers' Day on May 31; the 8th Grade Graduation and Celebration Dance on June 18 which was held for the first time on Manchester Field and in the Cafeteria; and the outstanding performance of the Winchester Cooperative Theater's Damn Yankees in November that involved over 80 McCall students.

This report would not be complete without recognition of two retirements at McCall Middle School in June of 2002: Gerry Driscoll retired after twelve years as the McCall Librarian and five years as the Library Coordinator at the Vinson-Owen School, and Neil Gills retired after thirty-six years (thirty-three at McCall) as an 8th grade Earth Science teacher. A very special thank you to them for their many years of dedicated service and best wishes for a well deserved retirement.

Elementary Schools

Since the Lincoln School was selected as the first of the elementary schools to be renovated, staff and students opened the year in the Mystic and Parkhurst Schools. Renovations are expected to be completed by the opening of school in 2002.

As the year has progressed, a number of important new initiatives have unfolded. A coordinated effort between the schools and the Winchester Police and Fire Departments is leading the state in developing a set of comprehensive incident management procedures that will enhance the safety and well being of our students and staff. Incident Management Teams will be comprised of administrators, teachers, and other staff members in each of the schools.

In the areas of curriculum and instruction the new Assistant Superintendent, Marc Kerble, has begun to lay the groundwork for a comprehensive system of development and review of system-wide curriculum. Curriculum Steering Teams comprised of and led by teachers representing each school and every grade level have been organized and will be charged with the responsibility of articulating standards and coordinating development efforts in each of the major curriculum areas. The work of these teams will be overseen by the Professional Development Council headed by Dr. Kerble, other administrators,

and teachers from the elementary schools, the middle school, and the high school.

Research in education indicates that early diagnosis and support is critical to the success of many children. As the Early Reading Support Program enters its third year, the district's Reading Teachers continue to investigate new ways to support regular classroom teachers in the effort to ensure that all Winchester students are proficient readers by the time they enter grade three.

Along these same lines, the Child Study Teams continue to emphasize regular classroom modifications to the extent possible before any referrals are made for Special Education services. Any teacher who has a concern about a child may bring these concerns to the school-based team comprised of teachers, administrators, and regular education specialists. The goal of the Child Study Teams is to help classroom teachers better meet the individual needs of children within the regular classroom.

The elementary schools look forward to the continued support of the many organizations and individuals who help broaden and enrich the educational experiences of Winchester's children.

Class of 2002

Melody Dyer Agnew
Dana Elyse Anderson
Claudia Amber Andrejuk
* Ashley Elizabeth Armstrong
Leonie Asfour
* Leeron Avnery
Eric Vincent Baer
* Rachel Elizabeth Corbin
* Liza Baer-Kahn
* Sarah Teresa Baldwin
Robert Barbaro
* James Joseph Barber
Christopher James Basmaji
Elizabeth Donna Baum
Douglas Anthony Belmonte
* Joshua Harris Blaine
Stephen James Bowler
Jeremiah Francis Bowser
Rebecca Alicia Bram
Julianna Bren
Logan Thompson Brennan
* Keith Andrew Brown
* Alexander Michael Burke
Michelle Jean Bussichella
Matthew Sean Calvey
Katherine Marie Campbell
Daniel Ross Capozzi
Anthony Terence Carrigan
Nicholas Vincent Cefalo
* Raymond Joseph Chang
Kristy Jennifer Chin
* Matthew Lieff Christian
* Jillian Christine Clark
Andrew Joseph Clavette
Robin Whitney Clune
Ryan Michael Conboy
Michael George Consolazio
Rebecca Jane Crabtree
Christopher Francis Cronin
Ashley Lyn Cunningham
John Graham Cvinar
Lisa Marie Dacey
Laura Bliss Daum
Louis Decramer
Sean Francis Delaney
Adam Delaney-Winn
Christopher Robert DeRosa
Jason Louis DiBlasi
* David Diller
Stavros Kosta Dinis
Kathryn Jean DiPerna
Joann Marie Donaldson
Eric James Doob
Steven Joseph Drum
Ryan Shea Dupuis
Robert Malton Duzan
* Morgan Kimball Ebeling
Elizabeth Quinn Eiler
Hebah M. El-Rayess
Peter Sawyer Elefante
* Andrea Marie Ellwood
Marinna Louise Fador
Andrea Lyn Falzano
* Peter Joel Feigenbaum

Michael Thomas Ferraina
Kimberly Ann Fitzer
Emily Jean Fiumara
John Albert Fleming
Virginia Chase Flint
* Anna Jackson Foucher
* Douglas Hugh Fraser
Daniella Anna Frattaroli
Danielle Mills Frongillo
Alyssa Mary Fucci
* Kristine Catherine Constable Fucillo
Kane James Gallagher
Kristen Marie Galante
Robert Edward Giliberto
J. Christian Glass
Gabriel Alejandro Gonzalez-Rivero
Andrew John Gordon
Britt Silk Grassi
Stephen Adams Gregory
Ashley Lauren Greiner
* Robert Lance Grenzeback
Jennifer Ann Guido
Robert Francis Gulati
Bradley Crump Harvey
Hisham Ali Hassan
Marielle Hellerud Hayden
Elizabeth Courtney Hays
Aaron Michael Heinold
Patricia Marie Higgins
* Chad Harvey Hochberg
Shannon Lawson Hoffman
Summer Adams Holcomb
Edward O'Neil Holleran
* Rebeca Maria Howard
Taylor Catherine Howe
Andrew Jeremy Huff
Jeffrey Thomas Huppi
Kristina Ann Iantosca
Sung Kun Jang
Catherine Arlene Johnson
Amanda Hart Kelleher
* Orla Kennedy
Colin Francis King
Ryan Douglas King
* Jeremy Sean Kutner
Jacqueline Kristine Lacey
Amar Kishor Lalaji
Edward Nathan Lamson
Kelly Marie Lannan
Alexander Stephen Lapointe
* Erica Mary Lee
* Matthew Stuart Lee
* Gregory Quick Leiserson
Sebastien Charles LeMenager
Steven Alexander Lewis
Lydia Muzi Li
Greta Murphy Lindberg
Katherine Voorneveld Little
Steve Lo
Scott Belmonte Lombardi
Erin Lynn Looby
Matthew Joseph MacInnes
Sylvie Anne Manning
Angelo Joseph Marotta
* Paul Benjamin Masi
Alessandro Mastrangelo
Caitlin Glasheen McCarthy
Luke McCaul
Leah Carol McLaughlin
Charles McCombie McLeman, IV
* Megan Patricia McSweeney
* Miranda Joy Mirabella
Kevin James Miskelly
Meaghan Francis Moriarty
* Philip Edmund Murray, III
Joshua Ethan Myers
* Kirsten Milnor vonBraun Nagel
Margaux Nevola
Michael Charles Nicolazzo
David Joseph Notartomaso
William Robert Notartomaso
Shannon Noel O'Brien
* Katherine Margaret O'Rourke
* Josiah Wolf Oberholtzer
* Nadia Lenox Oussayef
* Marianne Rita Palasek
Patrick Peter Paul Palladino, III
* Andrew Morton Papas
Joseph George Papetti
John Hyun Park
Jeffrey Stephen Parker
* Ashley Joan Parks

* David Charles Peritz
* Jessica Rose Pesce
Adrian Scott Peterson
* Craig Michael Peterson
Ryan Christopher Petri
Mary McMahan Pongratz
* Juliana Catherine Potter
Eric Alex Powell
* Elizabeth Cunningham Purchia
Aude Marie-Anne Ranoux
James Eric Ravn
Erin Dalton Reissman
Laura Emily Richter
* Marina Ann Riva
Olivia Marie Rizzo
Ashley Corinne Rogers
Scott Charles Rosensweig
Catherine Elizabeth Russell
Ramanan Sahadevan
Brian Christopher Saunders
Ben Strieber Schodek
Jason Charles Scholl
Brian Joseph Sciascia
Jordan Todd Serpone
Aline Vanessa Silva Serra
Matthew Franklin Shea
* Joseph Patrick Sheehan
Thomas Graffeo Shields
* Yasuhiro Shirasaki
Agnieszka Maria Siemiginowska
Daniel Richard Spang
Patrick John Spencer
* Marina Catherine Stakes
Crystal Ann Stevenson
Sonya Elizabeth Stockwood
* Jacqueline May Stone
* Brian Ober Swanson
* Jennifer Lee Swearingen
Shadbeh Nazanin Taghizadeh
Benjamin William Tener
Alexis Grey Tirella
Julia Olga Totosy de Zepetnek
Michael Richard Travers
Amy Yung-Yu Tsang
David Tillman Tucker
Cathryn Jean Tully
Joshua Ripley Turkewitz
Lauren Jean Valone
Liza Zenobia Van Cauwenberghe
Jodi Olivia Vaters
Theodore Joseph Wallenstein
Jonathon Bradley Walsh
Omari Washington
Alec Galen Weir
* Nathan Joseph Werlin
Elizabeth MacInnes White
Kimberlee Anne Whitney
James Andrew Williams
Kimberly Ann Wilson
Claudia Victoria Winkler
Eric Wong
Andrea Haskell Worthington
Lily Zhou

* National Honor Society

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL

John J. Bradley Jr., Winchester Representative

Vocational Honor Society

The Northeast Chapter of the National Vocational Technical Honor Society held its annual Induction Ceremony in May. At the ceremony, 12 seniors and 27 juniors were inducted, bringing the Vocational Technical Honor Society Chapter up to 65 members for the 2001-2002 school year.

National Honor Society

The Fifth Annual Induction ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in May. Nineteen new students were inducted for the 2001-2002 school year bringing the total membership to 26.

Scholarship Committee

The Northeast Scholarship Committee awarded scholarships totaling $251,000 to 66 deserving students at the Senior Recognition Night. The average award was $3,600 with 71% of the scholarship aid going to students furthering their education at four-year schools.

Summer Programs

The summer of 2002 was a busy time with a full-scale academic and vocational summer school in operation. More than 337 students in grades 9 through 12 participated.

2000 Graduates

Northeast graduated 221 students in the class of 2002. 21% of the graduating class went on to enter in either a two- or four-year college or an apprentice program. The breakdown of the graduates' status after graduation is as follows:

Entering Military Services	3
Employed in related fields	145
Not in labor force	2
Pursuing additional education	47
Unemployed-seeking employment	10
Status unknown	16

Athletic Records

The Northeast Girls' softball team won the Lower Division Commonwealth Athletic League Cham–pionship and advanced to the state tournament, the co-ed swim team won the C.A.C. League Meet Championship, and the boys' soccer team qualified for the State Tournament.

Once again, I am proud to have represented Winchester as a member of the Northeast Metropolitan Regional Vocational District School Committee.

TRUSTEES OF THE WINCHESTER PUBLIC LIBRARY

Leo F. Roche, Jr., Chair
Jon French, Vice-Chair
Jennifer Clifford
Kevin J. Drum
Denise Pappas

The Library has many wonderful things going for it: the building, the collection, and most importantly, its people. Despite the tremendous growth in circulation, reference questions, and foot traffic, staff morale has remained high. The Trustees went to the floor of Town Meeting to request $9,500 in our temporary budget for substitute help in our Circulation Department, and our request was granted. With that extra relief in personnel, the staff has continued to provide cheerful and courteous service.

Jennifer Clifford and Denise Pappas were elected to the Board of Trustees in 2002, and they have been a tremendous asset to the Board. At the same time, we lost A. Deborah Pavelle and Ellen Browning to retirement, and they are greatly missed. We owe them both a great debt of gratitude for their skills and many years of service to the Board.

The Friends of the Winchester Public Library, through their fundraising efforts, have been able to provide service enhancements that the Library budget does not allow. Under the direction of Rosemary Sullivan, the Friends provide the funds for museum passes, staff enrichment programs, A-V materials, and children's programs.

The Winchester Library Endowment Fund, under the chairmanship of Lane McGovern, has completed its second year in existence. It has been successful through his efforts and those of his able committee. In November, the Endowment Fund held its first annual party, which was a fun event. The party was organized by the Trustees, Judy Muggia, Lane McGovern, our Director, and the Friends of the Library.

The enthusiastic support of the people of the Town of Winchester for the Library is evidenced by its ever-growing use. We thank them for their support.

LIBRARY DIRECTOR

Lynda Wills, Director

Record-breaking successes marked 2002 as a very special year in our history. In this, our third year of record growth, 16,386 registered borrowers and others visited the Library more than 285,000 times, checking out close to 470,000 items. Many others took advantage of our new Web site for virtual visits. The 22% increase in Reference use included parallel increases in service by telephone and in-person. Internet use rose, but so did the demand for children's programs. Attendance at story times, summer reading participation, and the audience for our summer outreach Reach Out and Read (R.O.A.R.) program all grew along with the increased usage of technology. The message was clear – Winchester patrons value traditional library services as well as cutting edge library services, and they want more of both.

Outreach has been an important goal of the Library Trustees' long-range plan. This year, we strengthened our ties to the schools by working together on the summer reading list and the new town-wide reading program, *Winchester Reads*. A collaborative effort with various town businesses and organizations, *Winchester Reads* was quite successful in promoting a community reading and discussion program of *Seedfolks*. Librarians visited classrooms to promote book discussions and worked with teachers to provide homework support and classroom deposit collections. Our new Website is recording over 2,000 hits per week as people find their way to the Library 24 hours per day.

Survey results of the Envision Winchester Committee's comprehensive study gave the Library the top score for services provided. We were delighted that people expressed in words what they were expressing with their feet – this is a town that loves and uses its Library. In the face of difficult economic times library usage always grows. In terms of percentage increases, however, the growth of the last three years can only be termed astonishing. That our staff continues to provide the highest level of service while accommodating such growth in business is a tribute to their dedication. Perhaps one reason for the good morale is that we feel fortunate to be providing library services in a community that truly values the spirit and the resources of a free public library.

Volunteers: Barbara Yuan, Assistant Director

One of Barbara Yuan's many responsibilities is the very successful volunteer program. She recruits, trains, and matches volunteers with Library needs. This year, more than thirty volunteers gave a total of 1,648 hours to their community library as they delivered books to the homebound, shelved materials, filed, helped prepare for children's programs, and performed a variety of needed services that would otherwise require staff time, or, given our staffing constraints, not be performed at all. Special mention goes to the book mending team of Elvira Del Greco and Barbara Leaf who, along with Rosemary Sullivan, mended $43,000 worth of books last year. First place honors for hours contributed goes to William Wolfe again this year at 469 hours.

Children's Services: Yvonne Coleman, Department Head

Variety and diversity were the watchwords in the Children's Services Department in 2002. Busy parents applauded the new "drop-in" policy for the regular story times for 2-, 3-, and 4-year-olds; and the very young continued to make Pattycake Place a success. In addition, there were special programs for the older children and book discussion groups for 3d-5th graders. Harvey the R-V was the star of the Summer Reading Program as he traveled across the country; and outreach efforts to schools resulted in a 30% increase in contact with teachers through phone, fax, or e-mail. The R.O.A.R. program, sponsored by the Winchester Co-operative Bank, celebrated its tenth summer of outreach with a 14% increase in the number of children reached by teen volunteers.

Circulation Department: Karen Brown, Department Head

In December 2001 we hung a banner to celebrate reaching an all-time record of 407,000 items circulated. This year, that banner would proclaim 468,974 items circulated – an astonishing 15% increase on top of the 17% increase in 2001! During calendar 2002, more than 285,000 people visited the Library – up 34,000 from the year before and an increase of 19%. This represents nearly 5,500 visits per week or about 93 people every hour (3,059 hours) that the Library was open. Our 16,386 registered borrowers (1,654 new borrowers) moved our circulation per capita to 22.5 – up from 19.6 in 2001.

Information and Community Services: Julie Kinchla, Department Head

2002 was another record-breaking year for the Department with an overall 22% increase in the use of reference services: Internet use increased by 30%; in-person reference questions increased by 23%; and telephone questions increased by 20%. Three new Internet express machines were installed, and Marie Ariel designed the Library's new web page. The Friends of the Library purchased a new microfilm reader printer and continued to donate museum passes with additional support from the En Ka Society and the Winchester Rotary Club.

Technical Services: Nancy Goodwin, Department Head

This department is responsible for ordering and preparing all new materials that are added to the collection each year. In addition, it is responsible for maintaining an accurate database of the Library's 118,287 books and other materials, as well as the routine maintenance of staff and public computers. The staff of this department added 13,330 books and other materials and withdrew 16,672 items.

Library Staff

Barbara Yuan, Assistant Director; Yvonne Coleman, Julie Kinchla, Nancy Goodwin, and Karen Brown, Department Heads; Stephanie Wolflink, Ellen Warwick, Elaine LeGendre, Mary Wiellette, Marie Ariel, and Geraldine Pothier, Janet Nelson librarians; Marilyn Goldthwait and Naomi Ferguson, administrative secretaries; David Strugnell, Sarah Thompson, Elena Khalandovsky, and Charles Gillis, clerical support staff; Rosanne Barrow, Linda Bohan, Joanne Brady, Nuala Dacey, Mary Giglio, Judith Holland, Dorothea Lam, Mary Beth McAteer-Margolis, Mary Sherburne, and Virginia White, library aides; Jack Ramsey, John Coyne, Steve DeMaio, and Charles Mullen, custodians.

Library Resources

	Holdings end 2001	Items added	Items withdrawn	Adjust-ments	Holdings end 2002
ADULT					
Fiction	20,685	3,039	1,926	-21	21,777
Non-fiction	44,637	3,239	6,174	-69	41,633
Reference	4,486	488	570	-117	4,287
Miscellaneous	601	100	101		600
Total print	70,409	6,866	8,771	-207	68,297
Total audiovisual	8,616	1,668	1,223	-10	9,051
Miscellaneous	32	5	1		36
Total Adult	79,057	8,539	9,995	-217	77,384
JUVENILE					
Fiction	20,167	2,234	3,021		19,380
Non-fiction	18,906	1,951	8,256	-3	17,598
Reference	619	99	33	-25	660
Magazines	24	3	2		24
Total print	39,716	4,286	6,312	-28	37,662
Total audiovisual	3,055	505	365	46	3,241
Total Juvenile	42,771	4,791	6,677	18	40,903
LIBRARY TOTAL	121,828	13,330	16,672	-199	118,287

Use of Library Services

Reference questions	37,011	45,692
In person	8,411	10,108
Telephone	8,067	8,228
Children's		
Internet use		
Children's room	2,330	2,401
Reserves and ILLS borrowed	19,525	23,686
Items loaned to other libraries	9,999	12,364
Program Attendance		
Children's	8,952	10,296

Circulation of Materials

Adult books	123,333	138,944
Achildren's books	145,037	160,870
Magazines	8,634	9,643
Audiovisual	127,831	154,396
Museum passes	1,215	1,400
Miscellaneous	1,785	3,721

RECREATION & COMMUNITY EDUCATION DEPARTMENT

Joseph J. Connelly, Director of Recreation

The Department provided leisure and recreational opportunities to thousands of participants. 10,669 courses were taken in 2002, compared to 11,800 courses taken in 2001, a decrease likely due to the unstable economy. The Department continued to move closer to a fully self-supporting department, becoming 99% self-supporting in FY 2003.

Staffing remained stable with Joseph Connelly, Director; Chris Nelson, Program Coordinator; Rebecca Levine, Youth Coordinator; Mary Johnson, Community Education Coordinator, Annette Kennedy, Pre-school Director; Carole Tourtollotte, Administrative Assistant; Pat Winn, Secretary; Janice Govostes, Principal Clerk.

Recreation Programs

Over 500 programs in sports, crafts, science, music, and arts were offered to pre-school through high-school age students in 2002. Pre-school and enrichment programs continue to be fast growing segments. A major limiting factor continues to be the lack of a large open space and classrooms. The before- and after-school and early-release-day programs continued to be popular and served parents looking for supervision for their children. Some new programs this year included: fencing, mother/daughter fitness, weekly drop-in programs, youth introduction to computers, outdoor track meets, beginner chess, and an array of foreign languages including Spanish, French, Chinese, Italian, and Greek.

Community Education

In cooperation with the Public Schools, the Department plans and administers the Community Education program. We offered 400 different programs in 2002. These self-supporting offerings continue to expand and diversify, though expansion is limited due to space constraints. Most programs during the school year are offered at the High School and the Sanborn House.

Kid Connection

Kid Connection, our licensed pre-school at the Carriage House, served 42 families, with a significant wait list. Expansion is not possible due to an inadequate amount of space. The program did offer extended hour care, "Stay and Play," very well received by parents.

Kid Care

Kid Care, our licensed pre-school at the Carriage House and at Muraco School, serviced 52 families. The program includes before-school care, after-school kindergarten, after-school care for grades 1-5, and extended care during school early release days.

Youth Center

Teens flock to the Center each afternoon at the close of school. The Youth Center Peer Leadership program develops the leadership and positive decision-making skills of high school aged youth. It provides participants with the opportunity to use their skills by working at the Youth Center and assisting with the planning and implementation of all its programs and events. A renewal of the Governor's Alliance Against Drugs High-Risk Youth Grant was secured to help fund the Peer Leader program. An evening Youth Group, Discover, for seventh and eighth graders continues to flourish. Major events include the Rock for Youth Battle of the Bands and the new Coffee House. The staff continues to work closely with middle school and high school administration and staff.

Summer Adventure

Enrollments declined slightly this past year with about 200 participants, aged 3 through 15, per session. We again offered single-week options, which provided a flexibility participants seemed to like. The program was based at McCall Middle School, an ideal location. Full Day participants had swimming lessons at Borggaard Beach. Tennis lessons took place five days a week at the Packer Courts. An extended day program offered both early morning and late afternoon hours. Adventure Connection expanded to two three-week sessions and was a great success. The CIT program continues to be popular. Through the generosity of the En Ka Society, summer opportunities were accessible to a number of youths who did not have the necessary financial resources.

Tennis
Over 1,400 passes were sold during the 2002 tennis season. Revenues from the sale of passes pays for the tennis supervisors, maintenance of the 15 Packer Tennis Courts, and materials used at the courts. The Winchester Indoor Lawn Tennis Center supervised and staffed the successful tennis lesson program.

Borggaard Beach
Over 570 season passes and 1,000 daily passes were sold. Other Recreation revenues were used to offset the beach expenses for the 2002 season. Borggaard Beach did receive $18,500 in funding from the operating budget.

Community Events
The Department had successes with its 14th annual Halloween Parade, seventh annual Halloween Window Painting (involving over 200 local merchants), the Youth Center's Haunted House at the Sanborn House, and ninth annual Breakfast with Santa.

"Common Concerts"
The Town Common became a performance center on eight Wednesday nights. Once again, these popular town events have many business sponsors. We thank Fleet Bank, Montouri Financial Services, Dr. Dan Seligman, DPM, Catch a Falling Star, Kidstock Youth Theater, and The Friends of Winchester Recreation and Community Education.

"Movies at Manchester"
With the assistance of some interested residents, the department offered residents six free outdoor movies during the summer months, which were very well attended. A special thank you to Peterson's Party Center for their donation of the movie screen and the Howley family for all their support.

Inaugural Golf Tournament
Seventy-two golfers participated in this first time event held at the Hillview Country Club in North Reading. Participants had a wonderful time and are looking forward to next year. The Department would like to thank their sponsors: Allan Wilde & Sons Insurance, Bay State Skating School, Celebration Tours, Copiers ' N More, E.B. Rotondi & Sons, Friends of Winchester Recreation, Gaffney Signs, Gangi Printing, LMY Studio, Points East Mortgage, Reading Trophy and Shirt, Saltmarsh Insurance, Simply Sisters T-Shirts, Skyhawks Sports Academy, and Winchester Indoor Lawn and Tennis Center. Also thank you to contributors Bob and Nancy Bigelow.

Field Rental
The Department is responsible for assigning fields to various schools and town groups upon request. Fees are charged for field use and for use of the lights at Ginn Field, the revenues paying the electric bill for Ginn Field and the administrative charges for staff working on field scheduling. A Field Permit Policy was adopted to improve communication between the user groups and the Town.

Trips
A popular segment of recreation's offerings, trips this past year have included the New England Patriots and Red Sox Games, Lion King, New York City Shopping, Bright Lights in Springfield, Mass., Newport, R.I., Martha's Vineyard, Tanglewood, Clambake and Lighthouse Tour, Iceland, and a St. Patrick's Day Trip.

Community Gardens
A small number of garden plots are available to town residents. Located near the Westside Fire Station, this area is a source of joy and produce to those who rent the plots.

Life at Sanborn House
As building managers, the department rented space for special functions on a very limited basis and used the building for classroom space for some preschool age classes, for elementary-age science, movement, cooking, and art classes, and our After-School Care program. The Sanborn House was also used for meetings by town groups.

Web Site
As a part of the Recreation Department's efforts to be accessible to residents, it has developed and maintains three Web sites: www.winrec.com, www.winyc.com, and www.kidsconnectionpreschool.com. We are now able to accept on-line registrations.

Look to 2003

As we look ahead to 2003, our goal is to become 100% self-supporting. This financial independence will bring many changes, some procedural and some affecting programming. Due to the construction at nearby Ambrose School, the Department will be in search of a new home, possibly a permanent home at the Mystic School.

BOARD OF HEALTH

David W. Heinold, Chair
Elizabeth A. Britt, R.N.
Richard Maggio

The mission of the Board of Health is to protect the health and well-being of the citizens of Winchester. It is also to protect the environment from pollution and damage. As new health issues arise, the Board will develop programs and services to respond to citizens' needs (i.e., lead determination, Hep B). Most of the health functions of the Board are required by state law.

Integrated Pest Management (IPM) – Children's Protection Act

The Board of Health has implemented the Integrated Pest Management Program This program is a problem-solving approach to landscape and building management designed to prevent and control undesirable weeds, insects, fungi, and rodents. IPM relies on the use of site-specific information about environmental conditions and the dynamics of human characteristics and activities, and pest biology and behavior prevent, resist, and control pests that interfere with the purpose and use of a specific site. All appropriate pest control strategies are employed including modifying the habitat, modifying maintenance's practices, modifying user behavior, and, if all else fails, using pesticides as a last resort and only within specific guidelines for least toxic selection and use.

Eastern Middlesex Mosquito Control Program

The Board of Health provides a comprehensive mosquito-control program that is designed to reduce mammal-biting mosquito populations and to monitor and maintain the capability to respond to a risk of West Nile Virus or Eastern Equine Encephalitis.

Mercury Recovery Program

The Board of Health adopted the mercury-recovery program in conjunction with Wheelabrator Technologies. The Board is accepting mercury products to be recycled, i.e., a thermometer exchange program, temperature controlled devices/thermostats, alarm systems, smoke detectors. One may bring in old mercury thermometers, and the Board will exchange them for a flexible standard-tip digital thermometer at no charge.

CMARC and Eliot Community Health Programs

The Town of Winchester continued its support of both organizations. The services provided are vocational, rehabilitation, and residential programs for the mentally retarded, day and residential programs for the emotionally disabled, and elderly support for nursing home residents through Ombudsman programs. Winchester contributes $9,000 yearly to these organizations on a quarterly basis.

Substance Abuse Coalition

The Winchester Substance Abuse Coalition (WSAC) is a Board program. WSAC receives a grant from the Office of Juvenile Justice and Delinquency Prevention from the Department of Justice. This grant provides funding to assist the coalition in addressing risk factors for underage substance use. WSAC collaborates with various town departments in an effort to create a safe and drug-free community. Our partners include but are not limited to the schools, police department, and the youth center. Through funding from the Justice Department, the WSAC has provided professional development workshops as a vehicle to increase the overall community capacity to address underage substance use. These workshops have been offered to police, fire, and school professionals and focus on such key topics as: Club Drugs and the Youth Culture, Brief Screenings and Interventions as well as Responding vs. Reacting to Negative Student Behaviors. The coalition has also mailed out over 1,200 survival kits to parents. This kit provides families the much needed facts, information, and resources about underage substance use.

In addition, the WSAC collaborates with the schools to implement a science-based health curriculum, Life Skills Training, at McCall Middle School.

Currently, this health program is being implemented at the 6th 7th and 8th grade classes with approximately 850 students participating. We also provide opportunities such as community service and prevention education classes for high-risk youth in collaboration with the Police Department's Clean Start Program. Eighty-three local youth have participated in this project. This year the coalition will also host three community forums in efforts to involve a broader section of the community in prevention efforts.

Tobacco Control Program

The Tobacco Control Program has worked closely with the Winchester School Department, the Substance Abuse Coalition and the Winchester Community. The following is a summary of programs implemented during the 2002 year: mandatory tobacco education program for all nine retailers before their tobacco sales permits were issued. A total of three compliance checks were done. In February, a coloring contest was sponsored for all students in k-2 , teaching them the effects of tobacco. In April, the WTCP collaborated with the Winchester Fire Department and ran the "Take It Outside Program." Frame Magnets were distributed to all elementary students in the five Winchester Public Schools with hopes of educating the public about the dangers of smoking indoors and to safeguard non-smokers - particularly younger children - who live in a home where people smoke. In June of 2002, the WTCP received word that the funding was in question and the remaining three months resulted in the termination of the Winchester Tobacco Program.

Surveillance of Infectious Illnesses
Public Health Nurse

Salmonella	8	Camplyobacter	5
Hepatitis B (chronic)	9	Pertussis	4
E-coli	0	Giardia	9
Invasive StrepPneumonia	1	Yersinia	1
Hep C	13	Lyme Disease	2
Viral Meningitis	1	Legionellosis	2
Cryptosporidium	2	Hemolytic Uremic Syndrome	1

Total cases for 2002: 56

There were no cases of active tuberculosis identified in Winchester. A TB screening program continues to be offered throughout the year. Total of people tested for TB: 87

School Based Clinics

The Board of Health ran a school-based immunization clinic to protect children against Hepatitis B. All un-immunized students in grades 6-12 were offered this free service, and of this 167 participated. Measles-mumps-rubella and tetanus-diphtheria clinics were held at the McCall Middle School for 6th grade students. Three students participated in the MMR clinic and 58 in the tetanus clinic.

For the first time, the Board of Health, in conjunction with the school department, ran a school-based immunization clinic to protect college-bound seniors against potentially fatal meningococcal meningitis. $11,000 raised in grants allowed 187 students to receive the vaccine for free.

The Board of Health, recognizing the importance of everyone of the high-risk group being immunized against flu and pneumonia, held three clinics at the Town Hall, two clinics at the Jenks Senior Center, and one at the Stop & Shop supermarket. Six home visits were made.

Total shots for 2002 were: flu 1,007, pneumonia, 74, and tetanus 16.

The Health Department would like to extend its appreciation to all departments and volunteers for their support during the year.

COUNCIL ON AGING

Marcia B. Wood, Chair

Virginia A. Klisiewicz	Joanne P. Morgan
Patricia Wells	Paul Grayson
Francis J. Selvitelli	Marjorie L. Ryerson
Sharon A. Dulong	John T. Moore
Donald E. McLean, M.D.	Paul F. Amico

Staff and Services

The staff consists of an administrator, a licensed social worker, a licensed nurse, a financial counselor, a consulting attorney, a secretary, and many

volunteers who help to implement the Council's programming.

The COA social worker is available to all Winchester seniors and their families. She provides counseling as well as help in finding necessary community services which will improve the quality of life for seniors. She is available to assist seniors in their choice of a wide range of housing options, and she oversees the handyman program which is available to seniors for small home repairs. Monthly support group meetings are held for individuals with Parkinson's Disease, for Seniors Coping with Change, and for caregivers. In total, the social worker served 352 seniors and families in 2002/03.

The COA nurse provides short-term consultation to seniors and families in the community who are experiencing acute or chronic health problems and undergoing medical treatment. She provides health screenings, assists with home care plans, identifies needed community resources, and coordinates care with other agencies. She also manages the Medical Equipment Loan Program at the Jenks Center. Her position is part time and her caseload for 2002/03 was 177.

Through a grant from the Office of Elder Affairs, the COA has a financial counselor on staff. He is available to meet by appointment for consultation with seniors. He also offers a number of educational programs having to do with the financial issues of retirement. For 2002/03, he provided financial counseling to 78 Winchester seniors.

SHINE Counselors, whose specialty is health insurance, are available to all seniors who need help in understanding health benefits. The COA also has a volunteer attorney available 4 hours a month for consultation to seniors.

Education

The COA sponsors a number of educational programs dealing with senior entitlements, legal issues, health, and other topics of interest. In addition, this past year the COA, with the Winchester Seniors Association, hosted a day-long symposium on "Aging Successfully." The COA is planning a Healthcare Forum entitled "Healthcare – Where Are We Headed?" This will be held in six sessions running from January to June 2003.

Bi-monthly meetings are held for educational and information-sharing purposes by the Administrator of the Council on Aging for all area agencies serving Winchester Seniors.

Intergenerational Programs

Seniors continue their interaction with the youth of Winchester. The children at the Kids Connection are frequent visitors at our Eating Together luncheons. The young people from the Muraco School also participate in luncheon visits. Seniors are often invited by the schools to speak to classes about such historic events as The Depression and World War II. The Literary Lunch is a monthly exchange between seniors and students at the McCall Middle School. Books for reading are selected monthly by the McCall teachers and librarian. Over lunch, they are vigorously discussed by seniors and students. The Winchester Cooperative Bank and the COA also sponsor for seniors and youth an intergenerational holiday event called the "Festival of Life."

Nutrition – Eating Together

The COA and Minuteman Home Care completed their 16th year of serving hot lunches to seniors three times a week at the Jenks Center. Daily attendance averages 25. Transportation is provided to enable seniors to get to these meals. The van transportation is donated two days a week by Salter Health Care. The third day is paid out of a grant given to the COA by the Executive Office of Elder Affairs.

Medical Transportation – Community Transportation

Through a grant from EOEA, the COA is providing transportation to seniors for medical appointments in Boston. This is a valuable addition to the volunteer-provided service, which transports seniors within Winchester and to medical appointments in adjoining communities. This past year a total of 1,345 rides were provided.

Outreach

The COA did a survey of all Winchester seniors, 75 and over, living alone and unknown to the Jenks. The goal was to identify needs of this group, which should be addressed.

Senior Citizen Community Service Reimbursement Program

Town Meeting approved funds for a senior tax-reimbursement program. Seniors work for town offices, the schools, or library for 95 hours a year and receive $500 reimbursement. This is deducted from their property tax bill. During the year, 26 seniors have participated. The seniors and the agencies for which they work report that this experience has been invaluable.

Alert System

This year the COA raised funds for a Senior Alert System to be operated in conjunction with the Police Department. It will be installed as soon as renovations in the Police Station are completed. The COA will then enroll interested seniors.

Grants from the Executive Office of Elder Affairs

The EOEA awarded to the COA $22,323 through its formula grant. These funds went for van transportation, continuing education, supplies for ET lunches, the Senior Newsletter, the financial counselor, medical transportation, and senior programs.

HOUSING AUTHORITY

James J. Skahan, Jr., Chair
Robert Fiorenza, Vice Chair
Alice Warren, Asst Treasurer
Elizabeth Ellis, Member
Bruce Dove, Treasurer

The Winchester Housing Authority has been authorized to manage the construction, financing, and maintenance policies of subsidized housing for low-income families since 1970. The Housing Authority is a government agency that is regulated by the Commonwealth of Massachusetts through the Department of Housing and Community Development (DHCD) and by the Federal government through the Department of Housing and Urban Development (HUD). A five-member Board of Commissioners sets Housing Authority policy within the guidelines promulgated by the federal and state governments. The Housing Authority's office is located at 13 Westley Street, and is open from 9:00 AM to 2:00 PM, Monday though Friday.

The Mary E. Murphy State-Aided Apartments for the Elderly (667-1) located on Palmer Street opened in 1974 with 52 units. It was the first project developed by the Housing Authority. The second complex developed by the Winchester Housing Authority was the 60-unit John L. Doherty Apartments State-Aided Apartments for the Elderly (667-2) located on Westley Street on the site of the old Lincoln School. Both developments have four barrier-free units, and all 112 apartments are one-bedroom units. The Housing Authority owns and operates seven state-aided units under the chapter 705 program and four units under Town management. These scattered-site units contain two, three, and four bedrooms and are located in various sections of Town.

The Housing Authority administers 143 Section 8 Housing Choice Vouchers. The Housing Authority issues these Vouchers to eligible families, who are then obligated to locate program-suitable housing within the predetermined housing search period. There is a high demand for this popular program that subsidizes the family and not the housing unit. The Section 8 subsidy is portable and travels with the family. The WHA has joined the MASS NAHRO consortium of 41 housing authorities. When an applicant applies at the WHA or one of the participating LHAs, the application is placed on forty-one waiting lists.

Current Initiatives

The Housing Authority received a $59,000 grant from Department of Housing and Community Development (DHCD) for exterior painting and carpentry for the Murphy complex, and the Housing Authority completed that job in June '03.

The Housing Authority has filed two grant applications with HUD to fund a Family Self-Sufficiency Coordinator, and for additional grant of Section 8 Housing Choice Voucher for Disabled and Handicapped persons.

Units Under Administration (December 31, 2002)

Location	Program Type	Subsidy Type	Units	Barrier Free Units	Total
Palmer Street	* 667-1	State-aided	48	4	52
Westley Street	*667-2	State-aided	56	4	60
Scattered Site	705	State-aided	7	0	7
Scattered Site	Section 8	Federal	143	0	143
Scattered Site	Management	None	4	0	4
			258	8	266

* 13.5% of these units must be occupied by handicapped residents under the age of 60, and the balance are available to seniors. In either case, the resident or applicant must meet all other eligibility requirements for admission and continued occupancy.

Section 8 is a family based subsidy program. The subsidy is attached to the family, and it moves from unit to unit with the family.

Unit Turnover (January 1, 2002 – December 31, 2002)

Location	Program Type	Subsidy Type	Units Turnover	Barrier Free Units Turnover	Total
Palmer Street	* 667-1	State-aided 5	1	6	
Westley Street	*667-2	State-aided	7	0	7
Scattered Site	705	State-aided	1	0	1
Scattered Site	Section 8	Federal	25	0	25
Scattered Site	Management	None	1	0	1
			39	1	38

Any family or senior who would like to apply for the state program may do so by calling the Housing Authority for an application or by appearing in person at the Housing Authority office. The Section 8 waiting list will open periodically after issuing public notice through the local media outlets. Income limits are reviewed every year for the federal Section 8 program and every two years for the state programs.

Income Limits for Admission (December 31, 2002)

	One	Two	Three	Four
State Programs (667 & 705)	40,800	46,650	52,500	58,300
Federal Programs (Section 8)	25,950	29,700	33,400	37,100

Waiting List (December 31, 2002)		Winchester Residents	Total Applications
Scattered Site 705 & 667	State-aided	27	295
Scattered Site Section 8*	Federal	31	2,513
			2,900

* The WHA converted to the NAHRO centralized waiting list beginning calendar year 2003.

POLICE DEPARTMENT

Joseph N. Perritano, Chief of Police

Incidents Investigated	10,517
Houses Cared for While Closed	65
Motor Vehicle Citations Issued	2,884
Parking Violations Issued	8,389
Restraining Orders	57

ARRESTS

Number of Arrests	120
Males	92
Females	28
Residents	58
Non-Residents	62
Adults	107
Juveniles	13
Protective Custody	9
Summonses	45

JUVENILES

Children interviewed	302
Parents interviewed	145
Cases investigated	160
Court cases	150
Larcenies	38
Committed to Youth Services Board	3
Committed to Youth Services Board-Suspended	8
Juveniles put on straight probation	35
Cases referred to Doctors	3
Cases referred to other Police Departments	7
Community work programs	75
Cases in which restitution was made	4
Amount of restitution in cases where property owned by private citizens was damaged	$ 2,200
Cases referred to proper church authorities	1
Runaways	10
Schools visited	ALL
Public speaking engagements by Juvenile Officer	4
Cases referred to CHINS Program	22
Rapes investigated	2

SAFETY

Traffic issues investigated	209
Elementary school visits & classes	41
School Traffic investigations	179
Mass. Safety League Meetings	10
Motor vehicle accidents:	
Personal injury	47
Property Damage	270
Fatalities	0
Total Investigated	317

DOG CONTROL

Licenses issued	1,504
Dog control calls	4,343
Dogs picked up	69

MONEY TURNED OVER TO THE TOWN

Money turn over to the Town from Woburn Court for violations of traffic, dog law, and other offences	$6,868.00
Parking Tickets	$103,230.00
Parking Fines	$23,985.00
Parking Meter Collections	$8,487.95
Handicap fines	$2,895.00
Photostat copies	$ 983.16
Firearm License Fees	$2,650.00
Firearm Identification Cards	$250.00
Dog Pound Fees	$210.00
TOTALS	**$149,599.11**

FIRE DEPARTMENT

John F. Nash, Chief of Department

The Department maintains a staff of one Chief of Department, 5 Fire Captains, 8 Fire Lieutenants, 32 Firefighters, and one Administrative Secretary. Operations are housed in three locations; Central Station, located at 32 Mount Vernon Street, the West Side Station, located at 45 Lockeland Road, and the Reservoir Station, located at 16 Alben Street.

The Department staffs two fire pumpers (engines), one aerial ladder (truck), and one ambulance. These units operate 24 hours each day. Additionally, one engine and one ambulance are maintained in reserve and ready for service as periodic replacements or supplemental units as emergency conditions dictate.

Emergency Response	2002	2001
Total Fire Related Responses	636	766
Total Medical Related Responses	1,121	1,080
Total Other Emergency Responses	232	272
Total Response to other Communities	66	64
Total Annual Responses	2,055	2,182

Training Division

The Department continues to utilize the resources of the State Fire Academy to train new recruits and enhance the training to career Firefighters. Formal education is provided at State Colleges through the Department's Self Improvement Program. The efforts and cooperation of the Firefighters, to maintain a high level of proficiency and preparedness, is to be commended.

The Department continues to expand the expertise of personnel with a comprehensive training program that encompasses all aspects of emergency services. The Fire Department administers a fully coordinated fire and medical training program, with all required medical training provided to personnel.

Fire Prevention Division

The Fire Prevention Division is responsible for inspections, fire drills, permits, certifications, complaint investigations, building plan review, code enforcement, and public education. The Division continues to provide education and activities in the schools through the State-funded SAFE (Student Awareness of Fire Education) Program.

The 2002 Statistics for the Fire Prevention Division are as follows:

Permits & Certificates	581
Building Inspections	478
Fire Drills	58
Complaint Investigations	32
Safety Demonstrations	18

Emergency Medical Services Division

During 2002, the Department continued the utilization of cardiac defibrillators, epinephrine administration, and pulse oximetry to enhance the range of emergency medical treatment provided. Advanced Life Support (ALS) services continue to be provided in addition to the Department's Basic Life Support (BLS) program.

Continued training and certification of 30 Firefighter EMT's (Emergency Medical Technicians), 9 Paramedics, and 5 first responders has maintained an effective and efficient staff for the Department's delivery of ambulance service to the community. These Firefighters are to be commended for their continued dedication and commitment to maintaining the highest standards of emergency medical care.

In 2002, the Fire Department ambulance responded to 1,757 calls for medical and fire related emergencies. Ambulance response to neighboring communities occurred on 127 occasions, in accordance with mutual aid agreements. A total of 1,080 patients were treated and/or transported by Fire Department EMTs during 2002.

The 2002 statistics for the Department Ambulance are as follows:

Medical Responses	1,121
Fire Responses	636
Total Patients	1,080
Total Patient Transports	793

Fire Alarm Division

The Fire Alarm Division is staffed by one Superintendent and one Lineman, who are also Firefighters. They are responsible for the testing and maintenance of all fire alarm circuits within the town. Before the September opening of the schools, all fire alarm systems were inspected and tested.

During 2002, fire alarm personnel installed eight miles of overhead and underground fiber optic cable. This cable will support the town's computer network, linking schools and other municipal buildings.

The Division continued to replace and modernize both the underground and overhead cable systems to enhance services, including fire alarm transmission, radio antenna networks, municipal security systems, data networks and telephone communications.

AUXILIARY FIRE DEPARTMENT

John F. Nash, Chief of Department

The Auxiliary Department maintains a staff of two, who perform volunteer services to the community

and do not receive firefighting training or provide fire suppression services.

The Auxiliary Department operates one Lighting Plant (1974 vehicle).

During the past year, the department has volunteered services at several civic events, providing power, lighting, and audio.

DEPARTMENT OF WEIGHTS AND MEASURES

James T. Shattuck, Sealer of Weights and Measures

The following is a report of the field activities of the Sealer of Weights and Measures:

Scales:	Adjusted	Sealed	Non-Sealed Condemned
100 lbs. and over	0	2	0
Less than 100 lbs.	20	44	0
Balances	0	0	
Weights Sealed:			
Avoirdupois	0	16	
Apothecary	0	16	
Meter Inlets:			
Vehicle Tank	3	8	0
Gasoline	0	69	4

Commodity Inspection

Food Items – meat, vegetables, cheese, etc. 215

This year continued to be a busy one in the Weights and Measures Department. I continued my training and attended mandatory seminars to remain state certified. I served as President of the Massachusetts Weights and Measures Association. It was a great experience for me. I sealed 155 devices and collected $940 in fees. I saved $ 6,875 dollars to consumers due to my meter adjustments on various oil trucks.

The Transfer Station's 60-ton scale was tested by Toledo Scale Co. on Nov. 2002.

I thoroughly enjoyed my sixth year serving the Town of Winchester as its Weights and Measures Official and look forward to serving the town in the future.

PUBLIC WORKS

George J. Zambouras, Director

Maintenance Department

Snow and Ice

This winter the town received 26 inches of snow and accounted for four (4) plowable storms and eleven (11) sanding and salting events. Approximately 1,950 tons of road salt and 1,500 tons of sand were used throughout the winter season.

Special Projects

Special projects included the installation of underground conduits and assistance with the installation of underground and aerial fiber optic cable for the Town's computer network, site preparation and assistance with the installation of the new playground at the Muraco School, and removal of the Muraco School dam as part of the flood-mitigation program.

Roadway resurfacing

The Department resurfaced the following roads: Wildwood Street, Arlington Street, High Street, Highland Avenue (South), Vine Street, Lorena Road, Sawmill Brook Road, Dunster Lane, Fells Road, Westland Avenue, Standish Lane. We micro-sealed Fairmount Street, Kenwin Road, Alben Street, Dana Avenue, Florence Street, Tufts Road, Nathaniel Road, Spruce Street, Oak Street, Harrison Street, Ardley Road, Marshall Road, Manchester Road, Cutting St., Glengarry, Grassmere Avenue, Pine Street, Madison Avenue, Atherton Road, Squanto Road, Seneca Road, Calumet Road, Girard Road, and Robinson Park.

Sidewalks

Thirty handicapped-access ramps were installed along south Main Street, Skillings Road, and Shore Road. New sidewalks were installed at Highland Avenue (650 feet) and McCall School (400 feet), and sidewalks were repaired on Main Street (50 feet) and Manchester Road (100 feet).

Parks and Fields
A new sprinkler system was installed at Manchester Field, and sod was placed at Lincoln School and Ciarcia Field.

Drainage
Seven catch basins were rebuilt on Brookside Road, Arlington Street, Harvard Street, Wellington Road, and Ridge Street.

Trees
The Department planted 20 trees during the year. With the acquisition of the new aerial bucket truck, the Department removed 50 dead trees throughout the town.

Water & Sewer Department

Water
The Water Department continued the water abandonment program with the abandonment of the old 6" water line on Sheffield Road and Sheffield West and the abandonment of twenty-six (26) water service lead goosenecks. Brush cutting continued at the reservoirs.

The town completed negotiations with the MWRA that enable the Town to pump excess water from Spot Pond to augment our reservoirs, at no cost to the Town. Eighty (80) million gallons of water have been pumped from Spot Pond under this agreement during the year, saving the Town $136,000.

Water Supplied:

Town Reservoirs	247.7 million gallons
MWRA (directly)	488.4 million gallons

Sewer
The Sewer Department continued its in-house program of cleaning, TV inspection, and repairs of sewer and drain lines. It completed interim repairs to the Wickham Road drainage system, under Phase I of the drainage improvement program. Under an MWRA grant/loan program, the Town cleaned, performed TV inspection and sealing of joints on fifty-five thousand (55,000) feet of sewer lines.

Cemetery Department
The Department continued the program of utilizing temporary laborers to augment Town personnel on grass cutting and leaf removal. One permanent position was lost due to a reduction in personal services. DPW crews completed some much needed tree pruning and removal. The office received a new roof and gutters, the front gate was repaired, roadways were paved, and a Cemetery Coordinator's vehicle was purchased under the capital improvement fund. Heimlich Landscaping started the Dell Improvement Project.

Wildwood Cemetery Sale of Lots/Burials 2002

Location	Graves	Burials
Monument Section	48	35
Memorial Park	08	25
Family Section	02	56
Cremains	11	41
Infant Section	0	0
	69	157
Disinterments	0	2
Entombment	0	2

Wildwood Cemetery Revenue Collected in 2002

Lot Values	$108,806.25
Permanent Care	$ 46,346.75
Interments	$ 98,625.00
Foundations	$ 6,995.00
Overtime	$ 8,600.00
Non-Resident Fee for Burials	$ 12,618.00
Non- Resident for purchase of Lots	$ 8,750.00
**Other: tomb rental	$ 300.00
Total:	**$ 291,041.00**

Building Maintenance
- The Building Maintenance Department provides maintenance and repair of 1,021,953 square feet of public buildings.
- Major projects completed during the year:
- Lynch School - room 117 was restructured to create a new classroom.
- Public Safety Building – rebuilt the 911-dispatch room.
- High School, Lynch School, and the second floor of the Public Safety Building – new carpets installed
- Lynch School – installed new tile flooring in three classrooms.

- Lynch School, Lincoln School, High School, and Ambrose School – air quality testing
- Muraco School, Mystic School, Public Safety Building, and Library – repaired HVAC control systems
- Muraco School – completed build out of the pre-school room.
- Lynch School, Muraco School, Vinson-Owen School, and the High School – repaired and replaced interior and exterior doors.

Garage

The Garage maintained 95 pieces of town-owned construction equipment and vehicles in operable condition and successfully prepared all diesel engine vehicles for compliance with new emission inspection requirements.

Transfer Station

The department promoted increase in recycling through media and handouts. It implemented a load inspection program for compliance with new solid waste procedures for banned waste products.

Solid Waste Tonnage	12,963
Recycling Tonnage	2,996
Compost Tonnage	3,334
Waste Oil Gallons	1,400

During the year the following employees retired after many years of service and dedication to the Town of Winchester: Richard Gately, General Foreman; Eric Gallagher, Forestry Foreman, and Andrew Connolly, Transfer Station Foreman. We wish them many happy years of retirement with their families.

To conclude, I express appreciation to all Department Heads, Boards and Committees, and DPW employees for their cooperation and assistance throughout the year.

DESIGN REVIEW COMMITTEE

Marion G. Crandall, Chair
David R. Downer, Vice Chair
Ann R. Blackham
Thomas H. Burchard, IDSA
Sandra S. Rodgers
David W. Stirling, AIA
David N. Storeygard, AIA

The Design Review Committee was established by vote of Town Meeting in May 1982 as the Beautification Design Review Committee. In 1991 the Committee name was changed to the Design Review Committee (DRC). This change reflected the true scope of the Committee's work, including site improvements, visual design, façade changes, and signage. The DRC responds to requests for review from town boards and departments, chiefly the Board of Selectmen, the Planning Board, the Town Manager, and the Public Works Department. Representative projects for 2002 included signage for the Randall Swartz Water Treatment Plant and:

Sign Review

When requested by the Selectmen, the Town Manager, the Planning Board, property owners, and tenants, the DRC provided design consultation and recommendations as to materials, typeface, colors, and lighting for signs and awnings. Working on a number of sign applications during the year, the DRC recommended sign changes that the Committee felt would be more attractive to the Town as a whole.

Banners

At the Selectmen's request, the Committee reviewed banners hanging on the rotary railroad bridge. The DRC recommended, and the Board of Selectmen approved, guidelines to assist in simplifying the message and to standardize the size, placement, method of securement, and time duration for future banners at the bridge.

Community and Planning Director
The DRC welcomed Todd Ford in the newly created position as he asked for an exchange of ideas to streamline the review process and implement guidelines for the Town and supported his application for the Aberjona Greenway Historic Landscape Grant.

Design Guidelines
At the Planning Board request, the DRC submitted proposed guidelines for construction and exterior renovation of multi-family buildings (more than 3 units), business, and commercial properties. The proposed guidelines submitted were to be an initial draft to be reviewed, revised, and expanded with the Planning Board's expertise and that of the Town Planner.

Site Plan Review
When requested by the Planning Board or the Board of Selectmen, the Committee has participated in the site plan review of proposed projects in the Town Center and along north Main Street. Notable proposals for 2002 included: Cutter Village Development at 778 Main Street; Winchester Crossing at 1021 Main Street; 955 Main Street revised parking plans with recommendations for lighting, landscaping, and fencing; and Stop and Shop proposed renovation and expansion plans. The last was subsequently withdrawn for further revision before re-applying.

North Main Street
Two members of the DRC sit on a subcommittee established by the Planning Board to work on streetscape issues and promote the planting of street trees along north Main Street.

Swanton Street Park
One member sits on the Selectmen's Committee to develop the park's design and layout. Funding for an additional, integral part of the Park was approved at Fall Town Meeting with the hope that implementation can begin spring 2003.

Newspaper Dispensers
The Committee worked on a news rack by-law in concert with Town Counsel's variation of a similar by-law. The Committee awaits the review by Government Regulations and their suggested changes before proceeding.

Envision Winchester
DRC representatives welcomed the opportunity to meet with Envision Winchester in their discussions for the future of the Town.

Ambrose School
DRC worked with the Planning Board to review and were invited by the EFPBC to express our views for façade design concerns and changes.

EDUCATIONAL FACILITIES PLANNING AND BUILDING COMMITTEE

Robert F. Deering, Chair
Charles N. Tseckares
Philip L. Westover
Maureen McWilliams
Jerry M. Hodges
Donald E. Cecich
Joseph P. Randolph
Gerard F. Powers
Cynthia M. Latta
Fraser M. Walsh
Dr. James Marini

This fall, classes returned to the Lincoln School. Although construction, which began during the summer of 2000, is not entirely finished, the renovation project was judged substantially complete in time for the school to move back in. The building was originally built in 1904 as the high school, was enlarged in 1932, remodeled in 1955 as the junior high school, and converted in 1972 into an elementary school. The newly renovated building was again made larger, with a small addition containing new art and music classrooms and with a new parkway entrance lobby. It was given new systems (including air conditioning), repaired, renewed, and brought up to code.

The designs by HMFH Architects restored much of the building's architectural integrity. The roof-top balustrade, the central entrance facing the parkway, and the square-cut porch entrance on Washington Street (actually a remnant of the original porte-cochère) have been brought back. Though the original features were not exactly replicated, the additions were brought into harmony with architect

Herbert Hale's Beaux Arts design.

This year also, Town Meeting voted an allocation for a new Ambrose School. Last year the EFPBC recommended a new Ambrose, but funding through a debt-exclusion override failed with voters. The committee then compared the original plan with a scaled-back version of that new design and renovation/enlargement of the existing building. It also looked at renovations of the Ambrose and Parkhurst buildings within their existing footprints, but since that was the most expensive option and would not meet the educational program, the committee quickly discarded the option.

By a vote of 6 to 4, the committee passed a motion to recommend the option of building the scaled-back new school on the site of the existing Ambrose School to a special Town Meeting on June 10. Since opinion was split, the EFPBC prepared two motions, one for the new building, the other for the renovation. Because regulations governing State reimbursements had changed and were expected to change further, a decision either way was judged preferable to no decision. Already state reimbursement will take longer and be at a lower rate than for previous projects, and filing in a subsequent year would only diminish the chances for reimbursement. The motion for the new building eventually passed, and for the remainder of the year the committee has worked with Tappé Associates on refining the designs.

HISTORICAL COMMISSION

John Clemson, Chair

Charlene Band	Matthew Bronski
David Dower	Frederick W. Lyman
Robert S. Dietel	Bruce Hickey

Demolition Delay Bylaw

During 2002, the Historical Commission followed up on the Spring 2001 amendment to the Demolition Delay Bylaw, by identifying 405 properties and notifying the owners by certified mail of their single opportunity to exempt their properties from the bylaw. This measure mirrors the National Register of Historic Places' nomination process which allows property owners the option to refuse designation. A total of 288 property owners consented to allowing the Commission to delay demolition for up to six months in order to find an alternative to the demolition of a significant historic building. Along with the National Register properties, this brings the total number of historic buildings protected by the bylaw to 638. These property owners understand that the bylaw is intended not to restrict individuals but to protect the broader historic fabric of the entire town.

Preservation Planning

The Historical Commission worked with Envision Winchester and subsequently with the Planning Board to introduce preservation planning into the town's strategic plan. Much of the Commission's coordination with this project, as well as other preservation-related efforts, was facilitated by the new Director of Planning, and the Commission strongly advocates for continuing this position.

The Commission has been active in other preservation areas through memberships on the Sanborn House Reuse Committee and the Recreation and Open Space Committee. It continues to coordinate with the Educational Facilities Planning and Building Committee over the impacts of the Ambrose School construction on the site of the Sanborn House.

Henry E. Simonds Archival Center

Along with the archive's indispensable volunteer staff (principally Ellen Knight, Randy Bairnsfather, and Nancy Schrock), the Winchester Public Library, Winchester Historical Society, and the Town Clerk, the Commission is involved in ongoing efforts to inventory, catalogue, and make the town archives more accessible. This collaborative is currently working on a grant application for the Massachusetts Historical Records Advisory Board to help it achieve these goals and will actively work on finding other means.

Losses

Two unfortunate losses of significant historic resources in Winchester this year must be noted. Despite the efforts of the Commission and many concerned residents, Town Meeting voted to demolish the Ambrose School to make way for a new

school building. The Josiah Locke Farmhouse (c. 1804), a well-preserved example of the Federal style and among Winchester's most significant historic houses, was purchased by a speculative developer who demolished the east service wing dating to the 1840 to construct a garage.

OFFICE OF THE TOWN CLERK

Carolyn Ward, Town Clerk

Submitted herewith are the records of the following Elections and Town Meetings held during calendar year 2002:

Spring Annual Town Meeting April 22, 2002

Special Town Meeting April 22, 2002

Special Town Meeting June 10, 2002

Fall Annual Town Meeting November 4, 2002

Town Election March 26, 2002

State Election November 5, 2002

A summary of major services of the office for the past five years is included on page 52.

Office of the Clerk
Summary of Services 1998–2002

	1998	1999	2000	2001	2002
Licenses & Permits					
Marriage	1,230	1,305	1,575	1,945	2,175
Raffle	20	40	30	60	60
Transfer Station	422,317	395,195	409,760	402,205	535,330
Fuel Storage	0	145	660	245	250
Dog	11,290	9,556	10,746	16,131	17,141
Fish & Wildlife	5,841	4,248	4,715	4,731	4,864
	$440,698	$410,489	$427,486	$425,317	$559,820
Vital Records					
Birth Cert	12,927	15,873	21,965	40,205	36,061
Marr Cert	1,030	1,150	1,515	2,760	2,730
Death Cert	7,450	12,750	16,985	35,395	33,494
A & C	170	50	110	565	225
	$21,577	$29,823	$40,575	$78,925	$72,510
Business Filings					
Business Certs	1,307	2,350	2,450	4,880	5,760
U.C.C.	1,144	1,794	2,176	2,118	0
Pole Locations	280	340	220	240	160
	$2,731	$4,484	$4,846	$7,238	$5,920
Non Criminal					
Violations	$24	$715	$775	$2,590	$2,585
Publications					
Lists/Labels	421	309	362	668	560
Resident Books	1,780	1,170	1,900	2,045	1,990
Zoning By-Laws	424	538	850	1,130	1,028
	$2,625	$2,017	$3,112	$3,843	$3,578
Fines & Misc					
Miscellaneous	$514	$544	$441	$631	$456
TOTALS	$468,169	$448,072	$477,235	$518,544	$644,869
Non-Revenue Services					
Vitals Recorded					
Births	2306	2560	2632	2569	2528
Marriages	116	121	90	89	89
Deaths	470	516	571	554	572
Amendments	73	98	70	66	69
Voters Registered	897	760	1529	581	1170

SPRING ANNUAL TOWN MEETING - APRIL 22, 2002

Article

1 Reports
2 Authorize Treasurer to Borrow
3 Authorize Comp Balance
4 Code of By-Laws (Comm. On Rules)
5 Zoning 4.11B and 12.2.1
6 Zoning - Add Section 8.13
7 Zoning - Enforcement of Violations
8 Zoning - Wireless Definitions
9 Zoning - Wireless Facilities
10 Code of By-Laws - Private Ways Temp Rep
11 Zoning - Loring Court – Errico
12 Woburn Loop Sale Parkview Transfer & Land Purchase
13 Accept MGL Ch 32, Section 90A
14 FY03 Budget
15 Storm Drains
16 Water & Sewer Equipment
17 Vinson-Owen Portable Classrooms
18 Household Hazardous Waste Collection
19 Petition Gen'l Court Re: Flooding Remediation
20 FY03 Water & Sewer Budget
21 Amend Water Rates
22 State Highway Fund Ch 90
23 Sewer & Water System Improvements
24 Board of Health Revolving Fund
25 Recreation Revolving Fund
26 Transfer Station Revolving Fund
27 Water & Sewer Demand Fee Revolving Fund
28 Personnel Board
29 Confirm Acceptance of Home Rule Leg, etc
30 Supplement FY02 Budgets
31 Reduce Tax Levy
32 Prop 2-1/2
33 Committees

SPECIAL TOWN MEETING - APRIL 22, 2002

1 Flood Mitigation - Shore Rd, Center Falls Dam

SPECIAL TOWN MEETING - JUNE 10, 2002

1 Ambrose Elementary School
2 Accept MGL C. 60 s. 77c. Tax Taking & Foreclosure
3 Personnel Board
4 Amend Code of By-Laws - Water & Sewer Penalties
5 Accept House Bill 5007, Early Retirement
6 Cross Street Culvert - flood control
7 Amend Code of By-Laws - Temp. Repair of Private Ways

FALL ANNUAL TOWN MEETING - NOVEMBER 4, 2002

1 Reports – Town Officers and Finance Committee
2 Declaration of Town Meeting Member Vacancies Due to Attendance Failure
3 Accept Committee Reports
4 Rename open land bordered by Myrtle, Washington, and Mt. Vernon Streets the Harry E. Chefalo park (former Wadleigh School site)
5 Rename the Packer Tennis Courts the Packer-Ellis Tennis Courts
6 Amend Zoning By-Law – Change Swanton St land from Multi-Family Residential to Public Conservancy
7 Amend Zoning By-Law – Change land from General Business to Multi Family Residential (Parkview)
8 Approve plan entitled "Town of Winchester Proposed Park Area at Swanton Street"
9 Amend Zoning By-Law to add note to Table of Dimensional Requirements
10 Amend Code of By-laws – Underground Utilities on Main St
11 Appropriate Funds for Capital Improvements Projects and Fund Various Stabilization Funds (Street and sidewalk improvements; Leonard Field and Leonard Pond; Mt. Vernon Street bridge, flood control – Aberjona River)
12 Accept MGL Chapter 32B§9B, Group Health Insurance
13 Accept MGL Chapter 59§5; Property Tax Exemptions for Certain Senior Citizens
14 Personnel Board Report
15 Amend FY03 Budget
16 Request Board of Selectmen to Hold Public Hearings on Guidelines for the Conduct and Financing of Municipal Elections
17 Authorize Assessors to Reduce Tax Levy
18 Comply with Prop 2-1/2

ANNUAL REPRESENTATIVE TOWN MEETING

SPRING SESSION
April 22, 2002

Pursuant to the warrant of the Selectmen served according to law upon the inhabitants of the Town of Winchester, Massachusetts by Richard Kelley, Constable of said town, notices having been sent by mail ten days before the day of the meeting to the Town Meeting Members elected and qualified to act at Town Meeting in Winchester, the Town Meeting Members met in the McCall Middle School Auditorium at 458 Main Street in said Town of Winchester on Monday, April 22, 2002 at 7:30 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Christine A. Cullen, and Kathleen Cramer of the Office of the Town Clerk. The list contained the names of one hundred ninety-two (192) Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A checklist filed with the Town Clerk at the close of the meeting showed that one hundred sixty-two (162) Town Meeting Members attended the meeting.

Following a flag ceremony presented by Winchester Girl Scouts, the meeting was called to order by Moderator John J. Sullivan. After offering a prayer, the Moderator read the call of the meeting and the Constable's return of the warrant, as copies of the warrant had been mailed to each of the Town Meeting Members and each article would be read when it came up for consideration. It was noted by the Town Clerk that Moderator Sullivan began his 26th year as Winchester's Moderator this evening. Mr. Sullivan received a standing ovation.

Preliminary Motions

MOVED AND SECONDED, that the following preliminary motions be voted as one:

That Brian F. Sullivan, Town Manager, Joseph W. Bonner, Comptroller, and Wade M.Welch, Town Counsel, who are not Town Meeting Members, be permitted to sit at the front of the auditorium with the Board of Selectmen, during all sessions of this Town Meeting.

That all members of the Finance Committee and their secretary, whether Town Meeting Members or not, be permitted to sit together at the front of the auditorium during all sessions of this Town Meeting.

That the Town Clerk or the Assistant Town Clerk be permitted to occupy a desk on the

platform during all sessions of this Town Meeting.

That the Moderator be authorized to permit members of various town boards, commissions, committees, department heads, and petitioners of special articles to sit at the front of the auditorium during consideration of appropriate articles.

That unless it be otherwise ordered, all adjourned sessions of this Town Meeting shall be held on successive Thursday and Monday evenings at 7:30 P.M. in the McCall Middle School Auditorium, until the work of this Town Meeting is completed.

That action on all motions involving appropriations shall be contingent upon compliance with the provisions of Massachusetts General Laws Chapter 59, Section 21C, a law known as the 2-1/2 Tax Limitation.

That cable television coverage shall be permitted at all sessions of this Town Meeting.

Motion Carried

ARTICLE 1
To hear and act upon the reports of the Town Officers and the Finance Committee, or take any other action in relation thereto.

(Board of Selectmen)

MOVED AND SECONDED, that the reports of Town Officers and the Finance Committee be received and filed.

Motion Carried

The following persons gave reports:

John J. Sullivan, Moderator

Drew J. Bottaro, Chair – Finance Committee

Karl P. Fryzel, Chair – Board of Selectmen

Brian F. Sullivan, Town Manager

Leo F. Roche, Jr., Chair – Library Trustees

Thos. R. Howley, Chair – Planning Board

Colin G. Simson, Chair – Committee on Rules

David S. Mortensen, Chair – Committee on Government Regulations

MOVED AND SECONDED, that the meeting be adjourned for precinct meetings.

Motion Carried

At the conclusion of Article 1, in accordance with Chapter 2, Section 2.2.1 of the Code of By-Laws, precinct meetings were held. Precinct chairmen, clerks and representatives to the Committee on Rules were elected.

SPECIAL TOWN MEETING

April 22, 2002

Pursuant to the warrant of the Selectmen, served according to law upon the inhabitants of the Town of Winchester, Massachusetts by Richard Kelley, Constable of said town, notices having been sent by mail fourteen days before the day of the meeting to the Town Meeting Members elected and qualified to act at Town Meeting in Winchester, the Town Meeting Members met in the McCall Middle School Auditorium in said Town of Winchester on Monday, April 22, 2002 at 9:05 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Christine Cullen and Kathleen Cramer of the Office of the Town Clerk. The list contained the names of one hundred ninety-two (192) Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A checklist filed with the Town Clerk at the close of the meeting showed that one hundred sixty-two (162) Town Meeting Members attended the meeting.

The meeting was called to order by Moderator John J. Sullivan, at 9:05 P.M. The Moderator read the call of the meeting and the Constable's return of the warrant. Copies of the warrant had been mailed to each of the Town Meeting Members.

Preliminary Motions

MOVED AND SECONDED, that the preliminary motions voted for the Annual Spring Town Meeting on this date stand for this Special Town Meeting.

Motion Carried

The following persons were appointed as Tellers and were sworn to the faithful performance of their duties for this Special Town Meeting as well as for the Annual Meeting when it resumed:

David G. Leland

Bradley C. Ross

Joshua M. Alper

John J. Williams

ARTICLE 1

To see if the Town will vote to appropriate a sum of money for the installation of a culvert at Shore Road, the replacement of valves at the Center Falls Dam, and other flood mitigation projects; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action in relation thereto.

(Board of Selectmen)

MOVED AND SECONDED that $350,000 is appropriated for the installation of a culvert at Shore Road and the replacement of valves at the Center Falls Dam; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow $350,000 under G.L. c.44 or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for this project, which shall be expended in addition to the amount appropriated by this vote; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project.

Motion Carried by Unanimous Voice Vote

MOVED AND SECONDED that the Special Town Meeting be dissolved.

Motion Carried

The Special Town Meeting dissolved at 9:15 PM.

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

April 22, 2002

The Annual Town Meeting resumed at 9:16 PM.

MOVED AND SECONDED that Articles 2 and 3 be postponed to a time certain, that time being the first and second order of business on May 16, 2002.

Motion Carried

ARTICLE 4

To see if the Town will vote to amend the Code of By-Laws Chapter 2, Section 3.8.2 as recommended by the Committee on Rules, which currently reads as follows:

3.8.2 Warrant Article Requirements:

1) The proponent of each warrant article shall prepare or cause to be prepared the motion as it is to be presented, prepare a supporting report and cause copies of each to be made available to Town Meeting Members at the required public hearing. If requested, the Board of Selectmen shall provide, or cause to be provided, assistance with the preparation of the formal motion.
2) Absence of a timely supporting report shall preclude any consideration of the warrant article by the Town Meeting until such report is made available to members unless otherwise voted by a majority of the Town Meeting.
3) Any warrant articles requiring appropriation shall be deemed to fulfill the reporting requirements of Section 3.8.2 if covered by the Finance Committee report to the Town Meeting with the following exceptions:
   a. Finance Committee recommendation is deferred pending receipt of more specific information.
   b. Motions for acceptance and appropriation for collective bargaining agreements. Such motions shall require the statutory bargaining authority to prepare a written report as provided in Section 3.8.2.

By substituting the following amendment to the Code of By-Laws – Chapter 2 – Section 3.8.2 so as to read:

3.8.2 Warrant Article Requirements:

1) The proponent of each warrant article shall prepare or cause to be prepared the motion, substantially as it is to be presented, prepare a draft of a supporting report, if required or desired, and cause copies of each to be made available to Town Meeting Members at the time allotted for the public hearing. The motion shall be available for distribution to Town Meeting Members at least 30 minutes prior to the scheduled commencement of the opening session of Town Meeting. If requested, the Board of Selectmen shall provide, or cause to be provided, assistance with the preparation of the formal motion.
   a. All warrant articles require motions. While public hearings and supporting reports inform Town Meeting Members and the public, not all warrant articles require public hearings to be conducted by the proponent and supporting reports to be prepared by the proponent.
   b. The proponent of each warrant article will be provided the opportunity for a public hearing. If the proponent of a warrant article is not required to conduct a public hearing and does not wish to conduct a public hearing at the allotted time, the Town Manager will provide a summary of the article to the public at that allotted time.
   c. The following warrant articles require public hearings and require supporting reports: articles proposed by Town Officials, Town Boards and/or Town Committees, the Finance Committee, the Personnel Board, all financial articles requiring appropriation or a transfer of funds, all zoning articles, all articles to revise or amend by-laws.

2 Supporting reports:

   a. For all articles requiring supporting reports, such reports shall be completed and shall be distributed to Town Meeting Members, through the Board of Selectmen's office, at least seven (7) days prior to the opening session of Town Meeting. Additionally, all supporting reports presented to Town Meeting by any Town Board or Town Official shall be distributed to Town Meeting Members, through the Board of Selectmen's office, at least seven (7) days prior to the opening session of the Town Meeting.

b. If a report that is subject to the requirements of Section 3.8.2(2)(a) is not distributed to Town Meeting Members seven (7) days prior to the opening session of the Town Meeting, the warrant article that is the subject of the report shall be deemed out of order, unless the seven (7) day requirement is waived by a majority vote of the Town Meeting.

c. A supporting report that is neither required pursuant to subsection 3.8.2(2)(a) nor presented by a Town Board or Town Official, should be available for distribution to Town Meeting Members at least 30 minutes prior to the scheduled commencement of the opening session of Town Meeting.

3) Any warrant articles requiring appropriation shall be deemed to fulfill the reporting requirements of Section 3.8.2 if covered by the Finance Committee report to the Town Meeting with the following exceptions:

a. Finance Committee recommendation is deferred pending receipt of more specific information.

b. Motions for acceptance and appropriation for collective bargaining agreements. Such motions shall require the statutory bargaining authority to prepare a written report as provided in Section 3.8.2.

Or take any other action in relation thereto.

(Committee on Rules)

MOVED AND SECONDED that further consideration of Article 4 be Indefinitely Postponed.

Motion Carried

ARTICLE 5

To see if the Town will vote to amend the Winchester Zoning By-Law, adopted October 29, 1973, as heretofore amended and map incorporated therein, by incorporating the following changes:

1. To amend Section 4.11 B as follows: Any parcel within the General Business Districts GBD1, GBD2, and GBD3 with a lot area equal to or greater than, 15,000 square feet shall be subject to Special Permit/Site Plan Review.

2. To amend Section 12.2.1 as follows: The requirements of this section shall apply to the following zoning districts:

PRD, RB, BL, CBD, GBD-1, GBD-2, GBD-3, IL, SCI, and RA

Or take any other action in relation thereto.

(Planning Board)

MOVED AND SECONDED to amend the Winchester Zoning By-Law, adopted October 29, 1973, as heretofore amended by incorporating the following changes:

1. To amend Section 4.11 B as follows:

Any parcel within the General Business Districts GBD1, GBD2, and GBD3 with a lot area equal to or greater than, 15,000 square feet shall be subject to Special Permit/Site Plan Review.

2. To amend Section 12.2.1 as follows:

The requirements of this section shall apply to the following zoning districts:

PRD, RB, BL, CBD, GBD-1, GBD-2, GBD-3, IL, SCI, and RA.

MOVED AND SECONDED to amend the Main Motion by eliminating the comma between "than" and "15,000".

Motion to Amend Carried

MOVED AND SECONDED to further amend the Main Motion by inserting in Section 1. dashes before the district numbers so that the district numbers will read as follows: GBD-1, GBD-2 AND GBD-3.

Motion to Amend Carried

VOTED, to amend the Winchester Zoning By-Law, adopted October 29, 1973, as heretofore amended by incorporating the following changes:

1. To amend Section 4.11 B as follows:

Any parcel within the General Business Districts GBD-1, GBD-2, and GBD-3 with a lot area equal to or greater than 15,000 square feet shall be subject to Special Permit/Site Plan Review.

2. To amend Section 12.2.1 as follows:

The requirements of this section shall apply to the following zoning districts:
PRD, RB, BL, CBD, GBD-1, GBD-2, GBD-3, IL, SCI, and RA.

Unanimous Voice Vote

ARTICLE 6

To see if the Town will vote to amend the Winchester Zoning By-Law, adopted October 29, 1973, as heretofore amended and map incorporated therein, by incorporating the following changes:

1. **To amend Section 8, titled Administration and Enforcement, by adding a new Section 8.13, as set forth below:**

   A fee, to be determined by the Planning Board, or Zoning Board of Appeal, following consultation with the Director of Planning and Community Development, shall be required of applicants, to allow it, if it deems necessary, to hire a specialist or consultant to aid in the evaluation of a matter subject to consultant cost reimbursement under M.G.L. c. 44 §. 53G. Such fee shall be paid into an account established by the municipal treasurer. Any such account established by the municipal treasurer in the municipal treasury shall be kept separate and apart from other monies. The special account, including accrued interest, if any, shall be expended at the direction of the authorized board or authority as permitted by M.G.L. c. 44 §. 53G, without further appropriation; provided, however, that such funds are to be expended by it only in connection with the carrying out of its responsibilities under the law. Any excess amount in the account attributable to a specific project, including any accrued interest, at the completion of said project shall be repaid to the applicant or to the applicant's successor in interest. For purposes of the foregoing, a specialist or consultant shall mean a qualified professional with qualifications and selection process in accordance with M.G.L. c. 44, §. 53G, or take any other action in relation thereto.

(Planning Board)

MOVED AND SECONDED to amend the Winchester Zoning By-Law, adopted October 29, 1973, as heretofore amended by incorporating the following changes:

To amend Section 8, titled Administration and Enforcement, by adding a new Section 8.13, as set forth below:

A fee, to be determined by the Planning Board, or Zoning Board of Appeal, following consultation with the Director of Planning and Community Development, shall be required of applicants, to allow it, if it deems necessary, to hire a specialist or consultant to aid in the evaluation of a matter subject to consultant cost reimbursement under M.G.L. c. 44 §. 53G. Such fee shall be paid into an account established by the municipal treasurer. Any such account established by the municipal treasurer in the municipal treasury shall be kept separate and apart from other monies. The special account, including accrued interest, if any, shall be expended at the direction of the authorized board or authority as permitted by M.G.L. c. 44 §. 53G, without further appropriation; provided, however, that such funds are to be expended by it only in connection with the carrying out of its responsibilities under the law. Any excess amount in the account attributable to a specific project, including any accrued interest, at the completion of said project shall be repaid to the applicant or to the applicant's successor in interest. For purposes of the foregoing, a specialist or consultant shall mean a qualified professional with qualifications and selection process in accordance with M.G.L. c. 44, §. 53G.

MOVED AND SECONDED to amend the Main Motion by deleting the phrase "following consultation with the Director of Planning and Community Development,"

Motion to Amend Carried

MOVED AND SECONDED to amend the Main Motion by replacing in the first sentence the word "shall" with the word "may".

Motion to Amend Carried

MOVED AND SECONDED to amend the Main Motion by inserting in the first sentence the word "reasonable" before the word "fee".

Motion to Amend Defeated

Standing Vote on the Main Motion as amended:
YES – 114; NO-19

VOTED, to amend the Winchester Zoning By-Law, adopted October 29, 1973, as heretofore amended by incorporating the following changes:

To amend Section 8, titled Administration and

Enforcement, by adding a new Section 8.13, as set forth below:

A fee, to be determined by the Planning Board, or Zoning Board of Appeal, may be required of applicants, to allow it, if it deems necessary, to hire a specialist or consultant to aid in the evaluation of a matter subject to consultant cost reimbursement under M.G.L. c. 44 §. 53G. Such fee shall be paid into an account established by the municipal treasurer. Any such account established by the municipal treasurer in the municipal treasury shall be kept separate and apart from other monies. The special account, including accrued interest, if any, shall be expended at the direction of the authorized board or authority as permitted by M.G.L. c. 44 §. 53G, without further appropriation; provided, however, that such funds are to be expended by it only in connection with the carrying out of its responsibilities under the law. Any excess amount in the account attributable to a specific project, including any accrued interest, at the completion of said project shall be repaid to the applicant or to the applicant's successor in interest. For purposes of the foregoing, a specialist or consultant shall mean a qualified professional with qualifications and selection process in accordance with M.G.L. c. 44, §. 53G.

ARTICLE 7

To see if the Town will vote to accept a by-law providing that the enforcement of violations of the Winchester Zoning By-Law and the penalties therein shall be subject to non-criminal dispositions as provided in M.G.L. c.40 §21 D.

At Section 8.93 of the Zoning By-Law of the Town of Winchester Amend 8.93 by inserting the following additional language:

(c) In addition to other remedies available under this section, any person violating any provision of this chapter, any of the conditions under which a permit is issued in accordance with this chapter, any rule or regulation of any permit granting authority subject to this chapter, or any decision rendered by the permit granting authority in accordance with this chapter may be fined by the Zoning Enforcement Agent, in accordance with this bylaw and M.G.L c.40 §21D, Non-Criminal Disposition. The penalty for zoning violations, as set for above shall be: $100.00. Each day that such violation continues shall constitute a separate offense.

(d) The owner, tenant, occupant, or person or persons in possession of any building, structure, premises, or part thereof, and any architect, builder, contractor, engineer, agent, or other person who commits, participates in, assists in, or maintains such violation may each be fined in accordance with this section, or take any other action in relation thereto.

(Planning Board)

MOVED AND SECONDED to amend the zoning bylaw by providing that the enforcement of violations of the Winchester Zoning By-Law and the penalties therein shall be subject to non-criminal dispositions as provided in M.G.L. c.40 §21 D, by inserting the following additional language in Section 8.93:

(c) In addition to other remedies available under this section, any person violating any provision of this chapter, any of the conditions under which a permit is issued in accordance with this chapter, any rule or regulation of any permit granting authority subject to this chapter, or any decision rendered by the permit granting authority in accordance with this chapter may be fined by the Zoning Enforcement Agent, in accordance with this bylaw and M.G.L c.40 §21D, Non-Criminal Disposition. The penalty for zoning violations, as set for above shall be: $100.00. Each day that such violation continues shall constitute a separate offense.

(d) The owner, tenant, occupant, or person or persons in possession of any building, structure, premises, or part thereof, and any architect, builder, contractor, engineer, agent, or other person who commits, participates in, assists in, or maintains such violation may each be fined in accordance with this section.

MOVED AND SECONDED to amend the Main Motion by substituting the word "forth" for the word "for" in the next to last sentence of section (c).

Motion to Amend Carried

MOVED AND SECONDED to amend the Main Motion by substituting, in the title

Zoning Enforcement Agent in section (c) the word "Officer" for the word "Agent".

Motion to Amend Carried

MOVED AND SECOND that further consideration of Article 7 be Indefinitely Postponed.

MOVED AND SECONDED to amend the Main Motion by inserting in the last sentence of section (c) between the words "continues" and "shall" the phrase "after notification by the Zoning Enforcement Officer".

Motion to Amend Carried

MOVED AND SECONDED to amend the Main Motion by deleting in section (d) the words "and any architect, builder, contractor, engineer, agent, or other person who commits, participates in, assists in, or maintains such violation".

Motion to Amend Defeated

MOVED AND SECONDED to amend the Main Motion by adding in section (c) the word "knowingly" before the word ""commits".

Motion to Amend Defeated

On the Motion for Indefinite Postponement – Defeated by Voice Vote

VOTED, to amend the zoning bylaw by providing that the enforcement of violations of the Winchester Zoning By-Law and the penalties therein shall be subject to non-criminal dispositions as provided in M.G.L. c.40 §21 D, by inserting the following additional language in Section 8.93:

(c) In addition to other remedies available under this section, any person violating any provision of this chapter, any of the conditions under which a permit is issued in accordance with this chapter, any rule or regulation of any permit granting authority subject to this chapter, or any decision rendered by the permit granting authority in accordance with this chapter may be fined by the Zoning Enforcement Officer, in accordance with this bylaw and M.G.L c.40 §21D, Non-Criminal Disposition. The penalty for zoning violations, as set forth above shall be: $100.00. Each day that such violation continues after notification by the Zoning Enforcement Officer shall constitute a separate offense.

(d) The owner, tenant, occupant, or person or persons in possession of any building, structure, premises, or part thereof, and any architect, builder, contractor, engineer, agent, or other person who commits, participates in, assists in, or maintains such violation may each be fined in accordance with this section.

Standing Vote: YES –119; NO – 15

MOVED AND SECONDED that the meeting be adjourned until Thursday, April 25, 2002 at 7:30 PM in the McCall Middle School Auditorium.

Motion Carried

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

Thursday, April 25, 2002

Pursuant to the vote of adjournment on April 22, 2002, the Town Meeting Members met at the McCall Middle School Auditorium on Thursday, April 25, 2002, notices having been sent to all members absent at the previous meeting.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Christine A. Cullen and Kathleen A. Cramer of the Office of the Town Clerk. The list contained the names of one hundred ninety-two Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A checklist filed with the Town Clerk at the close of the meeting showed that one hundred thirty-four (134) Town Meeting Members attended the meeting.

The meeting began at 7:30 PM.

ARTICLE 8

To see if the Town will vote to amend the Winchester Zoning By-Law, adopted October 29, 1973, as heretofore amended and map incorporated therein, by incorporating the following changes:

1. To amend the title of Section 11, Special Regulations, from Personal Wireless Service Facilities to Wireless Communication Facilities (WCF), with substitution thereof in Section 11, except for paragraph 2 of Section 11.1 and to substitute the term Wireless Communication Services for Personal Wireless Services.
2. To add at Section 11.6, Definitions, z) to define Wireless Communication Facility, as follows:

   (z) Wireless Communication Facility (Facilities)

   Any structure, antenna, tower, or other device used for commercial and non-commercial purposes and which is used to provide wireless communications services including, but not limited to: Personal Wireless Services, mobile wireless services, unlicensed wireless services, cellular phone services, specialized mobile radio communications (EMSR), personal communications services (PCS), common carrier wireless exchange access services, and any other wireless communication service that may not be specifically named herein but which utilizes wireless facilities, structures, and devices that are functionally similar to those used in services named herein and which may be lawfully subject to local regulation in accordance with this by-law and other applicable laws.
3. To add at Section 11.6, Definitions, aa) to define a Wireless Communications Service as follows:

   (aa) Wireless Communication Service (Services)

   The provision of any of the following services: Personal Wireless Services, mobile wireless services, unlicensed wireless services, cellular phone services, specialized mobile radio communications (EMSR), personal communications service (PCS), common carrier wireless exchange access services, and any other wireless communication service which may not be specifically named herein but which utilizes Wireless Communication Facilities, structures and devices that are functionally similar to those used in the services named herein and which may be lawfully subject to local regulation in accordance with this by-law and other applicable laws.
4. To amend Section 4.4, Table of Use Regulation, No. 57, by substituting Wireless Communications Facilities for Personal Wireless Services Facilities, and the footnote thereto from PWSFD to WCFD.
5. To amend Section 11.5c, Regulations, to add "Requirements" thereto, as follows:

   This Section 11 is intended to be used in conjunction with the other provisions of the Zoning By-Law, other regulations and requirements adopted by the Town of Winchester, and other Zoning and General By-Laws designed to encourage appropriate land use, environmental protection, preservation of Winchester's residential character, and the provision of adequate infrastructure development in Winchester.
6. To amend Section 1.47 as follows:

   1.47 Wireless Communication Facilities District - The Wireless Communication Facilities District (WCFD) is herein established as an Overlay Zoning District within: Apartment House Residential Districts B; Limited Light Industrial Districts; General Business Districts; and Center Business Districts. The application of the WCFD shall not restrict the uses allowed by right or special permit in the underlying zone. Properties within the WCFD may apply for a special permit to establish and operate a Wireless Communication Service use consistent with Section 11 and the other applicable requirements of this By-Law, or take any other action in relation thereto.

(Planning Board)

MOVED AND SECONDED to amend the Winchester Zoning By-Law, adopted October 29, 1973, as heretofore amended, by incorporating the following changes:

1. To amend the title of Section 11, Special Regulations, from Personal Wireless Service Facilities to Wireless Communications Facilities (WCF), with substitution thereof in Section 11, except for paragraph 2 of Section 11.1 and to substitute the term Wireless Communications Services for Personal Wireless Services.
2. To add at Section 11.6, Definitions, z) to define Wireless Communications Facility as follows:

   (z) Wireless Communications Facility (Facilities)

Any structure, antenna, tower, or other device used for commercial and non-commercial purposes and which is used to provide wireless communications services including, but not limited to: Personal Wireless Services, mobile wireless services, unlicensed wireless services, cellular phone services, specialized mobile radio communications (EMSR), personal communications services (PCS), common carrier wireless exchange access services, and any other wireless communications service that may not be specifically named herein but which utilizes wireless facilities, structures, and devices that are functionally similar to those used in services named herein and which may be lawfully subject to local regulation in accordance with this by-law and other applicable laws.

3. To add at Section 11.6, Definitions, aa) to define a Wireless Communications Services as follows:

   (aa) Wireless Communications Service (Services)

   The provision of any of the following services: Personal Wireless Services, mobile wireless services, unlicensed wireless services, cellular phone services, specialized mobile radio communications (EMSR), personal communications services (PCS), common carrier wireless exchange access services, and any other wireless communications service that may not be specifically named herein but which utilizes Wireless Communications Facilities, structures and devices that are functionally similar to those used in the services named herein and which may be lawfully subject to local regulation in accordance with this by-law and other applicable laws.

4. To amend Section 4.4, Table of Use Regulation, No. 57, by substituting Wireless Communications Facilities for Personal Wireless Services Facilities, and the footnote thereto from PWSFD to WCFD.

5. To amend Section 11.5c, Regulations, by inserting the words "and requirements" between the words "regulations" and "adopted", so that Section 11.5c reads as follows:

   This Section 11 is intended to be used in conjunction with the other provisions of the Zoning By-Law, other regulations and requirements adopted by the Town of Winchester, and other Zoning and General By-Laws designed to encourage appropriate land use, environmental protection, preservation of Winchester's residential character, and the provision of adequate infrastructure development in Winchester.

6. To amend Section 1.47 by substituting the following wording:

   1.47 Wireless Communications Facilities District - The Wireless Communications Facilities District (WCFD) is herein established as an Overlay Zoning District within: Apartment House Residential Districts B; Limited Light Industrial Districts; General Business Districts; and Center Business Districts. The application of the WCFD shall not restrict the uses allowed by right or special permit in the underlying zone. Properties within the WCFD may apply for a special permit to establish and operate a Wireless Communications Facility consistent with Section 11 and the other applicable requirements of this By-Law.

The following persons were appointed as Tellers and sworn to the faithful performance of their duties:

David G. Leland, Stephen A. Moore, David G. Mortensen, and Joan M. Grenzeback.

STANDING VOTE: YES – 125; NO - 1

Motion Carried

ARTICLE 9

To see if the Town will vote to amend the Winchester Zoning By-Law, adopted October 29, 1973, as heretofore amended and map incorporated therein, by incorporating the following changes:

1. **To amend Section 11.5, by adding a new 11.5(d), as set forth below:**

   (d) **With respect to properties within the Conservancy-Institutional District, see Section 11.23 below.**

2. **To amend Section 11.23, titled Severability, by renumbering it as 11.24.**

3. **To amend Section 11.16.6, titled Design Filing Requirements Applicable to All Facilities, by adding a new 11.16.6(f) as set forth below:**

   (f) **Site Justification Statement including a description of the narrowing process that eliminated**

other potential sites, including identification of such other sites.

4. To amend Section 11, Special Regulations for Wireless Facilities, by adding a new Section 11.23, titled, Conservancy-Institutional District Structures, as set forth below:

11.23 Conservancy-Institutional District Structures

11.23.1 Purpose

Whereas the purpose of the Conservancy-Institutional District established under Town of Winchester Zoning By-Law Section 1.41 was to create a district to preserve and enhance the unique characteristics of land and structures which are predominantly for conservation of natural conditions, wild life and open spaces, education and for private and public institutional and recreational uses, and in the creation of said District it was a purpose of the Town to minimize visual and other impacts on land and structures that may derogate from and be incompatible with such unique conservation, education, institutional and recreational uses;

Therefore the Town hereby extends, in a measured and deliberate manner, authorization of Wireless Communications Facilities, by special permit procedure, and subject to uniform structural and physical criteria herein, within said unique Conservancy-Institutional District, except that based on certain structural or physical criteria herein set forth, said authorization does not extend to the Town forest(s), Town park(s), Town cemetery, conservation lands and certain SCI lands and structures as set forth herein.

11.23.2 Regulations

(a) Subject to the requirements otherwise applicable to Wireless Communications Facilities pursuant to Section 11, applicants may apply for a Special Permit for Wireless Communications Facilities within the Conservancy-Institutional District. Any such Facilities shall be subject to the following additional uniform structural or physical criteria:

To reduce visual and other impacts on land and structures, the placement, construction, installation modification or operation of Wireless Communications Facilities may be on or within structures with a ground level floor area of not less than 4,000 square feet. For purposes of this Section 11.23, floor area shall mean the aggregate horizontal area on the ground level floor of the principal building on a lot, measured from the exterior faces of walls enclosing such principal building, exclusive of auxiliary structures used for storage or for service incidental to the operation of such principal building.

(b) Notwithstanding the foregoing, because of visual and other impacts on lands and structures, Wireless Communications Facilities shall not be placed on lands, nor the structures therein, within the Conservancy-Institutional District, if the lands have the following physical characteristics: 1) a predominance of natural and open space and the physical attributes of forests, woodlands, wetlands, conservation land, parks or outdoor recreational land; 2) tombstones and cemetery structures; 3) nor on school or library lands or structures.

5. To amend Section 4.4, Table of Use Regulations, at #57, as follows:

The N under SCI shall be changed to an asterisk, to indicate permission by special permit in the Wireless Communications Service District Overlay (WCSD) (formerly known as the Personal Wireless Service District Overlay/PWSD) only.

6. To amend 11.6, Definition of Licensed Carrier, to delete the current definition and replace it with the following:

A company authorized by the FCC or other agency of lawful and competent jurisdiction to construct and operate a Commercial Wireless Facility.

7. To amend 11.16, titled Application Filing Requirements, by adding a new subsection 11.16.8, titled, Employment of Telecommunications Specialists, as follows:

A fee, to be determined by the Planning Board, or Zoning Board of Appeal, following consultation with the Director of Planning and Community Development, shall be required of applicants for Wireless Communications Facilities, to allow it, if it deems necessary, to hire a telecommunications specialist to aid in the evaluation, review or inspection of a specific wireless communications

proposal or facility. Such fee shall be paid into an account established by the municipal treasurer. Any such account established by the municipal treasurer in the municipal treasury shall be kept separate and apart from other monies. The special account, including accrued interest, if any, shall be expended at the direction of the authorized board or authority as permitted by M.G.L. c. 44 § 53G, without further appropriation; provided, however, that such funds are to be expended by it only in connection with the carrying out of its responsibilities under the law. Any excess amount in the account attributable to a specific project, including any accrued interest, at the completion of said project shall be repaid to the applicant or to the applicant's successor in interest. For purposes of the foregoing, a telecommunications specialist shall mean a qualified professional with expertise in monitoring of electromagnetic fields and telecommunications engineering who has a record of service to municipalities. The telecommunications specialist shall be subject to a selection process and have qualifications in accordance with M.G.L. c. 44, §. 53G, or take any other action in relation thereto.

(Planning Board)

MOVED AND SECONDED to amend the Winchester Zoning By-Law, adopted October 29, 1973, as heretofore amended and map incorporated therein, by incorporating the following changes:

1. To amend Section 11.5, by adding a new 11.5 (d), as set forth below:

   d) With respect to properties within the Conservancy-Institutional District, see Section 11.23 below.

2. To amend Section 11.23, titled Severability, by renumbering it as 11.24.

3. To amend Section 11.16.6, titled Design Filing Requirements Applicable to All Facilities, by adding a new 11.16.6(f) as set forth below:

   (f) Site Justification Statement including a description of the narrowing process that eliminated other potential sites, including identification of such other sites.

4. To amend Section 11, Special Regulations for Wireless Communications Facilities, by adding a new Section 11.23, titled, Conservancy-Institutional District Structures, as set forth below:

11.23 Conservancy-Institutional District Structures

11.23.1 Purpose

Whereas the purpose of the Conservancy-Institutional District established under Town of Winchester Zoning By-Law Section 1.41 was to create a district to preserve and enhance the unique characteristics of land and structures which are predominantly for conservation of natural conditions, wildlife and open spaces, education and for private and public institutional and recreational uses, and in the creation of said District, it was a purpose of the Town to minimize visual and other impacts on land and structures that may derogate from and be incompatible with such unique conservation, education, institutional and recreational uses;

Therefore the Town hereby extends, in a measured and deliberate manner, authorization of Wireless Communications Facilities, by special permit procedure, and subject to uniform structural and physical criteria herein, within said unique Conservancy-Institutional District, except that based on certain structural or physical criteria herein set forth, said authorization does not extend to the Town forest(s), Town park(s), Town cemetery, conservation lands and certain SCI lands and structures as set forth herein.

11.23.2 Regulations

(a) Subject to the requirements otherwise applicable to Wireless Communications Facilities pursuant to Section 11, applicants may apply for a Special Permit for Wireless Communications Facilities within the Conservancy-Institutional District. Any such Facilities shall be subject to the following additional uniform structural or physical criteria:

To reduce visual and other impacts on land and structures, the placement, construction, installation modification or operation of Wireless Communications Facilities may be on or within structures with a ground level floor area of not less than 4,000 square feet. For purposes of this Section 11.23, floor area shall mean the aggregate horizontal area on the ground level floor of

the principal building on a lot, measured from the exterior faces of walls enclosing such principal building, exclusive of auxiliary structures used for storage or for service incidental to the operation of such principal building.

(b) Notwithstanding the foregoing, because of visual and other impacts on lands and structures, Wireless Communications Facilities shall not be placed on lands, nor the structures therein, within the Conservancy-Institutional District, if the lands have the following physical characteristics: 1) a predominance of natural and open space and the physical attributes of forests, woodlands, wetlands, conservation land, parks or outdoor recreational land; 2) tombstones and cemetery structures; 3) school or library lands or structures.

5. To amend Section 4.4, Table of Use Regulations, at #57, as follows:

The N under SCI shall be changed to an asterisk, to indicate permission by special permit in the Wireless Communications Service District Overlay (WCSD) (formerly known as the Personal Wireless Service District Overlay/PWSD) only.

6. To amend 11.6 (m) Definition of Licensed Carrier, to delete the current definition and replace it with the following:

A company authorized by the FCC or other agency of lawful and competent jurisdiction to construct and operate a Commercial Wireless Facility.

7. To amend 11.16, titled Application Filing Requirements, by adding a new subsection 11.16.8, titled, Employment of Telecommunications Specialists, as follows:

A fee, to be determined by the Planning Board, or Zoning Board of Appeal, shall be required of applicants for Wireless Communications Facilities, to allow it, if it deems necessary, to hire a telecommunications specialist to aid in the evaluation, review or inspection of a specific Wireless Communications proposal or facility. Such fee shall be paid into an account established by the municipal treasurer. Any such account established by the municipal treasurer in the municipal treasury shall be kept separate and apart from other monies. The special account, including accrued interest, if any, shall be expended at the direction of the authorized board or authority as permitted by M.G.L. c. 44 § 53G, without further appropriation; provided, however, that such funds are to be expended by it only in connection with the carrying out of its responsibilities under the law. Any excess amount in the account attributable to a specific project, including any accrued interest, at the completion of said project shall be repaid to the applicant or to the applicant's successor in interest. For purposes of the foregoing, a telecommunications specialist shall mean a qualified professional with expertise in monitoring of electromagnetic fields and telecommunications engineering who has a record of service to municipalities. The telecommunications specialist shall be subject to a selection process and have qualifications in accordance with M.G.L. c. 44, §. 53G.

STANDING VOTE: YES- 112; NO – 16

Motion Carried

ARTICLE 10

To see if the Town will vote to amend the Code of Bylaws of the Town of Winchester by adding the following Chapter:

Chapter 16 – Temporary Repair of Private Ways

Section 1. General

In accordance with Massachusetts General Law Chapter 40 Section 60N, the Board of Selectmen may authorize temporary repairs to be made to private ways.

Section 2. Type of Repairs

The repairs may include, but are not limited to: filling, grading, patching and surface coating, and may include repairs to drainage swales, conduits, systems and structures as are necessary to preserve the integrity of surface repairs to the roadway. All repairs must be determined by the Town Engineer and Director of Public Works to be required for public health, safety, and welfare.

Section 3. Petition

The Board of Selectmen may make a determination on the need for said repairs with or without a petition of abutter(s) to the private way.

Section 4. Betterment Charges

Betterment charges may be assessed by the Board of Selectmen on the abutter(s) of such way up to an amount equal to the cost of such repairs. If betterments are to be assessed, they shall be assessed upon each parcel of land benefiting from such repair in proportion to linear frontage on the portion of the way to be improved or other proportional method as may be approved by the Board of Selectmen.

Section 5. Deposit

The Town Manager may require a cash deposit equal in amount to the estimated cost of such repairs, as determined by the Town Engineer and Director of Public Works, to be paid to the Town prior to the commencement of such repairs. The Town Manager may use any collection process deemed necessary in collecting such deposit from the abutter(s).

Section 6. Status of Way

This by-law does not confer any obligation or duty on the Town or its agents to either initially place or to thereafter maintain and repair said private ways so that they are reasonably safe and convenient for travel by being free from defects or want of repair. The making of such temporary repairs to private ways, no matter how often or to what extent, does not constitute an acceptance by the Town of such private ways as public ways, nor does it constitute a way being "maintained and used as a public" under the Massachusetts Subdivision Control Law.

Section 7. Liability

The Town shall have no liability as a result of any such repairs, and shall be held harmless on account of any damages whatever caused by such repairs by indemnity agreement as described herein.

Section 8. Indemnity Agreement

No repair of a private way shall be undertaken until the Board of Selectmen has in its possession agreements executed by the abutting owners on the portion of the way to be repaired holding the Town harmless from any additional damage arising from any negligent repair, and which includes the following provisions:

8.1 that the Town assumes no liability to such owners by making the repairs;

8.2 jointly and severally, to indemnify and hold harmless the Town with respect to such statutory liability and any and all other liability for claims of injury, death or property damage to such owners or third parties caused by alleged defects in the way, including attorneys' fees and other costs of defense;

8.3 that should the Town decide not to continue to provide temporary repairs to such way, the owners will themselves keep such way in good repair so as to minimize the liability of the Town for having undertaken such repairs;

8.4 that such repair shall not constitute "maintenance" of such way, so as to give the way the status of a way "maintained and used as a public way" under the Massachusetts Subdivision Control Law;

8.5 that if betterment assessments are assessed for the repairs, the owners will not appeal the amount of the assessment and agree that the assessment may be apportioned over five years;

8.6 that the owners will properly maintain and upkeep the way and the improvements therein.

Section 9. Continually Open to Public Use

Repairs or maintenance under this section shall not be performed on private ways that do not remain open to public use, or on private ways that are posted as restricted to private use.

Or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED to amend the Code of By-Laws of the Town of Winchester by adding the following Chapter:

Chapter 16 – Temporary Repair of Private Ways

Section 1. General

In accordance with Massachusetts General Law Chapter 40, Section 60N, the Board of Selectmen may authorize temporary repairs to be made to private ways.

Section 2. Type of Repairs

The repairs may include, but are not limited to: filling, grading, patching and surface coating, and may

include repairs to drainage, conduits, systems and structures as are necessary to preserve the integrity of surface repairs to the roadway. All repairs must be determined by the Town Engineer and Director of Public Works to be required for public health, safety, and welfare.

Section 3. Petition

The Board of Selectmen may make a determination on the need for said repairs with or without a petition of abutter(s) to the private way.

Section 4. Betterment Charges

Betterment charges may be assessed by the Board of Selectmen on the abutter(s) of such way up to an amount equal to the cost of such repairs. If betterments are to be assessed, they shall be assessed upon each parcel of land benefiting from such repair in proportion to linear frontage on the portion of the way to be improved or other proportional method as may be approved by the Board of Selectmen.

Section 5. Deposit

The Town Manager may require a cash deposit equal in amount to the estimated cost of such repairs, as determined by the Town Engineer and Director of Public Works, to be paid to the Town prior to the commencement of such repairs. The Town Manager may use any appropriate collection process deemed necessary in collecting such deposit from the abutter(s).

Section 6. Status of Way

This by-law does not confer any obligation or duty on the Town or its agents to either initially place or to thereafter maintain and repair said private ways so that they are reasonably safe and convenient for travel by being free from defects or want of repair. The making of such temporary repairs to private ways, no matter how often or to what extent, does not constitute an acceptance by the Town of such private ways as public ways, nor does it constitute a way being "maintained and used as a public way" under the Massachusetts Subdivision Control Law.

Section 7. Liability

The Town shall have no liability as a result of any such repairs, and shall be held harmless on account of any damages caused by such repairs by indemnity agreement as described herein.

Section 8. Indemnity Agreement

The Board of Selectmen, at its sole discretion, may require agreements executed by the abutting owner(s) on the portion of the way to be repaired holding the Town harmless from any additional damage arising from any negligent repair, and which includes the following provisions:

8.1 that the Town assumes no liability to such owner(s) by making the repairs;

8.2 jointly and severally, to indemnify and hold harmless the Town with respect to such statutory liability and any and all other liability for claims of injury, death or property damage to such owner(s) or third parties caused by alleged defects in the way, including attorneys' fees and other costs of defense;

8.3 that should the Town decide not to continue to provide temporary repairs to such way, the owner(s) will themselves keep such way in good repair so as to minimize the liability of the Town for having undertaken such repairs;

8.4 that such repair shall not constitute "maintenance" of such way, so as to give the way the status of a way "maintained and used as a public way" under the Massachusetts Subdivision Control Law;

8.5 that if betterment assessments are assessed for the repairs, the owner(s) will not appeal the amount of the assessment and agree that the assessment may be apportioned over five years;

8.6 that the owner(s) will properly maintain and upkeep the way and the improvements therein.

Section 9. Continually Open to Public Use

Repairs or maintenance under this section shall not be performed on private ways that do not remain open to public use, nor on private ways that are posted as restricted to private use.

MOVED AND SECONDED that further consideration of Article 10 be postponed to the third order of business on May 16, 2002.

Motion Carried

ARTICLE 11

To see if the Town will vote to amend the Town of Winchester Zoning By-Law and the map incorporated therein by changing the zoning district of a parcel(s) of land located approximately between Loring Court and Thompson Place owned by David and Lorraine Errico and James and Carmela Errico from a Light Industrial District (IL) to a Residential District (RG), said land being more fully bounded and described as follows:

A certain parcel of land located at 3 Loring Court and 37-39-41 Loring Avenue being a portion of land owned by James and Carmela Errico and by David and Lorraine Errico, being shown on a plan of land entitled "Plan of Land in Winchester, Mass." dated October 7, 2001, prepared by Keenan Survey, and described as beginning at a point on the northerly sideline of Thompson Place; thence N14° 26'33"E 100.00 feet; thence S75° 28'00" E 25.00 feet; thence N14° 26'33"E 127.01 feet to the southerly sideline of Loring Court; thence S85° 16'57"E 76.09 feet; thence S14° 26'33"W 139.98 feet; thence S75° 28'00"E 110.00 feet; thence S14° 26'33"W 100.00 feet; thence N75° 28'00"W 210.00 feet to the point of beginning. Said parcel contains 31,012 ± square feet of land.

Or take any other action in relation thereto.

(Petition of David Errico, et al)

MOVED AND SECONDED to amend the Town of Winchester Zoning By-Law and the map incorporated therein by changing the zoning district of a parcel of land located approximately between Loring Court and Thompson Place owned by David and Lorraine Errico and James and Carmela Errico from a Light Industrial District (IL) to a Residential District (RG), said land being more fully bounded and described as follows:

A certain parcel of land located at 3 Loring Court and 37-39-41 Loring Avenue being a portion of land owned by James and Carmela Errico and by David and Lorraine Errico, being shown on a plan of land entitled "Plan of Land in Winchester, Mass." dated October 7, 2001, prepared by Keenan Survey, and described as beginning at a point on the northerly sideline of Thompson Place; thence N14° 26'33"E 100.00 feet; thence S75° 28'00" E 25.00 feet; thence N14° 26'33"E 127.01 feet to the southerly sideline of Loring Court; thence S85° 16'57"E 76.09 feet; thence S14° 26'33"W 139.98 feet; thence S75° 28'00"E 110.00 feet; thence S14° 26'33"W 100.00 feet; thence N75° 28'00"W 210.00 feet to the point of beginning. Said parcel contains 31,012 ± square feet of land.

Motion Carried by Unanimous Voice Vote

MOVED AND SECONDED that the meeting be adjourned until Thursday, May 16, 2002 at McCall Middle School Auditorium.

Motion Carried

The meeting adjourned at 9:00 PM.

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

Thursday, May 16, 2002

Pursuant to the vote of adjournment on April 25, 2002, the Town Meeting Members met at the McCall Middle School Auditorium on Thursday, May 16, 2002, notices having been sent to all members absent at the previous meeting.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Christine Cullen and Kelly Davis of the Office of the Town Clerk. The list contained the names of one hundred ninety-two Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A checklist filed with the Town Clerk at the close of the meeting showed that one hundred fifty (150) Town Meeting Members attended the meeting.

The meeting began at 7:30 PM, after a prayer offered by the Moderator.

ARTICLE 2

To see if the Town will vote to authorize the Treasurer, with the approval of the Town Manager and the Board of Selectmen, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2002 in accordance with Massachusetts General Law, Chapter 44, Section 4 as amended and to issue a note or notes therefore, payable within one year, and to renew any note or

notes as may be given for a period of less than one year in accordance with the provisions of Massachusetts General Law, Chapter 44, Section 17, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that the Treasurer, with the approval of the Town Manager and the Board of Selectmen, be authorized to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2002 in accordance with Massachusetts General Law, Chapter 44, Section 4 as amended, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of Massachusetts General Law, Chapter 44, Section 17.

Motion Carried

ARTICLE 3
To see if the Town will vote to authorize the Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 2002, as permitted by Massachusetts General Law, Chapter 44, Section 53F, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that the Treasurer be authorized to enter into compensating balance agreements during the fiscal year beginning July 1, 2002, as permitted by Massachusetts General Law, Chapter 44, Section 53F.

Motion Carried

ARTICLE 10 (postponed from April 25)
MOVED AND SECONDED that further consideration of Article 10 be Indefinitely Postponed.

Motion Carried

ARTICLE 12 To see if the Town will vote to authorize the Board of Selectmen to sell or exchange as full or partial consideration for the purchase of other land pursuant to the provisions of G.L. c.30B, the Uniform Procurement Act, and upon such other terms and conditions as the Board of Selectmen deem to be in the best interest of the Town, a parcel or parcels of land being a portion of land owned by the Town of Winchester known as the Woburn Loop as shown on a plan entitled "Town of Winchester Woburn Loop, Parcels for Proposed Sale" dated August 1, 1999, prepared by George J. Zambouras, Town Engineer, as such plan may be further amended, and to raise and appropriate or transfer from available sum or sums of money to facilitate the sale, purchase, or exchange of land, or take any other action in relation thereto.

(Board of Selectmen)

The following persons were appointed as Tellers and sworn to the faithful performance of their duties:

Thomas J. Kinton, Jr., Stephen A., Moore, Joshua M. Alper, and George R. Nowell

MOTION A
MOVED AND SECONDED that the Board of Selectmen be authorized to transfer upon such terms and conditions as the Board deems in the best interest of the Town, a parcel of land containing 2407 square feet more or less, being a smaller portion of the land owned by the Town of Winchester, known as the "Woburn Loop", to the Trustees of the Parkview Condominium Trust in exchange for a parcel of land currently owned by said trustees containing 2407 square feet more or less. Said parcels are shown as Parcel B and Parcel 1 respectively on a plan entitled, "Land Conveyance Parkview Condominium, Winchester, MA", dated October 28, 2001, Robert E. Conway, P.E., Town Engineer.

Motion Carried

MOTION - B
MOVED AND SECONDED that the Board of Selectmen be authorized to purchase from the Trustees of the Parkview Condominium Trust, for the consideration of $24,996.00 and upon such other conditions as the Board of Selectmen deem to be in the best interest of the Town a certain parcel of land containing 2083 square feet more or less and shown as Parcel 2 on a plan entitled, "Land Conveyance Parkview Condominium, Winchester, MA", dated October 28, 2001, Robert E. Conway, P.E., Town Engineer, and to fund the purchase, the sum of $24,996 shall be appropriated and transferred from the Sale of Land Account.

Standing Vote: YES – 125; NO – 14

ARTICLE 13

To see if the Town will vote to accept the provisions of Massachusetts General Law, Chapter 32, Section 90A. Section 90A provides that those accidental disability retirees who are currently receiving an annual pension of less than 50% of what is currently being paid for the position they held at the time of their retirement would have their pensions raised to the 50% level, or take any other action in relation thereto.

(Board of Retirement)

MOVED AND SECONDED that the Town accept the provisions of Massachusetts General Law, Chapter 32, Section 90A.

Motion Carried by voice vote declared by the Moderator to be Unanimous

ARTICLE 14

To see if the Town will raise and appropriate or transfer from available funds, sums of money to defray the expenses of the Town for the financial period beginning July 1, 2002 and especially for or relating to all or any of the officers, boards or departments and for all purposes authorized by law, vote to fix the salary and compensation of all elective officers of the Town as provided in Massachusetts General Law, Chapter 41, Section 108 as amended, or take any other action in relation thereto.

(Finance Committee)

MOVED AND SECONDED that the Town establish, in accordance with Chapter 69 of the acts of 2002, a Building Renovation/Reconstruction Stabilization Fund for the purpose of funding major renovation or replacement projects for all existing School and Town Buildings, and further, that $1,850,000 be raised and appropriated into such fund.

Motion Carried by voice vote declared by the Moderator to be Unanimous

MOVED AND SECONDED that the Town establish, in accordance with Chapter 69 of the acts of 2002, a Capital Improvements Stabilization Fund for the purpose of funding capital improvements including but not limited to, flood control improvements, streets and sidewalks, building repairs, playfield improvements and equipment, and further, that $800,000 be raised and appropriated into such fund.

Motion Carried by voice vote declared by the Moderator to be Unanimous

MOVED AND SECONDED that all motions on the Operating Budget be postponed until after the conclusion of the Capital Budget.

Motion Carried

Capital Budget

MOVED AND SECONDED that the following Capital Budget amounts be approved:

$	93,000	9347 Lynch Boiler
$	141,500	9346 Front End Loader
$	35,000	9381 Fuel Tank Replacement
$	15,000	9384 High School Fire Alarm
$	57,500	9311 Fire Station Ventilation
$	37,500	9319 Town Hall Floor Coverings
$	45,000	9322 Ventilation High School/Muraco
$	40,700	9326 Lynch Room 117 Renovation
$	188,179	9329 High School Language Lab
$	8,000	9332 Facilities Mgr Vehicle
$	66,000	9334 High School Seating
$	40,000	9390 1Ton Dump Truck
$	33,500	9391 Muraco & V-O Intercom Sys.
$	28,500	9393 Utility Vehicle
$	25,000	9387 Suburban Wagon
$	40,000	9377 Utility Truck with Plow
$	30,000	9337 System Wide Flooring
$	924,379	

MOVED AND SECONDED that the Capital Budget total be reduced by the sum of $338,309.

MOVED AND SECONDED that the meeting be adjourned until Monday, May 20, 2002 at 7:30 PM at the McCall Middle School.

Motion Carried

The meeting adjourned at 10:50 PM.

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

Monday, May 20, 2002

Pursuant to the vote of adjournment on May 16, 2002, the Town Meeting Members met at the McCall Middle School Auditorium on Monday, May 20, 2002, notices having been sent to all members absent at the previous meeting.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Christine Cullen and Kathleen Cramer of the Office of the Town Clerk. The list contained the names of one hundred ninety-one Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A checklist filed with the Town Clerk at the close of the meeting showed that one hundred sixty (160) Town Meeting Members attended the meeting.

The meeting began at 7:30 PM, after a prayer offered by the Moderator.

ARTICLE 14 Capital Budget (continued)

On the motion to amend the Capital Budget total by reducing it by the sum of $338,309:

Motion to Amend Defeated

MOVED AND SECONDED that further consideration of the Capital Budget be postponed until the first order of business on June 10, 2002.

Motion to Postpone Defeated

VOTED that the following Capital Budget amounts be appropriated:

$ 93,000	9347 Lynch Boiler
$ 141,500	9346 Front End Loader
$ 35,000	9381 Fuel Tank Replacement
$ 15,000	9384 High School Fire Alarm
$ 57,500	9311 Fire Station Ventilation
$ 37,500	9319 Town Hall Floor Coverings
$ 45,000	9322 Ventilation High School/Muraco
$ 40,700	9326 Lynch Room 117 Renovation
$ 188,179	9329 High School Language Lab
$ 8,000	9332 Facilities Mgr Vehicle
$ 66,000	9334 High School Seating
$ 40,000	9390 1Ton Dump Truck
$ 33,500	9391 Muraco & V-O Intercom Sys.
$ 28,500	9393 Utility Vehicle
$ 25,000	9387 Suburban Wagon
$ 40,000	9377 Utility Truck with Plow
$ 30,000	9337 System Wide Flooring
$ 924,379	Sub-Total

Motion Carried

MOVED AND SECONDED that the following Cemetery Capital budget amounts be appropriated, all of which is to come from the Permanent Care Fund:

$ 20,000	9314 Cemetery Bldg Improvements
$ 8,000	9315 Cemetery Coordinator's Vehicle
$ 39,500	9350 Cemetery Road Improvements
$ 67,500	Sub-Total

Motion Carried

MOVED AND SECONDED that the following budget amounts be appropriated:

Total	Account	Personal Services	Other Expenses
$ 414,082	1210 Town Manager	370,282	43,800
$ 5,250	1310 Finance Comm		5,250
$ 225,631	1330 Comptroller	223,556	2,075
$ 221,737	1340 Assessors	177,137	44,600
$ 214,842	1350 Collector/ Treasurer	176,052	38,790
$ 519,318	1410 Planning & Com Dev.	493,983	25,335
$ 114,000	1540 General Services		114,000
$ 283,657	1610 Town Clerk	247,632	36,025

Motion Carried

MOVED AND SECONDED that Account 6110 Library be postponed to the first order of business on June 10.

Motion Carried

MOVED AND SECONDED that the following budget amounts be appropriated:

Total	Account	Personal Services	Other Expenses
$ 18,500	6211 Recreation	18,500	
$ 600	6940 Archival Center		600

Motion Carried

MOVED AND SECONDED that the following budget amounts be appropriated:

Total	Account	Personal Services	Other Expenses
$ 2,811	4610 Veterans' Graves	1,161	1,650
$ 160,548	5110 Board of Health	106,568	53,980
$ 178,748	5410 Council on Aging	167,875	10,873
$ 12,811	5420 Veteran's Services	5,532	7,279

Motion Carried

MOVED AND SECONDED that Accounts 2110 Police Department and 2210 Fire Department be postponed to the second order of business on June 10.

Motion Carried

MOVED AND SECONDED that the following budget amounts be appropriated:

Total	Account	Personal Services	Other Expenses
Expenses			
$ 6,861	2420 Weights & Measures	5,511	1,350
$ 2,500	2910 Auxiliary Police		2,500
$ 1,300	2920 Auxiliary Fire		1,300

Motion Carried

MOVED AND SECONDED that Account 4100 Department of Public Works be postponed to the third order of business on June 10.

Motion Carried

MOVED AND SECONDED that Accounts 3110 Education and 3610 N. E. Regional Vocational School be postponed to the fourth order of business on June 10.

Motion Carried

MOVED AND SECONDED that the following budget amount be appropriated:

Total	Account	Other Expenses
$ 1,770,000	1910 Energy	1,770,000

Motion Carried

MOVED AND SECONDED that the following budget amount be appropriated

Total	Account	Other Expenses	Source of Funding
$ 1,525,000	1810 NESWC	1,525,000	291,000 from Stabilization Fund

Motion Carried by Voice Vote Declared by the Moderator to be Unanimous

MOVED AND SECONDED that the following budget amounts be approved:

Total	Account	Personal Services	Other Expenses
$ 42,500	1360 Audit		42,500
$ 200,000	1510 Legal		200,000
$ 329,883	1530 Data Processing	108,883	221,000
$ 4,106,895	7110 Funded Debt		4,106,895
$ 1,940,666	7120 Interest on Debt		1,940,666
$ 800	7140 Tax Abatement Interest		800
$ 1,998,109	9110 Contributory Retirement	81,800	1,916,309
$ 269,937	9120 Workers' Comp	6,917	263,020
$ 45,000	9130 Unemployment		45,000
$ 4,509,004	9140 Health Insurance		4,509,004
$ 328,546	9150 Medicare Tax & Refunds		328,546
$ 145,000	9160 FICA Tax		145,000
$ 74,400	9170 Non-Contributory Retirement		74,400
$ 55,000	9180 Indemnification		55,000
$ 180,000	9450 General Insurance		180,000
$ 100,000	9460 Environmental Remedial Services		100,000

Motion Carried

MOVED AND SECONDED that $419,973 be appropriated for Account 9430 Reserve Fund, of which $60,000 is reserved only for Energy.

MOVED AND SECONDED to amend the main motion by adding the following restriction: "and $75,000 is reserved only for NESWC".

Motion to Amend Carried

VOTED that $419,973 be appropriated for Account 9430 Reserve Fund, of which $60,000 is reserved only for Energy and $75,000 is reserved only for NESWC.

ARTICLE 15

To see if the Town will vote to appropriate a sum of money for the construction and reconstruction of storm drains; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action in relation thereto.

(Board of Selectmen)

MOVED AND SECONDED that the Town appropriate $3,000,000 for the construction and reconstruction of storm drains; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow $3,000,000 under G.L. c.44 Section 7(1) or any other enabling authority; and that the Board of Selectmen be authorized to carry out this project.

Motion Carried by Voice Vote Declared by the Moderator to be Unanimous

ARTICLE 16

To see if the Town will vote to appropriate a sum of money for the purchase of departmental equipment for the Water and Sewer Department; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that $289,000 is appropriated for the purchase of departmental equipment for the Water & Sewer Department; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $289,000 under G.L. c.44, Section 7(9) or any other enabling authority; and that the Board of Selectmen be authorized to carry out this project.

Motion Carried by Voice Vote Declared by the Moderator to be Unanimous

ARTICLE 17

To see if the Town will vote to appropriate a sum of money for the purchase of portable classrooms for the Vinson-Owen Elementary School; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action in relation thereto.

(School Committee)

MOVED AND SECONDED that $250,000 is appropriated for the purchase of portable classrooms for the Vinson-Owen Elementary School; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $250,000 under G.L. c.44, Section 7(9) or any other enabling authority; and that the Board of Selectmen be authorized to carry out this project.

Motion Carried by Voice Vote Declared by the Moderator to be Unanimous

ARTICLE 18

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of hiring a licensed hazardous waste company to conduct one or more household hazardous waste collection days at the Department of Public Works garage or other sites as deemed appropriate, or take any other action in relation thereto.

(Board of Health)

MOVED AND SECONDED that $16,000 be raised and appropriated for the purpose of hiring a licensed hazardous waste disposal company to conduct one or more household hazardous waste collection days at the Department of Public Works garage or other sites as deemed appropriate.

Motion Carried

ARTICLE 19

To see if the Town will vote (1) to authorize the Board of Selectmen to petition the General Court for special legislation to allow the Town (a) to appropriate funds and raise such funds by borrowing or otherwise for the purpose of various capital improvements needed to remediate flooding in the Town, and (b) to take all action necessary to carry out such projects, and (2) to appropriate a sum of money for such projects and determine whether such appropriation shall be raised by borrowing or otherwise; or take any other action in relation thereto.

(Board of Selectmen)

MOVED AND SECONDED that the Board of Selectmen be authorized to petition the General Court for special legislation in substantially the following form, which special legislation would authorize the Town to borrow for the purpose of paying the costs of flood remediation and prevention improvements with respect to rivers, streams and other bodies of water within the Town:

AN ACT AUTHORIZING THE TOWN OF WINCHESTER TO BORROW MONEY FOR FLOOD REMEDIATION AND PREVENTION PURPOSES AND RELATED COSTS

Be it enacted, etc., as follows:

SECTION 1. The Town of Winchester is hereby authorized to borrow from time to time such sums of money as may be necessary for the purpose of paying the costs of flood remediation and prevention improvements with respect to rivers, streams and other bodies of water within the Town including, without limiting the generality of the foregoing, the widening, deepening and regrading of rivers, streams and drainage channels; the construction and reconstruction of surface drains and culverts; the enlargement and replacement of bridge openings; the construction and reconstruction and removal of dams, walls and dikes; the installation and replacement of valves and sluice gates; the construction and reconstruction of pumping stations; and pumping station equipment, and may issue bonds or notes therefor. Each authorized issue shall constitute a separate loan and each such loan shall be payable within 20 years from its date. Any bonds issued by the Town pursuant to this act shall have their maturities arranged so that the annual combined payments of principal and interest payable in each year shall be as nearly equal as practicable in the opinion of the Selectmen and Town Treasurer, or in accordance with a schedule providing for a more rapid amortization of principal. Indebtedness incurred under this act shall not be included in determining the limit of indebtedness of the Town under section 10 of chapter 44 of the General Laws but, except as provided herein, shall otherwise be subject to the provisions of that chapter.

SECTION 2. In connection with any flood remediation and prevention improvement project, the Town is hereby authorized to participate in such project with the United States Army Corps of Engineers or any other federal or state agency.

SECTION 3. This act shall take effect upon its passage.

Motion Carried

MOVED AND SECONDED that the meeting be adjourned until Thursday, May 23, 2002 at 7:30 PM at the McCall Middle School Auditorium.

Motion Carried

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

Thursday, May 23, 2002

Pursuant to the vote of adjournment on May 20, 2002, the Town Meeting Members met at the McCall Middle School Auditorium on Thursday, May 23, 2002, notices having been sent to all members absent at the previous meeting.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Christine Cullen and Kathleen Cramer of the Office of the Town Clerk. The list contained the names of one hundred ninety-one Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A checklist filed with the Town Clerk at the close of the meeting showed that one hundred thirty-two

(132) Town Meeting Members attended the meeting.

The meeting began at 7:30 PM, after a prayer offered by the Moderator.

ARTICLE 20

To see if the Town will raise and appropriate or transfer from available funds, sums of money to defray the expenses of the Water and Sewer Division of the Department of Public Works for the fiscal year beginning July 1, 2002, and to appropriate and transfer free cash into the Water Sewer Enterprise Account, or take any other action in relation thereto.

(Finance Committee)

MOVED AND SECONDED that the following budget amounts be approved:

Motion Carried

Total	Account	Pers Serv	Other Expenses	Equipment	Source of Funding
$ 203,616	4410 General Gov't	110,816	92,800		W&S Enterprise Fund
$ 144,975	4420 DPW Admin	144,975			W&S Enterprise Fund
$ 48,885	4430 DPW Maint	21,785	27,100		W&S Enterprise Fund
$ 10,361	4440 DPW Buildings		10,361		W&S Enterprise Fund
$1,842,438	4450 Sewer Operations	301,741	1,539,197	1,500	W&S Enterprise Fund
$1,272,428	4460 Water Operations	615,843	656,585		294,146 from treatment plant reimbursement acct. & the bal. from W&S Enterprise Fund
$ 486,756	4470 Employee Benefits	486,756			W&S Enterprise Fund
$ 201,894	4480 Funded Debt		201,894		W&S Enterprise Fund
$ 20,000	4490 Insurance		20,000		W&S Enterprise Fund
$ 75,000	9351 Capital - Drainage Improvments		75,000		W&S Enterprise Fund

ARTICLE 21

To see if the Town will vote to amend the water and sewer rates currently in effect in accordance with Chapter 7, Section 3 of the Code of By-laws, or take any other action in relation thereto.

(Board of Selectmen)

MOVED AND SECONDED that the Town vote to amend the water & sewer rates currently in effect in accordance with Chapter 7, Section 3 of the Town of Winchester Code of By-Laws. All bills issued on or after July 1, 2002 shall be in conformance with the following rates:

Residential Accounts
(in accordance with Chapter 110)

Water

0 - 15 Units per Billing Period	$ .87 ccf
16 - 45 Units per Billing Period	$2.78 ccf
Over 45 Units per Billing Period	$4.45 ccf

Sewer

0 - 15 Units per Billing Period	$1.04 ccf
16 - 45 Units per Billing Period	$3.46 ccf
Over 45 Units per Billing Period	$5.55 ccf

Commercial / Industrial/Institutional

Water

0 – 75 Units per Billing Period	$3.41 ccf
Over 75 Units per Billing Period	$4.06 ccf

Sewer

0 – 75 Units per Billing Period	$4.09 ccf
Over 75 Units per Billing Period	$4.86 ccf

MOVED AND SECONDED that further consideration of Article 21 be postponed to the fifth order of business on June 10, 2002.

Motion to Postponed Defeated
Main Motion Carried

ARTICLE 22

To see if the Town will raise and appropriate any sums of money to be used with such sum or sums as may be made available from the State Highway Fund or allotted by the County Commissioners for maintenance, repair, alteration, relocation or other improvements of Town or County ways, together with the acquisition of easements for the payment of damages and expenses in connection therewith, as well as to authorize the transfer and use for said purposes of any unused balances, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that the Town be authorized to accept and expend funds from the Commonwealth of Massachusetts' State Highway Fund for maintenance, repair, alteration, relocation and other improvements to Town ways and/or purchase of equipment, acquisition of easements and payments of damages and expenses in connection therewith and to authorize the transfer and use for said purposes of any unused balances.

Motion Carried

The following persons were appointed as Tellers and sworn to the faithful performance of their duties: Alan G. Macdonald, Stephen A. Moore, Joshua M. Alper, and Charles N. Tseckares

ARTICLE 23

To see if the Town will vote to raise and appropriate a sum of money for the purpose of performing improvements and rehabilitation to the sewer system and water system and to determine whether these funds shall be raised by borrowing or otherwise and to authorize the Board of Selectmen to accept funds from the MWRA Grant/Loan Program and/or from the Commonwealth of Massachusetts, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that $110,000 be appropriated for the purpose of replacing the Water Pressure Reducing Valve (PRV) at Johnson Road and Bigelow Avenue; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $110,000 under G.L. c.44, Section 8; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of such amount from the Massachusetts Resources Authority at zero percent interest under the Authority's Local Pipeline Assistance Program, and to enter into a loan agreement and financial assistance agreement with such Authority in connection therewith; and that the Board of Selectmen be authorized to carry out this project.

Voice Vote declared by the Moderator to be Unanimous

ARTICLE 24

To see if the Town will vote to continue a revolving fund in accordance with Massachusetts General Law, Chapter 44, Section 53E 1/2, in order to receive monies, grants or gifts and fees charged for health and vaccine clinics sponsored by the Board of Health, and further, to authorize the Board of Health to administer and expend funds received in FY 2003, or take any other action in relation thereto.

(Board of Health)

MOVED AND SECONDED that the Town vote to continue a revolving fund in accordance with the laws of M.G.L. Chapter 44, Section 53E 1/2, in order to receive monies, grants, gifts and fees charged for health and vaccine clinics sponsored by the Board of Health, and further, to authorize the Board of Health to administer and expend funds received in FY2003 up to a limit of $10,000.

Motion Carried

ARTICLE 25

To see if the Town will vote to continue a revolving fund in accordance with Massachusetts General Law, Chapter 44, Section 53E 1/2 in order to receive monies, grants or gifts and fees charged for recreation services sponsored by the Recreation Department, and further, to authorize the Recreation Department to

administer and expend funds received in FY 2003, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that the Town vote to continue a revolving fund in accordance with the laws of M.G.L. Chapter 44, Section 53E 1/2, in order to receive monies, grants, gifts and fees charged for recreation services sponsored by the Recreation Department and further, to authorize the Recreation Department to administer and expend funds received in FY2003 up to a limit of $350,000.

Motion Carried

ARTICLE 26

To see if the Town will vote to continue a revolving fund, in accordance with Massachusetts General Law, Chapter 44, Section 53E 1/2, set up from proceeds received from the sale of recyclables collected at the Town's Transfer Station, and further, to authorize the Department of Public Works to expend funds received in FY 2003, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that the Town vote to continue a revolving fund in accordance with the laws of M.G.L. Chapter 44, Section 53E 1/2 in order to receive the proceeds from the sale of recyclables collected at the Town's transfer station and further to authorize the Department of Public Works to administer and expend funds received in FY2003 up to a limit of $20,000.

Motion Carried

ARTICLE 27

To see if the Town will vote to continue a revolving account, in accordance with Massachusetts General Law, Chapter 44, Section 53E 1/2, known as the Water and Sewer Demand Fee Account in order to receive fees charged for new water and sewer connections and further to authorize the Department of Public Works to administer and expend funds in FY 2003, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that the Town vote to continue a revolving fund in accordance with M.G.L. Chapter 44, Section 53E 1/2, known as the Water and Sewer Demand Fee Account, in order to receive fees charged for new water and sewer connections, and further to authorize the Department of Public Works to administer and expend funds up to $100,000 in FY2003 for the purpose of making improvements and increasing capacity in order to meet increased demand.

Motion Carried

MOVED AND SECONDED that Article 28 be postponed to the fifth order of business on June 10, 2002.

Motion to Postpone Carried

ARTICLE 29

To see if the Town will vote (a) to confirm its acceptance of the home rule legislation enacted by the Legislature in response to the vote under Article 14 of the Fall 2001 Town Meeting and (b) to establish, pursuant to said legislation, (i) a capital improvements stabilization fund to be used to pay for capital improvements, including but not limited to flood control improvements, streets and sidewalks, building repairs, playfield improvements and equipment, and (ii) a building renovation and replacement stabilization fund to be used to pay for all major renovation or replacement projects for all existing school and Town buildings, and (iii) any other stabilization fund deemed appropriate by Town Meeting, or take any other action in relation thereto.

(Board of Selectmen)

MOVED AND SECONDED that Article 29 be indefinitely postponed.

Motion Carried

ARTICLE 30

To see if the Town will vote to raise and appropriate or transfer from available funds a sum or sums of money to supplement appropriations previously

voted for Fiscal Year 2002 budgets, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that the following FY2002 budget transfers be authorized:

from 1530 Data Processing – PS to 3110 Education, $50,000; from 4121 DPW Maintenance – PS to 3110 Education, $65,000; from 4121 DPW Maintenance – PS to 1510 Legal – OE, $9,000; from 1410 Planning/Comm. Devel – PS to 1510 Legal, OE, $31,000; from 4111 DPW Administration – PS to 1510 Legal – OE $19,000; from 1350 Collector/Treasurer – PS to 1510 Legal – OE, $11,000; from 4111 DPW Administration – PS to 9120 Workers' Compensation – OE $11,000; from 1350 Treasurer/Collector – PS to 9120 Workers' Compensation – OE $9,000; from 4121 DPW Maintenance – PS to 9130 Unemployment Comp – OE, $6,000; from 1340 Assessors – PS to 1340 Assessors – OE, $15,000.

MOVED AND SECONDED that the following transfers be added to the list of those to be authorized: from 1530 Data Processing – PS to 4121 DPW Maintenance – OE, $35,000; from 4121 DPW Maintenance – PS to 1530 Data Processing – OE, $20,000.

Motion to Amend Defeated

Main Motion Carried

MOVED AND SECONDED that the meeting be adjourned until after the dissolution of the Special Town Meeting on June 10, 2002 at the McCall Middle School.

Motion Carried

The meeting adjourned at 9:40 PM.

SPECIAL TOWN MEETING

June 10, 2002

Pursuant to the warrant of the Selectmen served according to law upon the inhabitants of the Town of Winchester, Massachusetts by Richard Kelley, Constable of said town, notices having been sent by mail fourteen days before the day of the meeting to the Town Meeting Members elected and qualified to act at Town Meeting in Winchester, the Town Meeting Members met in the McCall Middle School Auditorium at 458 Main Street in said Town of Winchester on Monday, June 10, 2002 at 7:30 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Christine A. Cullen, and Kathleen Cramer of the Office of the Town Clerk. The list contained the names of one hundred ninety-one (191) Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A checklist filed with the Town Clerk at the close of the meeting showed that one hundred seventy (170) Town Meeting Members attended the meeting.

After offering a prayer, the Moderator read the call of the meeting and the Constable's return of the warrant, as copies of the warrant had been mailed to each of the Town Meeting Members and each article would be read when it came up for consideration.

MOVED AND SECONDED, that the preliminary motions voted for the Annual Spring Town Meeting on April 22, 2002 stand for this Special Town Meeting.

Motion Carried

ARTICLE 1

To see if the Town will vote to appropriate a sum of money for constructing, equipping and furnishing a new Ambrose Elementary School to replace the existing school and related site improvements, or for remodeling, reconstructing and making repairs, or constructing additions to the existing Ambrose Elementary School, including equipping and furnishing and related site improvements; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action in relation thereto.

(EFPBC)

MOVED AND SECONDED that $13,740,000 be appropriated for constructing, originally equipping and furnishing a new Ambrose Elementary School to replace the existing school and related site improvements; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $13,740,000 under G.L. c.44 or G.L. c.70B or any other enabling authority; and further, that the Educational Facilities Planning and Building Committee be authorized to have oversight of the design and construction of the Ambrose School Project. In accordance with Section 4-2 of the Winchester Home Rule Charter, the Town Manager shall have the authority to enter into contracts and approve payments. With respect to the Ambrose School Project, no contracts may be signed or payments made without the approval of said Committee.

The following persons were appointed as Tellers and sworn to the faithful performance of their duties: Michael G. Bongiorno, Stephen A. Moore, John A. Wortmann, Jr., and David W. Heinold.

Standing Vote: (2/3 required for passage)
YES – 102; NO – 60

Motion Defeated

MOVED AND SECONDED that $13,065,000 be appropriated for remodeling, reconstructing and making extraordinary repairs to the existing Ambrose Elementary School, including original equipment and related site improvements; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $13,065,000 under G.L. c.44 or G.L. c.70B or any other enabling authority; and further, that the Educational Facilities Planning and Building Committee be authorized to have oversight of the design and construction of the Ambrose School Project. In accordance with Section 4-2 of the Winchester Home Rule Charter, the Town Manager shall have the authority to enter into contracts and approve payments. With respect to the Ambrose School Project, no contracts may be signed or payments made without the approval of said Committee.

MOVED AND SECONDED that the first motion (for a new school) be reconsidered.

The Moderator announced that in accordance with the Rules of Procedure in the Code of By-Laws, the motion for reconsideration would occur as the first order of business at the next session or, if no adjourned session is ordered, as the last order of business this evening.

MOVED AND SECONDED that the second motion (for a renovated school) be postponed to the first order of business at the next session.

Standing Vote: YES – 60; NO – 96

Motion to Postpone Defeated

Standing vote on the main motion (for a renovated school, 2/3 required for passage):

YES – 76; NO – 86

Motion Defeated

MOVED AND SECONDED that the second motion (for a renovated school) be reconsidered.

The Moderator announced that in accordance with the Rules of Procedure in the Code of By-Laws, the motion for reconsideration would occur as the second order of business at the next session or, if no adjourned session is ordered, as the last order of business this evening.

MOVED AND SECONDED that the meeting be adjourned until Thursday, June 13, 2002 at McCall Middle School.

Motion Carried

The meeting adjourned at 10:50 PM.

ADJOURNED SPECIAL TOWN MEETING

June 13, 2002

Pursuant to the vote of adjournment on June 10, 2002, the Town Meeting Members met at the McCall Middle School Auditorium on Thursday, June 13, 2002, notices having been sent to all members absent at the previous meeting.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Christine Cullen and Kathleen Cramer of the Office of the Town Clerk. The list contained the names of one hundred ninety-one Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A checklist filed with the Town Clerk at the close of the meeting showed that one hundred seventy (170) Town Meeting Members attended the meeting.

The meeting began at 7:30 PM, after a prayer offered by the Moderator.
MOVED AND SECONDED that the motion to build a new Ambrose School be reconsidered.

MOVED AND SECONDED that the motion to reconsider building a new Ambrose School be postponed to a time certain, that time being after conclusion of Town Meeting action on the motion to reconsider the motion to renovate the Ambrose School.

Standing Vote:
YES – 96; NO – 72
Motion to Postpone Carried

MOVED AND SECONDED that the motion to renovate the Ambrose School be reconsidered.

Standing Vote (2/3 required for passage)
YES – 73; NO – 95
Motion Defeated

MOVED AND SECONDED that motion to build a new Ambrose School be reconsidered.

Standing Vote (2/3 required for passage)
YES –123; NO – 42
Motion Carried

MOVED AND SECONDED that $13,740,000 be appropriated for constructing, originally equipping and furnishing a new Ambrose Elementary School to replace the existing school and related site improvements; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $13,740,000 under G.L. c.44 or G.L. c.70B or any other enabling authority; and further, that the Educational Facilities Planning and Building Committee be authorized to have oversight of the design and construction of the Ambrose School Project. In accordance with Section 4-2 of the Winchester Home Rule Charter, the Town Manager shall have the authority to enter into contracts and approve payments. With respect to the Ambrose School Project, no contracts may be signed or payments made without the approval of said Committee.

Standing Vote (2/3 required for passage)
YES – 126; NO – 34

Motion Carried

MOVED AND SECONDED that the Special Town Meeting be adjourned until 7:30 PM on Monday, June 17, 2002 at McCall Middle School.

Motion Carried

The meeting adjourned at 10:30 PM.

ADJOURNED SPECIAL TOWN MEETING

June 17, 2002

Pursuant to the vote of adjournment on June 13, 2002, the Town Meeting Members met at the McCall Middle School Auditorium on Monday, June 17, 2002, notices having been sent to all members absent at the previous meeting.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Christine Cullen and Kathleen Cramer of the Office of the Town Clerk. The list contained the names of one hundred ninety-one Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A checklist filed with the Town Clerk at the close of the meeting showed that one hundred forty-nine (149) Town Meeting Members attended the meeting.

The meeting began at 7:30 PM, after a prayer offered by the Moderator.

ARTICLE 2
To see if the Town will vote to accept the provisions of MGL Chapter 60, Section 77C which provides

for an alternative and expedited procedure for tax taking and foreclosure, or take any other action in relation thereto.

(Board of Selectmen)

MOVED AND SECONDED to accept the provisions of Massachusetts General Law Chapter 60, Section 77C.

Motion Carried

ARTICLE 3

To see if the Town will vote to hear and act on the report of the Personnel Board and take any action in connection with recommendations as to wages and salaries, working conditions, new or revised rates of wages and salaries, changes, additions, adjustments or revisions of wages and salaries and in classifications and definitions, and in amending, revising and adding to the Personnel Policy Guide as well as in other matters thereto related; and to raise and appropriate money for any adjustments or revisions of wages and salaries of employees in consideration of any adjustments or revisions of wages and salaries of employees not subject to collective bargaining agreements or in any job classifications, and to provide for salary or wage adjustments not otherwise provided for, said monies to be expended by the departments affected; determine in what manner the monies shall be raised by taxation or otherwise, or take any other action in relation thereto.

(Personnel Board)

MOVED AND SECONDED that further consideration of Article 3 be indefinitely postponed.

Motion Carried

ARTICLE 4

To see if the Town will vote to amend Chapter 7 of the Code of Bylaws, "Waterworks and Sewerage System" by inserting the following section:

Section 5. Penalties

Whoever violates the provision of any section of this chapter or any rule or regulation adopted hereunder shall be liable to the Town in the amount of $50.00 for the first violation and $100.00 for each subsequent violation. Fines shall be recovered on complaint before the District Court, or by non-criminal disposition in accordance with section 21D of chapter 40 of the General Laws. Each day of violation shall constitute a separate offense or take any other action in relation thereto.

(Board of Selectmen)

MOVED AND SECONDED that Chapter 7 of the Code of By-laws, "Waterworks and Sewerage System" be amended by inserting the following section:

Section 5. PENALTIES

Whoever violates the provision of any section of this chapter or any rule or regulation adopted hereunder shall be liable to the town in the amount of fifty dollars ($50) for the first violation and one hundred dollars ($100) for each subsequent violation. Fines shall be recovered on complaint before the district court, or by non-criminal disposition in accordance with Section 21D of Chapter 40 of the General Laws. Each day of violation shall constitute a separate offense.

Motion Carried

ARTICLE 5

To see if the Town will vote to accept House Bill 5007, as same may be further amended establishing an early retirement incentive program for municipal employees or take any other action in relation thereto.

(Board of Retirement)

MOVED AND SECONDED that further consideration of Article 5 be indefinitely postponed.

Motion Carried

The following persons were appointed as Tellers and sworn to the faithful performance of their duties: David G. Leland, Stephen A. Moore, Frederick J. Monteiro, and James P. Woodard.

ARTICLE 6

To see if the Town will vote to appropriate a sum of money for the installation of a culvert on Cross Street at the Aberjona River crossing, and other flood mitigation projects; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action in relation thereto.

(Board of Selectmen)

MOVED AND SECONDED that $200,000 be appropriated for the installation of a culvert on Cross Street at the Aberjona River crossing; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow $200,000 under G.L. c.44 or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project, which shall be expended in addition to the amount appropriated by this vote; and that the Board of Selectmen be authorized to carry out this project.

Voice Vote Declared by the Moderator to be Unanimous

ARTICLE 7

To see if the Town will vote to amend the Code of By-Laws of the Town of Winchester by adding the following Chapter:

Chapter 16 – Temporary Repair of Private Ways

Section 1. General

In accordance with Massachusetts General Law Chapter 40 Section 6N, the Board of

Selectmen may authorize temporary repairs to be made to private ways.

Section 2. Type of Repairs

The repairs may include, but are not limited to: filling, grading, patching and surface coating, and may include repairs to drainage swales, conduits, systems and structures as are necessary to preserve the integrity of surface repairs to the roadway. All repairs must be determined by the Town Engineer and Director of Public Works to be required for public health, safety, or welfare.

Section 3. Petition

The Board of Selectmen may make a determination on the need for said repairs with or without a petition of abutter(s) to the private way.

Section 4. Betterment Charges

Betterment charges may be assessed by the Board of Selectmen on the abutter(s) of such way up to an amount equal to the cost of such repairs. If betterments are to be assessed, they shall be assessed upon each parcel of land benefiting from such repair in proportion to linear frontage on the portion of the way to be improved or other proportional method as may be approved by the Board of Selectmen.

Betterments shall be apportioned over such a period as the Selectmen deem appropriate after considering such matters as the estimated useful life of the proposed repairs and the source of funds to be used for the same.

Section 5. Deposit

The Town Manager may require a cash deposit up to the amount of the estimated cost of such repairs, as determined by the Town Engineer and Director of Public Works, to be paid to the Town prior to the commencement of such repairs. The Town Manager may use any appropriate collection process deemed necessary in collecting such deposit from the abutter(s).

The Town Manager, with the approval of the Selectmen, may enter into contracts on behalf of the Town with abutters or associations of abutters providing for other methods of payment for such repairs by abutters which the Town Manager deems reasonable.

Section 6. Status of Way

This by-law does not confer any obligation or duty on the Town or its agents to either initially place or to thereafter maintain and repair said private ways so that they are reasonably safe and convenient for travel by being free from defects or want of repair. The making of such temporary repairs to private ways, no matter how often or to what extent, does not constitute an acceptance by the Town of such private ways as public ways, nor does it constitute a way being "maintained and used as a public way" under the Massachusetts Subdivision Control Law.

Section 7. Liability

It is intended that the Town shall have no liability as a result of any such repairs, and no repairs to private way shall be undertaken until the Board of Selectmen has determined that satisfactory arrangements have been made to appropriately reduce or eliminate any liability to the Town arising from the same. Such arrangements may include but are not necessarily limited to the provision of insurance by repair contractors and/or by abutters or associa-

tions of abutters insuring the Town's interests or the provision of suitable indemnity agreements by abutters or by associations of abutters.

Section 8. Indemnity Agreement

The Indemnity Agreement contemplated by Section 7 shall indemnify and hold the Town harmless from additional damage and claims arising from repairs undertaken hereunder, shall provide that the making of such repairs does not constitute a commitment by the Town, express or implied, to provide any maintenance or repair to the way in the future and shall provide that the making of such repairs shall not constitute "maintenance" of such way so as to give the way the status of a way "maintained and used as a public way" under the Massachusetts Subdivision Control Law.

(Board of Selectmen)

MOVED AND SECONDED that the Code of By-Laws of the Town of Winchester be amended by adding the following Chapter:

Chapter 16 – TEMPORARY REPAIR OF PRIVATE WAYS

Section 1. GENERAL

In accordance with Massachusetts General Law Chapter 40 Section 6N, the board of selectmen may authorize temporary repairs to be made to private ways.

Section 2. TYPE OF REPAIRS

The repairs may include, but are not limited to: filling, grading, patching and surface coating, and may include repairs to drainage swales, conduits, systems and structures as are necessary to preserve the roadway. All repairs must be determined by the town engineer and director of public works to be required for public health, safety, or welfare.

Section 3. PETITION

The board of selectmen may make a determination on the need for said repairs with or without a petition of abutter(s) to the private way.

Section 4. BETTERMENT CHARGES

Betterment charges may be assessed by the board of selectmen on the abutter(s) of such way up to an amount equal to the cost of such repairs. If betterments are to be assessed, they shall be assessed upon each parcel of land benefiting from such repair in proportion to linear frontage on the portion of the way to be improved or other proportional method as may be approved by the board of selectmen.

Betterments shall be apportioned over such a period as the board of selectmen deem appropriate, after considering such matters as the estimated useful life of the proposed repairs and the source of funds to be used for the same.

Section 5. DEPOSIT

The town manager may require a cash deposit up to the amount of the estimated cost of such repairs, as determined by the town engineer and director of public works, to be paid to the town prior to the commencement of such repairs. The town manager may use any appropriate collection process deemed necessary in collecting such deposit from the abutter(s). The town manager, with the approval of the selectmen, may enter into contracts on behalf of the town with abutters or associations of abutters providing for other methods of payment for such repairs by abutters which the town manager deems reasonable.

Section 6. STATUS OF WAY

This by-law does not confer any obligation or duty on the town or its agents to either initially place or to thereafter maintain and repair said private ways so that they are reasonably safe and convenient for travel by being free from defects or want of repair. The making of such temporary repairs to private ways, no matter how often or to what extent, does not constitute an acceptance by the town of such private ways as public ways, nor does it constitute a way being "maintained and used as a public way" under the Massachusetts Subdivision Control Law.

Section 7. LIABILITY

It is intended that the town shall have no liability as a result of any such repairs, and no repairs to a private way shall be undertaken until the board of selectmen has determined that satisfactory arrangements have been made to appropriately reduce or eliminate any liability to the town arising from the same. Such arrangements may include, but are not necessarily limited to, the provision of insurance by repair contractors and/or by abutters or associations

of abutters insuring the town's interests or the provision of suitable indemnity agreements by abutters or by associations of abutters.

Section 8. INDEMNITY AGREEMENT

The indemnity agreement contemplated by Section 7 shall indemnify and hold the town harmless from additional damage and claims arising from repairs undertaken hereunder, shall provide that the making of such repairs does not constitute a commitment by the town, express or implied, to provide any maintenance or repair to the way in the future, and shall provide that the making of such repairs shall not constitute "maintenance" of such way so as to give the way the status of a way "maintained and used as a public way" under the Massachusetts Subdivision Control Law.

Motion Carried

MOVED AND SECONDED that the Special Town Meeting be dissolved.

Motion Carried

The Special Town Meeting dissolved at 8:30 PM.

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

June 17, 2002

Pursuant to the vote of adjournment May 23, 2002, the Town Meeting Members met at the McCall Middle School Auditorium on Monday, June 17, 2002, notices having been sent to all members absent at the previous meeting.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Christine Cullen and Kathleen Cramer of the Office of the Town Clerk. The list contained the names of one hundred ninety-one Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A checklist filed with the Town Clerk at the close of the meeting showed that one hundred fifty-five (155) Town Meeting Members attended the meeting.

The meeting began at 8:32 PM, immediately after the dissolution of the Special Town Meeting. Tellers Leland, Moore, Monteiro, and Woodard, sworn to the faithful performance of their duties at the Special Town Meeting this day agreed to serve as Tellers for this meeting.

ARTICLE 14 (continued from May 20, 2002

MOVED AND SECONDED that $1,247,983 be appropriated for account 6110 Library, of which $991,592 is for Personal Services and $256,391 is for Other Expenses.

MOVED AND SECONDED that Personal Services be increased by $9500.

Motion to amend Carried

VOTED that $1,257,483 be appropriated for account 6110 Library, of which $1,001,092 is for Personal Services and $256,391 is for Other Expenses.

MOVED AND SECONDED that $3,181,241 be appropriated for account 2110 Police Department, of which $2,977,890 is for Personal Services, $122,530 is for Other Expenses, and $80,821 is for Equipment, of which $50,000 is to come from the Parking Meter Fund.

Motion Carried

MOVED AND SECONDED that $2,780,986 be appropriated for account 2210 Fire Department, of which $2,605,736 is for Personal Services, $164,250 is for Other Expenses and $11,000 is for Equipment.

Motion Carried

MOVED AND SECONDED that $4,374,757 be appropriated for account 4100 Department of Public Works of which $3,191,613 is for Personal Services, $1,168,144 is for Other Expenses and $15,000 is for Equipment, of which $77,500 is from the Permanent Care Fund.

Motion Carried

MOVED AND SECONDED that $23,693,847 be appropriated for account 3110 Education.

MOVED AND SECONDED that the main motion be increased by $322,782.

Standing Vote on the Amendment:

YES – 98; NO – 29
Motion to Amend Carried

VOTED that $24,016,629 be appropriated for account 3110 Education.

MOVED AND SECONDED that $87,698 be appropriated for account 3610 Northeast Regional Vocational School.

Motion Carried

MOVED AND SECONDED that we now adjourn.

Motion Defeated

ARTICLE 28

To see if the Town will vote to hear and act on the report of the Personnel Board and take any action in connection with recommendations as to wages and salaries, working conditions, new or revised rates of wages and salaries, changes, additions, adjustments or revisions of wages and salaries and in classifications and definitions, and in amending, revising and adding to the Personnel Policy Guide as well as in other matters thereto related; and to raise and appropriate money for any adjustments or revisions of wages and salaries of employees in consideration of any adjustments or revisions of wages and salaries of employees not subject to collective bargaining agreements or in any job classifications, and to provide for salary or wage adjustments not otherwise provided for, said monies to be expended by the departments affected; determine in what manner the monies shall be raised by taxation or otherwise, or take any other action in relation thereto.

(Personnel Board)

Moved and Seconded that the compensation plan be amended and that the reclassifications, as recommended by the Personnel Board, be approved and become effective as of July 1, 2002. Said reclassifications are shown in Appendix A: Position Title Changes and Reclassification/Classifications.

Motion Carried

Moved and Seconded that the Town transfer from account 1240 the sum of $44,600 to account 101-2110 and from account 1241 the sum of $95,000 to account 100-2110 to provide for the revision and adjustment in salaries and wages and other benefits for FY-01 and FY-02 in accordance with the agreement between the Town of Winchester and the Winchester Police Association, as contained in a memorandum of understanding, dated April 3, 2002.

Motion Carried

Moved and Seconded that the Compensation Plan be amended, revised, and modified in accordance with the recommendations of the Personnel Board, as well as between the Town of Winchester and the collective bargaining units and the employees who are not members of a formal organized collective bargaining unit as set forth in Appendix B; Proposed Salary schedules FY-03.

Motion Carried

Moved and Seconded that the Town raise and appropriate $585,983 to provide for the revision and adjustments in salaries and wages and other benefits for FY-03, as contained in the Town Compensation Plan and Personnel Policy Guide, as set forth and as agreed to in collective bargaining agreements or otherwise, and as detailed in the Personnel Board Report including appendices A & B and further that $307,675 of this amount be added to appropriations previously made under Article 14 for the following personal services accounts, and the balance, 278,308 is to be held in account 100-1241 to be allocated by a subsequent Town Meeting vote:

Account Number	*Department*	*Amount*
1210	Town Manager	$17,995
1310	Comptroller	$7,961
1340	Assessors	$2,149
1350	Collector/Treasurer	$6,155
1410	Planning & Community Dev.	$15,423
1610	Town Clerk	$5,223
6110	Library	$28,665
4610	Caretaker of Veterans Graves	$35
5110	Board of Health	$3,442
5410	Council on Aging	$5,292
5420	Veteran Services	$166
2110	Police	$177,725
2210	Fire	$3,150
2420	Sealer of Weights & Measurer	$165
4110	Department of Public Works	$30,554

1530	Data Processing	$3,367
9120	Workers' Compensation	$208
	Total	**$307,675**

ARTICLE 31

To see if the Town will authorize and direct the Board of Assessors to take any sum of money from available funds to reduce the tax levy for the current financial term and/or transfer funds to or from the Stabilization Fund, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that the Board of Assessors be authorized and directed to take the following sums of money from available funds for the purpose of reducing the FY03 tax levy:

$1,700,000 from Free Cash

$ 175,000 from Overlay Surplus

$1,875,000 Total

Motion Carried

ARTICLE 32

To see if the Town will vote to take appropriate or necessary actions to comply with the provisions of Massachusetts General Law Chapter 59 Section 21C, a law known as the "2 ? Tax Limitation" or any State legislative acts or executive orders supplementary or amendatory thereto, or take any other action in relation thereto.

(Finance Committee)

MOVED AND SECONDED that Article 32 be indefinitely postponed.

Motion Carried

ARTICLE 33

To see if the Town will vote to accept committee reports, dissolve old committees, authorize new committees, or take any other action in relation thereto.

(Board of Selectmen)

Motion 1

MOVED AND SECONDED that the Educational Facilities Planning and Building Committee (EFPBC) is directed to provide an updated master plan reflecting the action taken by the Town Meeting on the Ambrose School including the estimated cost and schedule for each additional project.

Such update will include forecast student population and construction options (new/renovation/combination); said plan will be provided prior to the Fall 2002 Annual Town Meeting.

Motion Carried

Motion 2

MOVED AND SECONDED that a sub-committee of the Town Meeting be appointed consisting of the following Town Meeting Members:

Paul Collins
Robert Deering
Robert Frank
Cynthia Latta
Peter Van Aken
Brian Sullivan, Town Manager (Ex-Officio)

Said committee will serve until the end of the 2002 Fall Town Meeting. This committee will report back at the Fall Town Meeting with the following:

Identification of options for consideration by the Town Meeting for the planning, management and reporting of the Building Renovation/ Reconstruction Stabilization Fund and the Capital Improvement Stabilization Fund.

Detailed recommendation for the format of documentation to be provided annually to the Town Meeting on the planned long term use of said funds, including at a minimum: Status of current funded projects; identification of projects submitted; priorities assigned to identified projects; planned implementation dates; and current status of all outstanding bonds. Said documentation to be distributed annually to Town Meeting seven (7) days prior to each Fall Town Meeting.

Motion Carried

MOVED AND SECONDED that the Spring Annual Town Meeting be dissolved.

Motion Carried

The meeting dissolved at 10:55 PM.

APPENDIX A

Position Title Changes
Reclassifications/Classifications
In the Compensation Plan

1. Schedule 2 - Clerical Salary Schedule (CS Grades)

Add: CS-4 Parking Warden/School Crossing Guard

Currently there are three part-time temporary positions within the Police Department responsible for issuing parking citations. It has been very difficult for the Department to

keep these low paying limited benefits positions filled. This situation negatively impacts the parking violation general fund revenue. In order to rectify this situation the Personnel Board, working with the sub-committee of the Finance Committee responsible for reviewing the Public Safety budget, recommend that a full-time regular position be established. A crossing guard position was eliminated and those duties along with the duties of Parking Warden were combined in the new recommended position. It is felt that the cost savings in conjunction with the stabilized revenue flow justify this position.

2. Schedule 3 - Professional/Technical Schedule

Add: PT-14 Operations Supervisor

Add: PT-14 Building Maintenance Coordinator

The Personnel Board is recommending the downgrading of the Grounds Supervisor's position from a Management Grade E to a Professional/Technical Grade PT-14, Operations Supervisor. This change reflects a reduction in responsibilities that were assumed by the DPW- Operations Manager position that was approved by the Spring 2001 Town Meeting.

The Personnel Board is recommending the creation of the PT-14 Building Maintenance Coordinator's position. This position will be responsible for supervising all School Custodians (approximately 25 positions) and will report to the Facilities Manager at the Department of Public Works. This is a result of the transfer of School Custodians to the Department of Public Works effective July 1, 2002.

3. Schedule 4 - Management Schedule

Delete: E Grounds Supervisor

APPENDIX B

Proposed Salary Schedules
FY-03

SCHEDULE 1

Clerical Compensation Schedule (S Grades) — N.A.G.E. — FY-03 July 1, 2002

Compensation Grade/Title		Minimum	II	III	IV	V	VI	VII	VIII	Maximum
S-24	Senior Clerk I	27,290	28,245	29,234	30,257	31,317	32,413	33,548	34,722	35,938
S-25	Secretary Senior Clerk II	28,927	29,942	30,989	32,073	33,194	34,358	35,561	36,805	38,094
S-26	Administrative Secretary I Principal Clerk I	30,662	31,735	32,847	33,998	35,187	36,422	37,696	39,015	40,382
S-27	Administrative Secretary II Principal Clerk II	32,503	33,641	34,817	36,036	37,299	38,602	39,953	41,351	42,800

FY-03 is the 3rd year of a three year agreement between the Town of Winchester and the National Association of Government Employees. (N.A.G.E.)

The preceding rates reflect a 3% adjustment over FY-02 rates

SCHEDULE 2

CS Compensation Schedule FY03 - July 1, 2002

Compensation Grade/Title		1	2	3	4	5	6	7	8	9	10
CS-4	Parking Warden / School Crossing Guard	20,943	21,678	22,434	23,223	24,033	24,887	25,746	26,647	27,579	28,544
CS-5	Library Aide Technical Services Assistant I	22,828	23,628	24,471	25,306	26,183	27,113	28,060	29,042	30,059	31,111
CS-6	Circulation Clerk Technical Services Assistant II	24,883	25,752	26,656	27,551	28,554	29,554	30,588	31,658	32,767	33,913
CS-7	Senior Library Clerk	27,126	28,072	28,611	30,074	31,147	32,214	33,340	34,507	35,715	36,965
CS-8	Administrative Secretary I	29,566	30,602	31,674	32,780	33,927	35,114	36,346	37,618	38,935	40,298
CS-9	Administrative Secretary II	32,228	33,353	34,519	35,728	36,980	38,263	39,616	41,002	42,437	43,922
CS-10	Administrative Secretary III	34,482	35,690	36,924	38,321	39,561	0,951	42,388	43,871	45,407	46,995

The preceding rates reflect a 3% adjustment over FY-02 rates

SCHEDULE 3

PT Compensation Plan FY03 - July 1, 2002

Compensation Grade/Title		1	2	3	4	5	6	7	8	9	10
PT-6		13.70	14.15	14.64	15.17	15.69	16.25	16.81	17.40	18.00	18.63
PT-7	Construction Clerk Engineering Assistant Civilian Dispatcher	14.91	15.45	15.96	16.53	17.11	17.72	18.33	18.97	19.64	20.31
PT-8	Finance Committee Secretary Chief Dispatcher Technical Services Assistant II/ Computer Support Specialist	16.27	16.86	17.41	18.00	18.64	19.32	19.96	20.66	21.38	22.14
PT-9	Dog Officer	17.73	18.33	18.97	19.61	20.31	21.05	21.78	22.54	23.33	24.15
PT-10	Accounts Payable Supervisor Assistant Town Clerk Recycling General Foreman Draftsman/Transitman Payroll / Benefits Coordinator	34,482	35,690	36,936	38,227	39,568	40,951	42,387	43,871	45,406	46,995
PT-11	Geriatric Social Worker Senior Aftercare Coordinator Professional Librarian Conservation Administrator Community Education Coordinator Maintenance Specialist	36,206	37,474	38,787	40,139	41,547	42,999	44,506	46,064	47,675	49,343
PT-12	Recreation Coordinator Engineering Inspector Administrative Coordinator Maintenance Specialist - Electrician Maintenance Specialist - Plumber	38,017	39,347	40,720	42,149	43,623	45,150	46,608	48,238	49,927	51,674
PT-13	Plumbing/Gas Inspector Wiring Inspector Building Inspector Water Treatment Plant Operator Fleet Coordinator Cemetery Coordinator	39,916	41,312	42,758	44,255	45,807	47,409	49,005	50,721	52,496	54,334
PT-14	Junior Engineer Water System Distribution Supvr. Library Department Head Head of Circulation Facilities Coordinator Operations - Supervisor Building Maintenance Coordinator	41,913	43,381	44,900	46,467	48,093	49,779	51,520	53,323	55,189	57,121
PT-15		44,008	45,548	47,141	48,789	50,500	52,265	54,706	56,620	58,603	60,654

The preceding rates reflect a 3% adjustment over FY-02 rates

(Revised July 8, 2002)

SCHEDULE 4

Management Schedule FY03 - July 1, 2002

Compensation Grade/Title		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
D	Health Inspector Network Administrator	41,733	52,786	43,869	44,979	46,115	47,279	48,478	49,700	50,957	52,245	53,567	54,920	56,292	57,700	59,142
E	Administrator/C.O.A. Assistant Comptroller Assistant Town Engineer Assistant Town Treasurer Business Manager/DPW	45,490	46,638	47,819	49,026	50,265	51,535	52,840	54,175	55,546	56,948	58,389	65,247	61,355	62,889	64,462
F	Town Clerk Recreation Director Director Public Health Water & Sewer Manager Assistant Library Director Director of Assessments Facilities Manager	49,581	50,839	52,121	53,439	54,789	56,176	57,596	59,051	60,545	62,074	63,643	65,247	66,878	68,550	70,265
G	Treasurer/Collector Library Director Town Engineer Building Commissioner Planning & Comnmunity Development Director DPW - Operations Manager Information Technology Director	54,046	55,413	56,813	58,249	59,721	61,230	62,780	64,364	65,993	67,660	69,372	71,188	72,899	74,721	76,591
H	Assistant Town Manager	58,909	60,396	62,153	63,489	65,096	66,740	68,427	70,156	71,930	73,748	75,615	77,522	79,460	81,446	83,484
I	Police Chief Fire Chief	64,211	65,836	67,498	69,204	70,953	72,748	74,585	76,474	78,546	80,388	82,422	86,033	88,184	90,389	92,649
J	Public Works Director	69,991	71,759	73,576	75,436	77,340	79,297	81,300	83,356	85,461	87,625	89,836	92,103	94,406	96,765	99,185

The preceding rates reflect a 3% adjustment over FY-02 rates

SCHEDULE 5

Miscellaneous Positions Compensation Schedule - FY03

Compensation Title	Compensation					
Emergency Management Coordinator	8,956 /year					
Worker's Compensation Agent	7,125 /year					
Veterans' Agent	5,698 /year					
Records Administrator	7,125 /year					
Animal Inspector	4,05 /year					
Veteran's Graves Caretaker	1,196 /year					
Planning Board Engineer	15,464 /year					
Fair Housing Director	1,993 /year					
Assistant Library Director	5,480	7,149	6,851 /year			
Registrar of Voters	1,387 /year					
Registrar of Voters (Town Clerk)	1,465 /year					
Sealer of Weights & Measures	5,676 /year					
Radio Mechanic	2,580 /year					
Custodian of Retirement Funds	1,816 /year					
School Traffic Officer	180 /week					
Student Drafter	238	302 /week				
Deputy Inspector	199 /week					
School Messenger	8.79 /hour					
Voting Machine Custodian	17.89 /hour					
Recording Secretary-School Committee	8.29 - 12.14	/hour				
Police Matron	12.23 /hour					
Hearings Officer	11.96 /hour					
Non-Classified Clerk	5.95 /hour					
Non-Classified Laborer	5.95	11.19 /hour				
Public Safety Building Custodian	15.87	16.40	16.98 /hour			
Library Junior Page	6.93	7.81	8.67 /hour			
Library Senior Page	9.53	10.40	11.26 /hour			
Tennis Court Maintenance Supervisor	18.69	19.19	19.68	20.19	20.70	21.19 /hour
Tennis Maintenance Assistant	14.73	15.11	15.50	15.87	16.24	16.62 /hour
Each Election:						
Warden	165 /Election					
Deputy Warden/Clerk	137 /Election					
Inspector	109 /Election					
Town Census:						
Registrar of Voters/Supervisor	773 /year					
Registrar of Voters/Temporary	0.30 /name					
Town Meeting:						
Audio/Visual Operator (student)	28.08 /session					
Audio/Visual Operator (faculty)	58.47 /session					
Checker	5.84/hour (minimum 2 hours)					

The preceding rates reflect a 3% adjustment over FY-02 rates

SCHEDULE 6

Recreation Compensation Schedule (R Grades) - FY-03

Compensation Grade/Title		Minimum	II	III	IV	V	Maximum
R-1	Junior Counselor	6.27	6.50	6.75	6.96	7.23	7.49
R-2	Assistant Leader Youth Assistant Peer Leader I	7.13	7.35	7.70	7.97	8.24	8.53
R-3*	Peer Leader II Instructor Counselor Lifeguard	7.70	8.13	8.54	8.80	9.50	9.83
R-4*	Coordinator Program Director Instructor WSI Head Guard	8.13	8.62	9.30	9.61	10.08	10.53
R-5*	Seasonal Supervisor Head WSI	8.93	9.43	9.88	10.30	10.86	11.34
R-6*	Supervisor I	9.61	10.08	10.51	11.05	11.56	12.03
R-7*	Camp Specialist Tennis Supervisor	10.27	10.76	11.23	11.86	12.39	12.86
R-8*	Assistant Camp Director Specialty Camp Director Assistant Beach Director Pre-School/After School Assistant Teacher	12.70	13.11	13.49	13.89	14.33	14.89
R-9	Pre-School/After School Lead Teacher Beach Director	14.75	15.19	15.65	16.12	16.60	17.10
R-10	Camp Director	16.53	17.01	17.52	18.00	18.48	18.98
R-11	Tennis Director Pre-School/After School Director	19.57	20.46	21.37	22.34	23.34	24.39

For R-3 through R-9 positions add: With CPR or First Aid - .36/hour

With CPR and First Aid - .72/hour

Lateral progression (step levels) will be made upon successful participation of part time

The preceding rates reflect a 3% adjustment over FY-02 rates

SCHEDULE 7

T.E.A. Compensation Schedule (W Grades) - FY-03

Compensation Grade/Title		Minimum	II	III	IV	Maximum
W-9	Laborer	14.33	14.78	15.16	15.63	16.11
W-10	Motor Equipment Operator Skilled Laborer Water Meter Reader	14.80	15.18	15.69	16.17	16.66
W-11	Heavy Motor Equipment Operator Tennis Court Maintenance Supervisor Stock Clerk	15.41	15.90	16.34	16.83	17.35
W-12	Custodian - General Maintenance Craftsman Mechanic - Special Equipment Operator Motor Equipment Repairman Special Equipment Operator Tree Climber Transfer Station Scale Operator	16.00	16.55	16.98	17.47	17.99
W-13	Head Custodian - General Working Foreman Motor Equipment Repairman-Welder Transfer Station Operator Skilled Craftsman B Highway Working Foreman Grounds Working Foreman	16.82	17.41	17.95	18.49	19.04
	Horticultural Specialist					
W-14	Highway Foreman Transfer Station Foreman Skilled Craftsman A Maintenance Foreman Cemetery Foreman Traffic Signalization Foreman Forestry Foreman	17.43	17.97	18.53	19.09	19.66
W-14a	Foreman	17.43	17.97	18.53	19.09	19.66
W-15	Mechanical Specialist Multi-Crafts Specialist General Foreman	18.14	18.64	19.19	19.77	20.36

The preceding rates reflect a 3% adjustment over FY-02 rates.

FY-03 is the 3rd year of a three year agreement between the Town of Winchester and the Town Employee Association (T.E.A.)

SCHEDULE 8

Police Patrolman Compensation Schedule — FY-03

Compensation Grade/Title	Minimum	II	III	IV	Maximum
P-1 Base	37,194	38,743	40,366	42,061	43,827
P-2 Base & EMT	38,594	40,143	41,766	43,461	45,227
P-3 Base & Specialist	39,984	41,649	43,393	45,216	47,114
P-4 Base & Specialist & EMT	41,384	43,049	44,793	46,616	48,514

This schedule represents 3% increase over FY-02 rates and is the 3rd year of a 3 year contract

SCHEDULE 9

Police Superior Officer Compensation Schedule — FY-03 - JULY 1, 2002

Compensation Grade/Title	Minimum	II	III	Maximum
S-1 Sergeant Base	44,551	46,422	48,371	50,402
S-2 Sergeant Base & EMT	45,801	47,672	49,621	51,662
S-3 Sergeant Base & Specialist	47,892	49,904	51,998	54,182
S-4 Sergeant Base & Specialist & EMT	49,142	51,154	53,248	55,442
L-1 Lieutenant Base	50,787	52,922	55,142	57,461
L-2 Lieutenant Base & EMT	52,057	54,245	56,521	58,897
L-3 Lieutenant Base & Specialist	54,596	56,892	59,278	61,770
L-4 Lieutenant Base & Specialist & EMT	55,866	58,215	60,657	63,206

The rates reflects 3% over FY-02 and is the 3rd year of a three year agreement between the Town of Winchester and the Massachusetts Coalition of Police Local #256.

SCHEDULE 10

Fire Salary Schedule — FY-00

Compensation Grade/Title	Minimum	II	Maximum
F-1 Fire Fighter	35,860	37,346	38,926
F-2 Lieutenant	—	—	45,933
F-3 Captain	—	—	52,940

Currently under negotiation

SCHEDULE 11

School Custodian Compensation Schedule — FY- 03

Compensation Grade/Title		I	II	III
SC-1	Janitor B	9.38	9.91	10.29
SC-4	Janitor A	11.82	12.72	13.57
SC-7	Custodian 1	13.89	15.08	15.93
SC-8	Custodian 2	14.50	15.52	16.38
SC-9	Custodian 3	15.08	15.93	16.81
SC-10	Custodian 4	15.45	16.38	17.27
SC-11	Custodian 5	15.93	16.83	17.70
SC-12	Custodian 6	16.79	17.73	18.60
SC-13	Custodian 7	17.70	18.65	19.53
SC-14	Custodian 8	18.66	19.56	20.74
SC-15	Custodian 9	19.54	20.53	21.81

This schedule represents 3% increase over FY-02 rates and is the 3rd year of a 3 year contract between the Winchester School Committee and Local 254 Service Employees' International Union AFL-CIO

SCHEDULE 12

School Secretary Salary Schedule (SS Grades) — FY-03

Compensation Grade/Title	I	II	III	IV	V	VI	VII	VIII	IX
SS-5	22,139	23,114	24,245	25,304	26,360	26,885	27,013	27,193	27,401
SS-6	23,259	24,361	25,466	26,589	27,696	28,251	28,383	28,593	28,803
Receptionist, Superintendent									
Receptionist, High School									
Library Assistant, High School									
Secretary, Directors & Coordinators									
SS-7	24,409	25,567	26,734	28,164	29,061	29,643	29,784	30,004	30,254
Secretary/Clerk, High School									
Registrar, High School									
SS-8	25,604	26,829	28,048	29,269	30,484	31,092	31,240	31,471	31,732
Registrar, McCall									
Secretary, Elementary Principal									
Secretary, Guidance									
Bookkeeper, High School									
Secretary, Early Childhood									
SS-9	26,841	28,104	29,396	30,666	31,987	32,628	32,782	33,023	33,296
Secretary, McCall Principal									
Records/Instructional Materials									
SS-10	28,181	29,511	30,836	32,165	33,549	34,221	34,382	34,634	34,920
Secretary, Educational Technology									
Secretary, SPED Director									
SS-11	29,602	30,988	32,268	33,815	35,241	35,948	36,117	36,285	36,651
SS-12	31,103	32,538	34,025	35,525	37,018	37,758	37,937	38,213	38,528
Secretary, High School Principal									
Accounts Payable/Bids Specialist									

This schedule represents 3% increase over FY-02 rates and is the 3rd year of a 3 year contract between the Winchester School Committee and the Winchester School Secretaries Association.

SCHEDULE 13

Principal/Assistant Principal Compensation Schedule

Compensation Grade/Title	FY-02	FY-03
High School Assistant Principal II	74,407	81,480
High School Assistant Principal I	83,923	87,280
McCall Middle School Assistant Principal *	74,407	87,500
Ambrose Elementary School Principal	82,746	87,136
Lincoln Elementary School Principal	84,828	89,721
Lynch Elementary School Principal	78,795	85,500
Muraco Elementary School Principal	80,889	88,500
Vinson-Owen Elementary School Principal	82,049	88,136
McCall Principal	91,188	95,835
High School Principal	93,024	96,745

* Position 224 days for FY-03 versus 204 days for FY-02

SCHEDULE 14

School Teacher Compensation Schedule — FY-03

FY03											
Step	RN	BS	MS	RN	BA		BA/15	MA	MA/15	CAGS	
MA/45	MA/60	Longevity									
1	23,808	24,985	26,147	32,388	33,387	35,857	38,456	40,292	42,123	44,465	46,807
2	24,509	25,684	27,173	33,178	34,587	37,228	39,867	41,703	43,536	45,879	48,221
3	25,209	26,385	28,197	34,174	35,914	38,606	41,293	43,131	44,965	47,607	49,649
4	25,908	27,100	29,223	35,199	37,242	40,163	43,081	44,921	46,756	49,096	51,438
5	26,609	27,800	30,248	36,255	38,574	41,715	44,853	46,694	48,530	50,873	53,214
6	27,309	28,486	31,274	37,342	40,235	43,436	46,634	48,477	40,312	52,655	54,997
7	28,010	29,186	32,299	38,462	41,896	45,158	48,414	50,258	52,095	54,438	56,779
8	28,710	29,886	33,325	39,616	43,566	46,878	50,199	52,044	43,884	56,224	58,567
9	29,410	30,586	34,351	40,805	45,233	48,786	52,339	54,185	56,024	58,365	60,708
10	30,110	31,287	35,376	42,029	46,887	50,679	54,472	56,319	58,160	60,501	62,844
11	30,810	31,987	36,401	43,290	48,891	52,924	56,962	58,810	60,654	62,996	65,338
12	31,600	32,687	37,426	44,589	50,883	55,173	59,456	61,307	63,151	65,494	67,836
13	32,388	33,387	38,456						65,396	67,739	70,080

This schedule represents approximately 3% increase over FY-02 rates and is the 2nd year of a 2 year contract between the Winchester Teachers Association and the Winchester School Committee.

SCHEDULE 15

School Teaching Assistants Compensation Schedule

Compensation Grade/Title	FY-04	FY-05
Step I	92.03	94.79
	—	—
Step II	94.79	97.63
	—	—
Step III	97.59	100.56
	—	—
Step IV	100.56	103.58

This schedule represents 3% increase over FY-03 rates and is the 2nd year of a 3 year contract.

SCHEDULE 16

School Managerial/Supervisory Salary Schedule

Compensation Grade/Title	FY-02	FY-03
Administrative Assistant, Assistant Superintendent	38,998	44,200
Repair Technician	32,500	33,800
Repair Technician	21,840	22,714
Administrative Assistant, Superintendent	43,610	48,594
Network Technician/Manager	44,980	46,779
Director of Finance	80,000	85,000
Payroll/Transportation Specialist	39,176	40,732
Office Assistant	32,432	33,728
Pupil Services Director *	81,954	95,000
Educational Technology Director	68,769	80,000
Assistant Superintendent	98,500	102,440
Superintendent *	118,500	125,000
Integrated Technology Specialist	41,200	42,848
Integrated Technology Specialist	46,042	47,884

* Position currently vacant for FY-03

To be determined by the School Department

SCHEDULE 17

School Lunch Supervisor Compensation Schedule

Compensation Grade/Title	FY-02	FY-03
Counter	21.15	21.15
Lunch Room Supervisor Step I	9.79	9.79
Lunch Room Supervisor Step II	10.42	10.42
Lunch Room Supervisor Step III	11.24	11.24
Lunch Room Supervisor Step IV	11.63	11.63
Lunch Room Supervisor Step V	12.20	12.20
Lunch Room Supervisor Step VI	12.84	12.84

No FY-03 adjustment proposed

SCHEDULE 18

School Nurses Compensation Schedule — FY-00

Compensation Grade/Title	RN	BS	MS
Minimum	21,570	22,636	23,689
II	22,205	23,270	24,324
III	22,839	23,905	24,958
IV	23,473	24,552	25,592
V	24,108	25,186	26,227
VI	24,742	25,808	26,861
VII	25,377	26,443	27,496
VIII	26,011	27,077	28,130
IX	26,646	27,711	28,765
X	27,280	28,346	29,399
XI	27,914	28,980	30,033
XII	28,549	29,615	30,668
Maximum	29,183	30,249	31,302

Currently under negotiation

ANNUAL REPRESENTATIVE TOWN MEETING

FALL SESSION
November 4, 2002

Pursuant to the warrant of the Selectmen served according to law upon the inhabitants of the Town of Winchester, Massachusetts by Richard Kelley, Constable of said town, notices having been sent by mail ten days before the day of the meeting to the Town Meeting Members elected and qualified to act at Town Meeting in Winchester, the Town Meeting Members met in the High School Auditorium in said Town of Winchester on Monday, November 4, 2002 at 7:30 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Christine Cullen and Kathleen Cramer of the Office of the Town Clerk. The list contained the names of one hundred eighty-eight (188) Town Meeting Members entitled to vote and participate in Town Meeting in Winchester.

A checklist filed with the Town Clerk at the close of the meeting showed that one hundred fifty-nine (159) Town Meeting Members attended the meeting.

Moderator John J. Sullivan called the meeting to order. After offering a prayer, the Moderator read the call of the meeting and the Constable's return of the warrant, as copies of the warrant had been mailed to each of the Town Meeting Members and each article would be read when it came up for consideration.

Preliminary Motions

MOVED AND SECOND, that the following preliminary motions be voted as one:

That Brian F. Sullivan, Town Manager, Joseph W. Bonner, Comptroller, and Wade M. Welch, Town Counsel, who are not Town Meeting Members, be permitted to sit at the front of the auditorium with the Board of Selectmen, during all sessions of this Town Meeting.

That all members of the Finance Committee and their secretary, whether Town Meeting Members or not, be permitted to sit together at the front of the auditorium during all sessions of this Town Meeting.

That the Town Clerk or the Assistant Town Clerk be permitted to occupy a desk on the Platform during all sessions of this Town Meeting.

That the Moderator be authorized to permit members of various town boards, commissions, committees, department heads, and petitioners of special articles to sit at the front of the auditorium during consideration of appropriate articles.

That unless it be otherwise ordered, all adjourned sessions of this Town Meeting shall be held on successive Thursday and Monday evenings at 7:30 P.M. in the High School Auditorium, until the work of this Town Meeting is completed.

That action on all motions involving appropriations shall be contingent upon compliance with the provisions of Massachusetts General Laws Chapter 59, Section 21C, a law known as the 2-1/2 Tax Limitation.

That cable television coverage shall be permitted at all sessions of this Town Meeting.

Motion Carried

ARTICLE 1
To hear the reports of the Town Officers and the Finance Committee, or take any other action in relation thereto.

(Board of Selectmen)

The following town officers gave reports:

Karl P. Fryzel, Chair – Board of Selectmen
Peter J. Haley, Chair – School Committee
Leo F. Roche, Jr., Chair – Library Trustees
Brian F. Sullivan, Town Manager
Thomas R. Howley, Chair – Planning Board
Paul J. Chair – Finance Committee

MOVED AND SECONDED, that the reports of the Town Officers be received and filed.

Motion Carried

ARTICLE 2
To see if the Town Meeting, acting under Article 2, section 2.5 (c) of the Winchester Home Rule Charter, and upon the recommendations of the Committee on

Rules pursuant to Chapter 2, Section 4.4.3 of the Code of By-Laws of the Town of Winchester, will vote to declare vacant the seats of certain town meeting members for failure to attend one half or more of the total number of sessions of the Winchester Town Meeting held during fiscal year 2002, or take any other action in relation thereto.

(Committee on Rules)

William Andrew Lang, Chair – Committee on Rules, gave a report.

MOVED AND SECONDED that Article 2 be indefinitely postponed.

Motion Carried

ARTICLE 3

To see if the Town will vote to accept committee reports, dissolve old committees, authorize new committees, or take any other action in relation thereto.

(Board of Selectmen)

Cynthia M. Latta, Chair – Stabilization Fund Sub-Committee, gave a report.

MOVED AND SECONDED to approve the report of the Stabilization Fund Sub-Committee.

Motion Carried

Robert F. Deering, Chair – Educational Facilities Planning & Building Committee, gave a report.

MOVED AND SECONDED to receive and place on file the report of the Educational Facilities Planning & Building Committee.

Motion Carried

ARTICLE 4

To see if the Town will vote to rename the open land bordered by Myrtle, Washington, and Mt. Vernon Streets, and formerly the site of the Wadleigh School, henceforth to be named the Harry E. Chefalo Park to commemorate former Selectman Chefalo's longtime service to the community, or take any other action in relation thereto.

(Committee on Names)

MOVED AND SECONDED that the open land bordered by Myrtle, Washington, and Mt. Vernon Streets, and formerly the site of the Wadleigh School, henceforth be named the Harry E. Chefalo Park to commemorate former Selectman Chefalo's longtime service to the community.

Motion Carried by Unanimous Voice Vote

ARTICLE 5

To see if the Town will vote to rename the Packer Tennis Courts, henceforth to be named the Packer-Ellis Tennis Courts in recognition of the decades of volunteer service given by Donald R. Ellis to maintain the quality of these courts on a par with that achieved by his predecessor, William S. Packer, or take any other action in relation thereto.

(Committee on Names)

MOVED AND SECONDED that the Packer Tennis Courts henceforth be named the Packer-Ellis Tennis Courts in recognition of the decades of volunteer service given by Donald R. Ellis to maintain the quality of these courts on a par with that achieved by his predecessor, William S. Packer.

Motion Carried by Unanimous Voice Vote

ARTICLE 6

To see if the Town will amend the Town of Winchester Zoning By-Law and map incorporated therein by changing 4,490 SF +/- of land known as parcel 1 and parcel 2 owned by the Town of Winchester from a Multi Family Residential District (RA) to Public-Conservancy District (SCI), said land being described further on the map entitled "Town of Winchester proposed rezoning of Parcels 1 and 2, Swanton Street Park dated Sept. 1, 2002 prepared by Robert E. Conway, Town Engineer", or take any other action in relation thereto.

(Planning Board and Board of Selectmen)

The following Town Meeting Members were appointed as Tellers, and sworn to the faithful performance of their duties: Anthony R. Conte, Stephen A. Moore, John M. Looney, and Joshua M. Alper.

MOVED AND SECONDED that the Town amend the Town of Winchester Zoning By-Law and map incorporated therein by changing 4,490 SF +/- of

land known as parcel 1 and parcel 2 owned by the Town of Winchester from a Multi Family Residential District (RA) to Public-Conservancy District (SCI), said land being described further on the map entitled "Town of Winchester proposed rezoning of Parcels 1 and 2, Swanton Street Park dated Sept. 1, 2002 prepared by Robert E. Conway, Town Engineer".

Motion Carried by Unanimous Voice Vote

ARTICLE 7

To see if the Town will amend the Town of Winchester Zoning By-Law and the map incorporated therein by changing 2,407 SF +/- of land known as parcel B owned by the Parkview Condominium Trust from a General Business District-2 (GBD-2) to Multi Family Residential District (RA) said land being described further on the map entitled "Town of Winchester proposed rezoning of Parcels B, Parkview Condominium dated Sept. 1, 2002 prepared by Robert E. Conway, Town Engineer", or take any other action in relation thereto.

(Planning Board and Board of Selectmen)

MOVED AND SECONDED that the Town amend the Town of Winchester Zoning By-Law and the map incorporated therein by changing 2,407 SF +/- of land known as parcel B owned by the Parkview Condominium Trust from a General Business District-2 (GBD-2) to Multi Family Residential District (RA) said land being described further on the map entitled "Town of Winchester proposed rezoning of Parcels B, Parkview Condominium dated Sept. 1, 2002 prepared by Robert E. Conway, Town Engineer".

Motion Carried by Unanimous Voice Vote

ARTICLE 8

To see if the Town will approve the plan entitled "Town of Winchester Proposed Park Area at Swanton Street" dated August 23, 2002 prepared by Robert E. Conway, PE, Town Engineer, which lays out the Town owned property at the corner of Main Street and Swanton Street as a public park, or take any other action in relation thereto.

(Planning Board and Board of Selectmen)

MOVED AND SECONDED that the Town approve the plan entitled "Town of Winchester Proposed Park Area at Swanton Street" dated August 23, 2002 prepared by Robert E. Conway, PE, Town Engineer, which lays out the Town owned property at the corner of Main Street and Swanton Street as a public park.

Motion Carried by Unanimous Voice Vote

ARTICLE 9

To see if the Town will vote to add Note (aa) to the Table of Dimensional Requirements in GBD-2, Min Front Yd., after 15 Ft. Max.

"(aa) For the purposes of this requirement, 85% of the entire linear length of the proposed structure's front wall(s) shall comply with the maximum setback of 15 feet. The remaining 15% may exceed this requirement if, in the opinion of the Permit Granting Authority, the nature of the street, lot, or proposed structure necessitates such a deviation from the requirement. If the maximum setback is exceeded per this note (aa), the conditions of note (v) shall still apply."

Or take any other action in relation thereto.

(Planning Board)

MOVED AND SECONDED to amend the Town of Winchester Zoning By-Law by adding Note (aa) to the Table of Dimensional Requirements in GBD-2, Min Front Yd., after 15 Ft. Max.
"(aa) For the purposes of this requirement, 85% of the entire linear length of the proposed structure's front wall(s) shall comply with the maximum setback of 15 feet. The remaining 15% may exceed this requirement if, in the opinion of the Permit Granting Authority, the nature of the street, lot, or proposed structure necessitates such a deviation from the requirement. If the maximum setback is exceeded per this note (aa), the conditions of note (v) shall still apply."

MOVED AND SECONDED that the main motion be amended by replacing the words "entire linear length" in the first sentence with the words "first floor length" and by replacing the

words "Permit Granting Authority" in the second sentence with the words "Zoning Board of Appeals".

Motion to Amend Carried

VOTED, to amend the Town of Winchester Zoning By-Law by adding Note (aa) to the Table of Dimensional Requirements in GBD-2, Min Front Yd., after 15 Ft. Max.

"(aa) For the purposes of this requirement, 85% of the first floor length of the proposed structure's front wall(s) shall comply with the maximum setback of 15 feet. The remaining 15% may exceed this requirement if, in the opinion of the Zoning Board of Appeals, the nature of the street, lot, or proposed structure necessitates such a deviation from the requirement. If the maximum setback is exceeded per this note (aa), the conditions of note (v) shall still apply."

Unanimous Voice Vote

ARTICLE 10

To see if the Town will vote to amend Chapter 8 of the General By-Laws by adding Section 38: Underground Utilities on Main Street as follows:

Section 38: Underground Utilities on Main Street; any utility that has been granted a permit by the Board of Selectmen under Chapter 3 of this By-Law, or under Chapter 166 of the General Laws of the Commonwealth, shall remove, or cause to be removed, by cooperative agreement with the Town, and shall replace, or cause to be replaced with underground facilities, its poles and overhead wires, the associated overhead structures of such utility, and the overhead customer service facilities, which are located upon, along, across, or within 50 feet of Main Street from Skillings Road to the Woburn City line, and to appropriate funds if necessary to accomplish the same, or to take any other action in relation thereto.

(Planning Board)

MOVED AND SECONDED that Article 10 be indefinitely postponed.

Motion Carried

ARTICLE 11

To see is the Town will vote to appropriate funds for capital improvement projects, and to fund various stabilization funds, and to determine whether to fund the appropriations through the tax levy, available funds, borrowing, or any combination of the foregoing, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that the Town appropriate and transfer from the Capital Improvements Stabilization Fund the sum of $800,000 for the following designated purposes and in the designated amounts:

1 $215,000 for street and sidewalk improvements
2 $285,000 for the renovation of the Leonard Field and Leonard Pond area including the replacement of playground equipment.
3 $300,000 for engineering and testing services for the renovation/replacement of the Mt. Vernon Street bridge and for flood control improvements along the Aberjona River.

Motion Carried by Unanimous Voice Vote

ARTICLE 12

To see if the Town will accept the provisions of M.G.L. Chapter 32B, Section 9B: to allow a surviving spouse, who is not otherwise eligible, to continue group health insurance coverage for him/herself and dependents until the remarriage or death of surviving spouse, provided the surviving spouse shall pay the entire cost of such premiums without any contribution by the Town, or take any other action in relation thereto.

(Board of Retirement)

MOVED AND SECONDED that Article 12 be indefinitely postponed.

Motion Carried

ARTICLE 13 To see if the Town will vote to accept the provisions of the following Mass. General Laws which provide for increasing the dollar amounts of and revising the eligibility requirements for property tax exemptions granted to senior citizens and surviving spouses and minors:

Chapter 184, Section 51 of the Acts of 2002

M.G.L. Chapter 59, Section 5 (17E)

M.G.L. Chapter 59, Section 5 (Ch. 181 of the Acts of 1995)

Or take any other action in relation thereto.

(Board of Selectmen)

MOVED AND SECONDED to accept the provisions of MGL Chapter 59, Section 5, as amended by Chapter 181 of the Acts of 1995, effective fiscal year 2003, so as to annually increase the property tax exemption amount for certain senior citizens and surviving spouses and minors by 100% of the cost of living adjustment (COLA) as determined by the Commissioner of Revenue.

Motion Carried

MOVED AND SECONDED to accept the provisions of MGL Chapter 59, Section 5 (17E), effective fiscal year 2003, so as to annually increase the amount of assets certain senior citizens and surviving spouses and minors may have and qualify for a property tax exemption by 100% of the cost of living adjustment (COLA) as determined by the Commissioner of Revenue.

Motion Carried

MOVED AND SECONDED to accept the provisions of MGL Chapter 59, Section 5 (41D), effective fiscal year 2003, so as to annually increase the amount of income and assets certain senior citizens may have and qualify for a property tax exemption by 100% of the cost of living adjustment (COLA) as determined by the Commissioner of Revenue.

Motion Carried

MOVED AND SECONDED to accept the provisions Chapter 184, Section 51 of the Acts of 2002 so as to adjust the eligibility requirements for senior property tax exemptions commencing fiscal year 2003 in the following manner:

1 Reduce the eligibility age from 70 to 65.

2 Increase the exemption amount by 100%.

3 Increase the gross receipts (income) limit to $20,000 if single and $30,000 if married.

4 Increase the whole estate limit to $40,000 if single and $55,000 if married.

Motion Carried

ARTICLE 14

To see if the Town will vote to hear and act on the report of the Personnel Board and take any action in connection with recommendations as to wages and salaries, working conditions, new or revised rates of wages and salaries, changes, additions, adjustments, or revisions of wages and salaries and in classifications and definitions, and in amending, revising, and adding to the Personnel Policy Guide as well as in other matters thereto related; and to raise and appropriate money for any adjustments or revisions of wages and salaries of employees or officers in consideration of any adjustments or revisions of wages and salaries of employees or officers not subject to collective bargaining agreements or in any job classifications, and to provide for salary or wage adjustments not otherwise provided for, said monies to be expended by the departments affected; determine in what manner the monies shall be raised by taxation or otherwise, or take any other action in relation thereto.

(Personnel Board)

MOVED AND SECONDED that Article 14 be indefinitely postponed.

Motion Carried

ARTICLE 15

To see if the Town will vote to amend the FY-03 budget as appropriated by the 2002 Spring Annual Town Meeting, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that Article 15 be indefinitely postponed.

Motion Carried

ARTICLE 16

To see if the Town will vote to request that the Board of Selectmen hold public hearings on the following guidelines for the conduct and financing of

municipal elections, including ballot questions, in Winchester:

"Contributions of money or in kind services from any individual person, entity, political action committee or other organization of whatever type or nature, (where each of any person, entity, political action committee, or other organization shall be defined as a "Contributor") to any Winchester campaign, whether the campaign is for Town of Winchester office, or is for the support of or opposition to any ballot question, shall be limited to the sum of $500 dollars (five hundred dollars) per Contributor, per election, or take any other action in relation thereto."

(Petition of Ellen Burkhardt, et. al.)

MOVED AND SECONDED that the Board of Selectmen be requested to hold public hearings on the following guidelines for the conduct and financing of municipal elections, including ballot questions, in Winchester:

"Contributions of money or in kind services from any individual person, entity, political action committee or other organization of whatever type or nature, (where each of any person, entity, political action committee, or other organization shall be defined as a "Contributor") to any Winchester campaign, whether the campaign is for Town of Winchester office, or is for the support of or opposition to any ballot question, shall be limited to the sum of $500 dollars (five hundred dollars) per Contributor, per election."

Motion Defeated

ARTICLE 17

To see if the Town will authorize and direct the Board of Assessors to take any sum of money from available funds to reduce the tax levy for the current fiscal year, and/or transfer funds to or from the Stabilization Fund, or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that Article 17 be indefinitely postponed.

Motion Carried

ARTICLE 18

To see if the Town will vote to take appropriate action to comply with provisions of MGL Chapter 59, Section 21c, a law known as "2 1/2 Tax Limitation", or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that Article 18 be indefinitely postponed.

Motion Carried

MOVED AND SECONDED that the meeting be dissolved.

Motion Carried

The meeting dissolved at 10:45PM.

ANNUAL TOWN ELECTION
MARCH 26, 2002

Precinct	1	2	3	4	5	6	7	8	Total
Total Votes Cast	**1033**	**646**	**1117**	**1193**	**1080**	**997**	**1140**	**712**	**7918**
MODERATOR 1YR (1)									
*JOHN J. SULLIVAN	791	447	838	901	769	721	833	548	5848
Other	6	7	6	3	9	6	6	5	48
Blanks	236	192	273	289	302	270	301	159	2022
Total	**1033**	**646**	**1117**	**1193**	**1080**	**997**	**1140**	**712**	**7918**
SELECTMAN 3YRS (1)									
*ELIZABETH M. CREGGER	686	363	733	777	653	602	740	422	4976
Other	17	11	10	9	14	13	17	16	107
Blanks	330	272	374	407	413	382	383	274	2835
Total	**1033**	**646**	**1117**	**1193**	**1080**	**997**	**1140**	**712**	**7918**
ASSESSOR 3YRS (1)									
*MARK A. LOMBARDI	705	402	656	754	644	652	710	483	5006
Other	4	7	5	5	3	7	3	5	39
Blanks	324	237	456	434	433	338	427	224	2873
Total	**1033**	**646**	**1117**	**1193**	**1080**	**997**	**1140**	**712**	**7918**
BOARD OF HEALTH 3YRS (1)									
*RICHARD MAGGIO	715	416	695	777	646	651	731	491	5122
Other	1	4	1	1	3	6	1	5	22
Blanks	317	226	421	415	431	340	408	216	2774
Total	**1033**	**646**	**1117**	**1193**	**1080**	**997**	**1140**	**712**	**7918**
PLANNING BOARD 3YRS (2)									
*STEPHEN R. PARKHURST	608	345	648	743	624	566	674	411	4619
PETER G. KUTTNER, III	567	309	661	715	577	538	671	385	4423
Other	8	4	4	2	4	4	2	9	37
Blanks	883	634	921	926	955	886	933	619	6757
Total	**2066**	**1292**	**2234**	**2386**	**2160**	**1994**	**2280**	**1424**	**15836**
SCHOOL COMMITTEE 3YRS (1)									
MARK D. FEBLOWITZ	493	256	539	500	389	374	491	233	3275
PAUL A. SUGHRUE	375	245	379	490	477	417	470	311	3164
Other	4	3	2	1	1	3	1	1	16
Blanks	161	142	197	202	213	203	178	167	1463
Total	**1033**	**646**	**1117**	**1193**	**1080**	**997**	**1140**	**712**	**7918**

* = Candidate for Re-election

Precinct	1	2	3	4	5	6	7	8	Total
LIBRARY TRUSTEE 3YRS (2)									
JENNIFER L. CLIFFORD	584	320	647	705	570	546	670	393	4435
DENISE DOHERTY PAPPAS	598	334	643	730	637	602	695	399	4638
Other	4	2	2	1	3	3	3	3	21
Blanks	880	636	942	950	950	843	912	629	6742
Total	**2066**	**1292**	**2234**	**2386**	**2160**	**1994**	**2280**	**1424**	**15836**
HOUSING AUTHORITY 5 YRS (1)									
ROBERT C. FIORENZA	620	374	605	706	588	569	654	458	4574
Other	3	3	3	0	1	2	1	2	15
Blanks	410	269	509	487	491	426	485	252	3329
Total	0	0							
	1033	**646**	**1117**	**1193**	**1080**	**997**	**1140**	**712**	**7918**
HOUSING AUTHORITY 4 YRS (1)									
ALICE L. WARREN	613	344	617	705	573	567	648	430	4497
Other	3	1	1	1	4	2	1	4	17
Blanks	417	301	499	487	503	428	491	278	3404
Total	**1033**	**646**	**1117**	**1193**	**1080**	**997**	**1140**	**712**	**7918**
HOUSING AUTHORITY 1 YR (1)									
ELIZABETH S. ELLIS	604	340	638	698	581	556	658	418	4493
Other	1	1	2	1	3	3	1	1	13
Blanks	428	305	477	494	496	438	481	293	3412
Total	**1033**	**646**	**1117**	**1193**	**1080**	**997**	**1140**	**712**	**7918**

OVERRIDE QUESTION

Shall the Town of Winchester be allowed to assess additional real estate and personal property taxes for the fiscal year beginning July 1, 2002 for the following purposes and in the following amounts:

A) funding the annual operating budget in the amount of $1,900,000 to be used to pay for existing police, fire, library, school, public works and other municipal personnel and for other public safety, town and school expenses; and

B) funding a capital improvements stabilization fund in the amount of $800,000 to be used to pay for capital improvements included but not limited to flood control improvements, streets and sidewalks, building repairs, playfield improvements, and equipment; and

C) funding a building renovation and replacement stabilization fund in the amount of $1,850,000 to be used to pay for all major renovation or replacement projects for all existing school and town buildings.

YES	**557**	**273**	**747**	**787**	**585**	**513**	**742**	**261**	**4465**
NO	466	363	354	402	486	479	392	448	3390
BLANKS	10	10	16	4	9	5	6	3	63
TOTAL	1033	646	1117	1193	1080	997	1140	712	7918

Note that in 2002, based on the 2000 federal census, boundary lines changed in Precincts 1 through 6. All Town Meeting Members had to run for office based on the new precinct boundaries. The eight highest vote getters were elected for three years, the eight 2nd highest for two years, and the eight 3rd highest for one year. No redistricting was required in Precincts 7 and 8.

PRECINCT 1 (24 to be elected)

3 Years (8)

MARK D. FEBLOWITZ	504
* ROBERT F. DEERING	482
* JOHN A WORTMANN, JR	443
* ALAN J. MACDONALD	438
* KATHLEEN K. MONTGOMERY	436
* SUSAN H. HASKELL	434
MARY E. HEFFERNAN	420
* JULIE E. KHUEN	409

2 Years (8)

LAWRENCE W. STRATTON	403
* JOHN W. LOEWY	402
* FREDERICK J. MONTEIRO	402
* DAVID N. STOREYGARD	401
* DOUGLAS A, MARMON	399
* ROGER B. WILSON, JR	395
* JERILYN W. HEINOLD	388
* PETER J. WHITE	372

1 Year (8)

* DAVID W. HEINOLD	344
* LINDA J. CAMLIN	344
ALLAN N. ANDERSON	340
* THOMAS J. MCMURRY	335
* RALPH JOHNSON	335
ADAM M. VANYO, SR.	329
* MARK C. FLANNERY	320
SCOTT M. DAVIS	312
* ROBERT J. STEEVES, JR.	284
* EDWARD G. BARKER	282
RICHARD H. VAN BERGEN	274
Other	15

PRECINCT 2 (24 to be elected)

3 Years (8)

* GEORGE R. NOWELL	338
* MARY G. PRONSKI	300
* THERESA A. BALDACCI	298
* NORMAN E. DOUCETTE, JR.	278
* JODY L. MAGGIO	270
* FRANCIS V. LAMBIASE	258
* ELIZABETH M. CREGGER	234
CATHERINE S. MACDONALD	222

2 Years (8)

RONALD F. CLARK, JR.	221
* JOANNE M. REESE	221
* MARY ELLEN MAHONEY	220
* WILLIAM C. GURRISI	216
* ANTHONY R. CONTE	216
* ANTHONY R. DONLON	214
RICHARD M. ROHAN	208
* LAWRENCE A. HUTCHINGS	205

1 Year (8)

* JOSEPH A. NAZZARO	204
KENNETH R. WEBER	200
* ELIZABETH J. CONLIN	191
* PAUL J. COLLINS	190
* DAVID S. JUDELSON	185
* JAMES T. KURNICK	180
ROSALYN NAZZARO write-in	5
DARLENE EHRGOTT write-in	3
Other	46

PRECINCT 3 (24 to be elected)

3 Years (8)

* JUDITH A. MANZO	552
* KATHLEEN M. BODIE	523
* ELAINE KUTTNER	471
* CHARLES N. TSECKARES	463
* PAULA C. SWARTZ	447
JOAN M. GRENZEBACK	443
JANET D. PARSONS	431
* GERARD J. POLCARI	424

2 Years (8)

* DAVID S. SZABO	412
* PAUL F. KELLY	409
* JOHN M. LOONEY	393
* MARY ANN FREEMAN	392
* JOAN M. O'CONNOR	374
* DAVID M. PERETTI	369
* JOHN F. SHAWCROSS	368
* ELLEN BURKHARDT	364

1 Year (8)

* MAUREEN I. MEISTER	355
JOSEPH P. RANDOLPH	354
* THOMAS R. HOWLEY	343
* JOHN J. WILLIAMS	325
* GERARD F. POWERS	323
BENNET L. HEART	322
* DREW J. BOTTARO	305
ELIZABETH P. JOHNSON	299
* DONALD E. CECICH	288
* GAIL R. SJO	260
* JAMES D. MANGAN	233
Other	16

PRECINCT 4 (24 to be elected)

3 Years (8)

* PETER T. VAN AKEN	627
* SALLY QUINN	546
* LESLIE S. FRENCH	545
* ELI C. BORTMAN	514
* MARYANN MCCALL-TAYLOR	497
* SUSAN G. NOVICKI	496
* NANCY E. CLARKE	476
* JUSTIN L. MAGEE	474

2 Years (8)

* MAUREEN MITROPOULOS	455
* CANDACE F. MARGLES	446
* PHYLLIS A. MURPHY	445
LEO F. ROCHE, JR.	439
* MARJORIE H. MOORE	426
* WALTER R. HUBBARD	422
* GERALDINE A. SOBKOWICZ	422
* ALICE CANNING SENKO	408

1 Year (8)

* ROBERT G. MORSE	402
* STEPHEN A. MOORE	402
JAMES P. WOODARD	394
* WILLIAM ANDREW LANG	381
* KEVIN J. DRUM	377
* DAVID M. VOZZELLA, SR.	374
SAMUEL P. KOUNAVES	352
* BRADLEY C. ROSS	340
* MARGARET E. PICKELHAUPT	298
JEROME KALMAN	265
Other	11

PRECINCT 5 (24 to be elected)

3 Years (8)

* EDWARD F. O'CONNELL	523
* SANDRA S. RODGERS	454
* PETER J. HALEY	453
* SARAH E. SWIGER	432
* STEPHEN R. PARKHURST	424
* LINDA T. PICKERING	420
* JOSHUA M. ALPER	408
MICHAEL G. BONGIORNO	393

2 Years (8)

* DEBORAH S. SEYMOUR	378
* BETH LADOW	374
* CAROL S. SAVAGE	370
* LOUISE J. O'DONNELL	363
* COLIN G. SIMSON	351
* HARRIET I. NASSON	350
* MICHELE M. NORMAN	346
* ROGER A. BAUMAN	345

1 Year (8)

* JANE E. CORR	344
* WALTER A. FINNERAN	342
* ROBERT S. FRANK, JR.	330
* GAIL B. O'REILLY	325
PETER CHEIMETS	319
* HELEN S. PHILLIOU	319
* DAVID J. GILLER	312
V. JAMES PATALANO, II	300
JOHN M. ASHTON	271
* WILLIAM N. MILLER	241
Other	4

PRECINCT 6 (24 to be elected)

3 Years (8)

* THOMAS L. PAPPAS	449
EVE ALDA COFFEY	431
* ROBERT L. JOHNSON	427
* STEPHEN L. POWERS	417
* JOAN-MARIE SEGOTA	398
* JOHN J. SULLIVAN	387
MARION G. CRANDALL	381
* DAVID G. LELAND	375

2 Years (8)

BARRY L. STAR	366
* EMANUEL D'AMBROSIO, JR.	365
* NEAL E. HANSON	363
* CONSTANCE D. MAKHOUL	347
* JAMES A. JOHNSON, III	342
EDWARD W. CZECK	339
* PAUL J. PUZZANGHERA	338
* LOUISE F. AHEARN	337

1 Year (8)

* THOMAS J. KINTON, JR.	327
* CYNTHIA M. LATTA	321
* WILLIAM L. OWENS	314
* DALE F. DOESSCHATE	305
* RONALD J. HUPPI	301
* DANIEL S. AHEARN	293
* BRIAN L. MCSWEENEY	281
* FRANCIS J. JACKSON	269
Other	25

PRECINCT 7 (8 to be elected)

3 Years (8)

* KAREN G. ANDERSON	615
* WILLIAM L. SWANTON	574
* ROBERT D. BEATTIE	565
* ROBERT B. CASHION	551
* ROGER L. BERMAN	548
JONATHAN J. GALLI	543
* DARRYL G. SMITH	533
WENDELL E. WICKERHAM	509
MICHAEL H. SCHINDELMAN	492
DOUGLAS MELVIN ABRAMS	353
Other	5

PRECINCT 8 (8 to be elected)

3 Years (8)

LUKE MCCAUL	415
ROBERT E. CULLEN	411
* MARY KAY MCINTYRE	397
* ALICE M. LEPORE	383
* SUSAN E. BROKAW	379
* MARGARET J. WALSH	365
* CHARLES E. NURNBERGER	355
MICHAEL A. O'BRIEN	351
* EDWARD C. OBERHOLTZER	344
Other	22

PRECINCT 7 (1 to be elected)

1 Year (1)

JILL SHAY	707
Other	3

PRECINCT 8 (1 to be elected)

1 Year (1)

ARLENE NICOLAZZO	458
Other	5

STATE ELECTION
NOVEMBER 5, 2002

Precinct	1	2	3	4	5	6	7	8	Total
SENATOR IN CONGRESS									
BLANKS	133	101	187	172	220	208	179	108	1308
JOHN F. KERRY	918	680	955	981	865	784	907	776	6866
MICHAEL E. CLOUD	221	166	212	249	309	345	304	194	2000
R. FORSBERG WRITE-IN	17	14	31	13	9	7	25	0	116
OTHER	0	0	5	0	6	4	4	4	23
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
GOVERNOR & LT. GOV.									
BLANKS	10	5	4	10	9	2	5	9	54
HOWELL & AUCOIN	7	7	7	10	3	6	5	6	51
O'BRIEN & GABRIELI	526	448	591	522	441	354	468	438	3788
ROMNEY & HEALEY	692	446	688	807	903	949	875	570	5930
STEIN & LORENZEN	50	48	96	65	49	34	62	52	456
JOHNSON & SCHEBEL	4	7	4	0	3	3	4	6	31
OTHER	0	0	0	1	1	0	0	1	3
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
ATTORNEY GENERAL									
BLANKS	363	269	390	424	505	513	490	292	3246
THOMAS F. REILLY	923	688	992	986	897	828	922	783	7019
OTHER	3	4	8	5	7	7	7	7	48
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
SECRETARY OF STATE									
BLANKS	161	105	169	181	182	183	164	121	1266
WILLIAM FRANCIS GALVIN	850	633	912	903	813	710	826	742	6389
JACK E. ROBINSON, III	277	223	308	331	411	454	427	219	2650
OTHER	1	0	1	0	3	1	2	0	8
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
TREASURER									
BLANKS	109	70	122	124	107	120	122	79	853
TIMOTHY P. CAHILL	525	422	549	522	441	388	446	489	3782
DANIEL A. GRABAUSKAS	569	381	596	675	778	768	761	411	4939
JAMES O'KEEFE	86	88	123	94	82	72	90	103	738
OTHER	0	0	0	0	1	0	0	0	1
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
AUDITOR									
BLANKS	236	138	280	281	302	274	303	140	1954
A. JOSEPH DENUCCI	819	640	846	891	818	763	823	723	6323
KAMAL JAIN	76	58	84	86	115	100	108	73	700
JOHN JAMES XENAKIS	158	125	179	156	173	211	185	146	1333
OTHER	0	0	1	1	1	0	0	0	3
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**

Precinct	1	2	3	4	5	6	7	8	Total
REP IN CONGRESS									
BLANKS	373	281	409	467	540	540	539	307	3456
EDWARD J. MARKEY	902	674	972	940	855	802	868	768	6781
D. MELNECHUK WRITE-IN	0	2	3	0	1	0	0	0	6
OTHER	14	4	6	8	13	6	12	7	70
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
COUNCILLOR									
BLANKS	524	367	557	607	674	656	666	371	4422
MICHAEL J. CALLAHAN	761	592	830	806	730	689	751	709	5868
OTHER	4	2	3	2	5	3	2	2	23
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
SENATOR IN GEN'L COURT									
BLANKS	419	284	488	527	577	565	545	318	3723
CHARLES E. SHANNON, JR	864	675	895	885	823	775	862	762	6541
OTHER	6	2	7	3	9	8	12	2	49
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
REP IN GEN'L COURT									
BLANKS	370	281	420	465	534	512	470	293	3345
PAUL C. CASEY	912	678	963	945	868	824	945	786	6921
OTHER	7	2	7	5	7	12	4	3	47
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
DISTRICT ATTORNEY									
BLANKS	402	283	405	439	526	508	481	311	3355
MARTHA COAKLEY	885	677	979	975	880	836	936	770	6938
OTHER	2	1	6	1	3	4	2	1	20
TOTAL	1289	961	1390	1415	1409	1348	1419	1082	10313
REGISTER OF PROBATE									
BLANKS	236	162	280	275	277	261	255	164	1910
JOHN R. BUONOMO	658	511	691	674	594	510	576	623	4837
JOHN W. LAMBERT	394	287	419	465	537	577	587	293	3559
OTHER	1	1	0	1	1	0	1	2	7
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
QUESTION 1- ELIMINATING STATE PERSONAL INCOME TAX									
BLANKS	91	76	76	91	105	99	78	91	707
YES	507	404	468	553	636	645	568	486	4267
NO	691	481	846	771	668	604	773	505	5339
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
QUESTION 2- ENGLISH LANGUAGE EDUCATION IN PUBLIC SCHOOLS									
BLANKS	62	53	49	45	65	55	55	54	438
YES	840	616	881	962	1009	1017	964	730	7019
NO	387	292	460	408	335	276	400	298	2856
TOTAL	**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**
QUESTION 3- TAXPAYER FUNDING FOR POLITICAL CAMPAIGNS									
BLANKS	80	69	61	74	104	75	97	73	633
YES	383	294	577	518	424	364	506	263	3329
NO	826	598	752	823	881	909	816	746	6351
TOTAL		**1289**	**961**	**1390**	**1415**	**1409**	**1348**	**1419**	**1082**	**10313**